

# Washington Elementary PTO 2024-2025

## February Meeting Minutes

February 25, 2025 - 7:00 pm / PTO Meeting / Meeting called by Nikki Kilbane

### **Board Members:**

President - Nikki Kilbane / Vice President - Sarah Myers / Treasurer - Erin Miller / Assistant Treasurer - Pauline Puttmann / Secretary - Stacey Glatz / ISPTO - Tara Roe and Erin Howell / Teacher Liaison - Kelly Riley

### **Attendees:**

Nikki Kilbane, Stacey Glatz, Sarah Myers, Pauline Puttmann, Erin Howell, Tara Roe, Kelly Riley, Molly Hecht, Rachel Abouhassan, Allison Garcia, Katie Rings, Bry Ferrell, Lauren Giffin, Danielle Zakrajsek, Anne Davis, Megan Combs, Jenny Wilks

### **Agenda:**

#### **1. PTO meeting called to order by Nikki Kilbane at 701pm**

#### **2. Principal Update**

- What's Been Happening:
  - World Read Aloud Day was Feb 5th and was a huge success! There were a lot of staff from Washington and the district who came in to read to many classrooms
  - Mrs. Dennis has been a wonderful addition to the office staff!
  - Thank you for the snacks and dinner for the parent/teacher conference week!
  - OELPA testing for ur English Language Learners will be done before the end of the week
  - The Glow Party was so much fun!
  - Washington Family Literacy Night at the Hilliard Library is from 530-7pm Wed, Feb 28 (tomorrow!)
    - 3rd, 4th and 5th grade choirs will be singing @ 6pm
  - Town Hall is this Friday (Feb 28th) will bring together all of the mini-lessons around the Portrait of a Learner and The Wolfie Way!
- Coming Up Next:
  - Ramadan begins next week. We will have students fasting and prayer will be at 1:40pm each school day. Students participating in Ramadan will have access to the IDC during lunch. There will be someone local coming in to lead the daily prayer.

- Several military-connected Washington students will be attending the Military Signing Event on March 11th at Veterans Memorial. They will be saying the Pledge of Allegiance
  - Military Signing Day is the day that Hilliard students who have committed to the military are honored
  - Hilliard school district has one of the largest populations that commit to the military every year
- March will be STAR testing time, and April is State Testing.
- April 11th Washington will have a Multicultural Fair...so far we have just a few families signed up. This is a free event to celebrate the different cultures in our school and local community!

### **3. Committee Updates**

- Spirit Nights
  - March 11th is our next spirit night at McDonald's (on Riggins Rd) - that's right, McTeacher night is back! This will run from 5-7pm - look for more details including participating teachers coming soon.
- Spirit wear
  - The committee has worked HARD and have been able to get a sale up and running! They've had a lot of obstacles this year and have done a lot of learning for next year's spirit wear. The current sale will close on March 9th.
- Glow Party
  - What another huge success!
  - Feedback was that the extra spacing was a large improvement from last year and much appreciated!
- Publishing Shop
  - No updates - not many teachers are having book parties
  - Is it possible to remind the teachers that this is an option?
  - Is it possible to perhaps start an after school book club to create their own books?
  - If teachers aren't using it, should we discontinue it?
- ISPTO
  - Jan meeting was cancelled due to the cold temperature and school closures
  - Feb meeting was Feb 18 and featured Alex Beekman who is a Hilliard grad and speaks about emotional health and wellness of all students. He spoke about behavior from grades K-12 focusing on avoiding double-consequences for actions (yelling first and then punishing again

later). He also stressed the importance of making sure all parties are in the correct head space for confrontation and/or conflict

- March meeting will be on March 18th at 630pm. This meeting will be a tour of the Tolles Career & Technical Center.
- Reminder: ISPTO meetings are open to the public - feel free to take part!
- Flower Sale
  - Orders start Mar 5th and will go through March 19th
  - Bry and Erin will be in the school to sort packets and decorate a bulletin board for the event
  - Packets will go home next week
  - May 12th will be flower pickup
    - We will need a lot of volunteers for this day
      - The early group will help offload and sort flowers into orders
      - The later group will help fulfill pick up orders as they arrive
      - This is a really fun event to volunteer for - look for sign ups soon!
- Spring Auction/Spring Social
  - May 5th 430-630pm with food trucks staying until 7
  - We will have many activities at the Spring Social, book fair, art show, community tables, 4th grade family folk dance, silent auction baskets, etc.
    - The 3rd grade wolfpack has met and will be offering ideas to add to this event
  - Stay tuned for more details!
- Room Assistants
  - Emails will be going out this week for details for the spring baskets
- Staff Appreciation Week
  - This week has been pushed back a week due to school days off. It will now be held the week of May 12-16
  - The theme will be decades (Mon will be the 50's, Tues is the 60's, Wed is the 70's, Thurs the 80's and Fri the 90's)
  - Rachel has done an amazing job at securing donations for this week. So far, she has Cane's, McDonald's, Dewey's and is looking into the Too Good To Go App for more deals on goodies for the staff.
- Kindergarten Night - May 15h
  - PTO will have a table to inform new parents what the PTO is, what we do for the school and how they can get involved
  - We will be creating a flyer and handing it out to parents with a Washington Wolves Magnet
- Washington Graduates - May 23

- All graduating seniors that attended Washington will be invited back to be celebrated
- They will take part in the May town hall and will talk to the students about what their future plans are after graduation
- PTO will be decorating the IDC and bringing in light breakfast snacks for the participants
- Open Board Positions
  - We have a large amount of positions that will be vacated after this year
  - Main commitment is a 30 minute meeting before the monthly PTO general meetings
  - Pauline will be leaving as check writer/treasurer 1. Time commitment: probably less than one hour each month.
  - Stacey will be leaving as secretary. Time commitment: about one hour each month to type up minutes, send them to board, Mr. Stevens and out in the PTO blast monthly
  - Nikki will be leaving as president. Time commitment: about 1-2 hours per month - basically keeping everything organized, typing up the agenda and answering some emails
  - Tara will be leaving as one of the ISPTO reps. Time commitment: 1 hour every other month to attend the ISPTO meeting (usually the 3rd Tuesday each month at a rotating location).
  - Erin Howell may be leaving as the second ISPTO rep but is considering another position on the board
  - If you are interested in any of these positions, please reach out for more info - we'd love to share with you!
  - We will also have a lot of committee openings as well. We have a handful of parents with 5th graders who will be moving on next year (Stacey and Pauline from the board as well as Bry and Lauren)
  - Can we "market" this at a Fall Social PTO table? We seem to be getting 2-3 new people per year that are interested in being part of the PTO. How do we get more interest?

#### **4. Treasurer's Report**

- The Glow party is NOT a school fundraiser, it is a family event put on by the PTO
- This year, we made a profit of about \$300
- Any extras snacks that were not sold at the event will be given to the staff appreciation committee to use during staff appreciation week.
- The board approved a mini-grant for Mrs. Thompson for a new rug for her kindergarten classroom

- 1st graders will be going to the Ohio Wildlife Center and possibly to Glacier Ridge this spring

## 5. Questions

- Is it possible to encourage teachers to come to PTO meetings and after hours events? It's not in their contract but the kids and families LOVE seeing them!
- Washington pressed pause on the Washington Gives Back committee this year. Can we use that budget for Staff Appreciation?
  - Unfortunately we cannot just move money in the budget like that, the board would have to vote on it
  - Also, our budget isn't a zero balanced budget, meaning that what we have budgeted to spend is actually HIGHER than what we will bring in. We depend on committees and budget line items not to use all of the budget in order to balance the budget for the year.

## 6. Last Month's Minutes

- Motion to approve last month's minutes made by Nikki Kilbane
  - 1st: Jenny Wilks
  - 2nd: Pauline Puttmann
  - All in favor, no one opposed

## 7. Adjournment

- Motion made by Nikki Kilbane to adjourn the meeting
  - First: Lauren Giffin
  - Second: Bry Ferrell
  - All were in favor/ no one opposed, the meeting was adjourned @ 754pm
  - Next PTO Meeting will be Tuesday, March 25th in the IDC at 7pm

\*\*\*If you would like to be a volunteer with programming within the school or with the PTO, you will need a volunteer badge. You can register here: [Secure Volunteer | Get Started Now](#)

## **2024-2025 PTO Meetings**

All PTO meetings will be held in the IDC from 7:00-8:00 pm. Meeting dates are:

- August 27th
- September 24th
- October 22nd
- November 19th
- January 28th
- February 25th

- March 25th
- April 29th

### **Event Calendar 24/25**

<b>August</b>	<ul style="list-style-type: none"> <li>● 19: Wolfie Welcome Day 4:30-6 p.m.</li> <li>● 21: First Day of School</li> <li>● 27: PTO Meeting, 7 p.m.</li> </ul>
<b>September</b>	<ul style="list-style-type: none"> <li>● 2: No School, Labor Day</li> <li>● 24: PTO Meeting, 7 p.m.</li> <li>● 27: Fall Social 4-6:30 p.m.</li> </ul>
<b>October</b>	<ul style="list-style-type: none"> <li>● 11: Walk-A-Thon- during school day</li> <li>● 18: No School; Central Ohio In-Service Day</li> <li>● 22: PTO Meeting, 7 p.m.</li> </ul>
<b>November</b>	<ul style="list-style-type: none"> <li>● 5: No School; Professional Learning Waiver Day</li> <li>● 7: Parent Teacher Conferences</li> <li>● 19: PTO Meeting, 7 p.m.</li> <li>● 27-29: Thanksgiving Holiday</li> </ul>
<b>December</b>	<ul style="list-style-type: none"> <li>● 20: Winter Luncheon</li> <li>● Class parties – determined by Classroom teacher</li> <li>● 23-31: No School; Winter Break</li> </ul>
<b>January</b>	<ul style="list-style-type: none"> <li>● 1-3: No School; Winter Break</li> <li>● 17: Chiller Ice Skating Party, 4:40- 6:40 p.m.</li> <li>● 20: No School; Martin Luther King Day</li> <li>● 28: PTO Meeting, 7 p.m.</li> </ul>
<b>February</b>	<ul style="list-style-type: none"> <li>● 13: Winter Conferences</li> <li>● 14: No School; Parent-Teacher Conference Comp Day</li> <li>● 17: No School; Presidents Day</li> <li>● 21: Glow party</li> <li>● 25: PTO Meeting, 7 p.m.</li> </ul>
<b>March</b>	<ul style="list-style-type: none"> <li>● *family game night/bingo night</li> <li>● 25: PTO Meeting, 7 p.m.</li> <li>● 31: No School; Spring Break</li> </ul>
<b>April</b>	<ul style="list-style-type: none"> <li>● 1-4: No School; Spring Break</li> <li>● 18: No School</li> <li>● 29: PTO Meeting, 7 p.m.</li> </ul>
<b>May</b>	<ul style="list-style-type: none"> <li>● 5: Spring Social</li> <li>● 6: No school</li> <li>● 26: No School; Memorial Day</li> </ul>

	<ul style="list-style-type: none"> <li>• 29: Field Day, 28 (back up)</li> <li>• 30: Last day of School</li> <li>• *Need a date for the summer meet up</li> </ul>
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### **2024-2025 Committees**

- Most committees would love help from anyone interested in lending a hand. All commitments can be as much or as little as you're comfortable - all help is appreciated!

Golden Paw Pass Auction	Pauline Puttmann Erin Howell will shadow
Fall Social	need a lead
Walk -a- thon	Katie Rings, Emily Todd
Spirit Wear	Molly Hecht
Conference Week Food Coordinator	Tara Roe
Winter Luncheon	Tara Roe, Lauren Giffin, Danielle Zakrajsek, Erin Howell
Chiller Skate Party	Rachel Abouhassan
Glow Party	Nikki Kilbane / Stacey Glatz
Spring Social	need a lead
Spring Social Auction	Jenny Wilks (?) / Erin Howell (software)
Washington Gives Back	Lauren Giffin, Molly Hecht
Stock the Clinic	Erin Miller
Flower Sale	Erin Miller, Bry Ferrell (look for a third person for the following year)
Spirit Nights	Kathleen Waltman (need a shadow) (add Rockin Jump)
Outdoor Movie Night/Summer Meet up	Sarah Myers
Room Assistant Coordinator	Stacey Glatz / (Rachel Abouhassan shadow)
Staff Appreciation Week	Erin Miller & Kelly Riley (need additional help)

Publishing Shop	Pauline Puttman / (Danielle shadow)
Promotions lead PTO Facebook Page/ Instagram/ flyers	Tara Roe
Winter game or bingo night	need a lead
Blurbs to Monica, running google doc.	Nikki Kilbane
Check PTO Email Regularly (secretary)	Stacey Glatz
5th Grade Sign Coordinator, end of year celebration	Stacey Glatz / Nikki Kilbane
Field Trip Funds Coordinator (treasurers)	Erin Miller / Pauline Puttmann
Communications lead for teachers - works close with Kelly Riley	