

January Meeting Minutes

Washington Elementary PTO 2023-2024

November 28, 2023 / PTO Meeting / Meeting called by Tara Roe

Board Members: President - Tara Roe / Vice President - Erin Howell / Treasurer - Erin Miller / Assistant Treasurer - Pauline Puttmann / Secretary - Nikki Kilbane/ ISPTO - Stacey Glatz & Sarah Myers

Attendees: Erin Howell, Pauline Puttmann, Nikki Kilbane, Stacey Glatz, Tara Roe, Monica Campana, Erin Miller, Sarah Myers, Katie Rings, Kelly Riley, Molly Hecht, Lauren Giffin, Allison Garcia, Bry Ferrell, Rachael Abouhassan, Meghan Hixenbaugh, Mandy Kanzigg, Bridget Coontz, Jenny Wilks, Sarah Powell

Meeting start time: 7:04pm

Agenda

1. Presidents Update

-Winter Luncheon - ran very smoothly and was a successful event. Food, decorations, attendance, and volunteers were all great.

-Holiday parties took place before winter break and were great, classrooms had games, crafts, and snacks.

-Chiller event just happened and was well attended with 281 skaters. Bridget Coontz will be passing coordination of this event on to someone new for next year. In the past we have rented the ice for 2 hours and gotten a deal on skate rental prices. We charge five dollars in presale tickets, and six dollars at the door. This is not a fundraiser but rather just a community event for the school. Bridget turned in money from ticket sales to the treasurers.

-Elections for next year's PTO board will be coming in May. Open positions will be president, vice president, secretary, and ISPTO. Current board members have served their roles for two years, and this is the maximum time allowed for each position. Open roles gave a quick overview of their position.

President - prepares agenda for meetings, helps with committee coordination, and meets with the principal to discuss topics for meetings.

Vice President - assists the president, and steps in if the president is unavailable to be at a meeting.

Secretary - takes meeting minutes from general meetings, and passes them to Mr. Stevens to be posted monthly.

ISPTO - two people share this role, they alternate attending a district meeting monthly, and report back to the PTO regarding those meeting topics.

In addition to the above descriptions each board member attends a board meeting once a month thirty minutes prior to the general meeting, and one summer planning meeting.

Also a mention to parents who have fifth grades that are moving on to sixth grade and may be interested in joining the sixth grade PTO board.

2. Principals Update

- Winter luncheon was a hit and received good feedback from families.
- Third grade took a successful field trip in December to Anthony Thomas.
- Tharp and Davidson brought musical performances to the school in December.
- Sixth grade scheduling will be coming in February, soon choir and band will be visiting to share information with fifth grade students.
- February 8th - fifth grade is taking a trip to Darby for a performance of Phantom Tollbooth.
- Winter conferences will be in two weeks.
- First Washington Gives back event of the year will be coming up in February.
- Syntero will be returning, this is an outside counseling service that can be used with small groups of students, individuals, or classroom lessons.

3. Committee Updates

Artist and Community - Kelly Riley

Working on a visit for 3-5 with a graphic novel author that is also a teacher at Darby and a visit for k-2 with a picture book author that is also a parent at Hoffman Trails. Also looking into a visit from Mobile Ed. Productions to make a visit to the school.

Field trip update - second and fourth grades still need to plan a trip, all other grades have one planned or have gone. Looking into SWACO for an additional trip for some or all grade levels.

Glow Party - Nikki Kilbane. Stacey Glatz, Katie Rings, Pauline Puttmann, Rachel Abouhassan, Jenny Wilks, Sarah Powell, Lauren Giffin

Friday, February 23rd, 2024 from 6:30 - 8:00 in the gym. Working on black lights, glow sticks, glow in the dark decorations, music, decorating paper with glow markers, glow in the dark tattoos, a photo booth, and selling snacks and some glow items. More detailed information on a flier and in the weekly blast to come, as well as a sign up genius for event volunteers.

Flower Sale - Erin Miller

Contract signed for the spring sale. We will need volunteers for this event at pickup. Details on dates to come.

Spring Social - Nikki Kilbane, Jenny Wilks, Pauline Puttmann, Lauren Giffin, Kathleen Waltman

Monday May 6th. Event will also be in conjunction with a book fair, art show, and basket silent auction. Will start planning for food trucks and animal visit soon, possibly one other entertainment thing. Auction will again feature classroom baskets, this year there will be more variety on basket themes. Also Mr. Steven's will be working with classes to

create a plate for each class to auction off. PTO will pay an upfront cost for each plate of \$34.67 per plate.

Outdoor Movie Night - Sarah Myers, Stacey Glatz

Friday July 19th. Event will begin at 7pm and will be moved more into the shade this year. Will sell drinks, popcorn, and candy and will need volunteers to help with snack sales.

Spirit Wear - Nikki Kilbane

Thinking ahead to next year about sticking with Ares or looking into Powell Prints as a vendor for spirit wear.

Spirit Nights - Kathleen Waltman

February 6th - Jason's Deli. Made \$61 from City Barbeque and \$115 from Flyers Pizza.

Room Assistants - Stacey Glatz

Have not received a lot of reimbursements from winter parties yet if there are any.

Washington Gives Back - Molly Hecht, Lauren Giffin, Kathleen Waltman

First event this year will start at the beginning of February with some read aloud stories and students making valentines to be donated to three different nursing homes. Working to see if some students can even take a bus to deliver the cards in person. Kick off for this will take place at this Friday's town hall meeting.

ISPTO - Stacey Glatz

Last week some families may have received a text or email survey from the district that was a real survey. March 8th is the Denim and Diamonds event. There are still grants available if anyone is interested though the end of January. At the last meeting some teachers that worked on the new curriculum for math and reading came and presented how they put this together and explained the pacing.

Staff Representative - Kelly Riley

-Proposal for PTO to order some extra yearbooks in the event that some fifth graders don't have the means or forget to order one. Yearbooks cost \$18 a piece.

-Volunteers needed to come in to clean, organize and replenish the staff lounge.

-February 7th is World Read Aloud day - each classroom will have guest readers, and potentially some seniors where Washington Gives Back will be donating cards to. Also will have a door decorating contest with a prize of \$100 in Scholastic dollars for the best decorated door.

4. Treasurer's Report

-Walk-a-thon final amount with expenditures and corporate matches.

-Recouped all of the money from the winter luncheon

-Mini grants have all been spent, three approved this evening for Mrs. Tripplett, Mr. Stevens, and Mr. Nick

-Clinic budget for water and crackers, is not in need of new underwear, will be seeking donations for this.

5. PTO Meeting Dates for 2023-2024

Tuesday, February 27th, 2024

Tuesday, March 26th, 2024

Tuesday, April 23rd, 2024

6. Final Thoughts/New Business

-Last week of school plans:

Tuesday May 28th - Columbus Zoo Visit

Wednesday May 29th - Field Day - volunteer sign up to come

Thursday May 30th - classroom celebrations

Friday May 31st - lunch on the lawn for all families, fifth grade celebration and clap out

-Fifth grade signs - will be looking into Fast Signs and comparing to last year's company, goal to have those out to students by the first week of May.

-December's superintendent meeting had 10 - 12 people, he is willing to do this again in the spring or attend a spring PTO meeting.

-Pressing pause on last year's playground project, the district is working on a master facilities plan that may include some playground renovations or equipment. After this plan is determined will see what PTO can do to support the project's vision.

-Motion made by Tara Roe to approve the November meeting minutes.

1st - Jenny Wilks

2nd - Katie Rings

All in favor/No one opposed.

7. Adjournment (8:10 pm)

-Motion made by Tara Roe

1st- Stacey Glatz

2nd - Lauren Giffin

All in favor/No one opposed