

November Meeting Minutes

Washington Elementary PTO 2023-2024

November 28, 2023 / PTO Meeting / Meeting called by Tara Roe

Board Members: President - Tara Roe / Vice President - Erin Howell / Treasurer - Erin Miller / Assistant Treasurer - Pauline Puttmann / Secretary - Nikki Kilbane/ ISPTO - Stacey Glatz & Sarah Myers

Attendees: Erin Howell, Pauline Puttmann, Nikki Kilbane, Stacey Glatz, Tara Roe, Monica Campana, Katie Rings, Kelly Riley, Molly Hecht, Lauren Giffin, Allison Garcia, Danielle Zakrajsek, Kathleen Waltman, Bry Ferrell

Meeting start time: 7:04pm

Agenda

1. Presidents Update

- Thanks to popcorn helpers that volunteered to make popcorn bags for students for the Walk-a-thon reward.
- Veterans Day assembly was very nicely done by staff and students.
- Parent's Game Night happened before Thanksgiving, will reach out to Jenny Wilks to see how the event went.
- Superintendent Night is coming up next week on December 5th at 7:00pm.

2.Principals Update

- 3rd, 4th, and 5th graders have had their first Wolf Pack meetings. Lots of getting to know each other's activities, and 5th grade also planned the next spirit week that will take place December 11th - 15th.
- The first round of teacher experience raffles linked to the Wolfie Way took place. The next raffle and Wolfie Way winners will be announced on Friday, December 1st at the town hall meeting.
- Veterans Day assembly went amazing, staff prepared students very well, and the program was successful.
- Continuing to implement the commitment plan, teachers are working hard implementing two new curriculum this year in both ELA and math.
- First and Third grade have field trips planned, third grade will be going to the Anthony Thomas factory in December and first grade will be going to Cosi in March.
- What's Coming up Next:
 - 12/1/23 - Building Town Hall
 - 12/7/23 - Ornament Painting Night
 - 12/8/23 - Progress Reports go live in Home Access
 - 12/14/23- Tharp Music Concert
 - 12/15/23 - Winter Luncheon
 - 12/19/23 - Blue Kids on the Block concert and classroom winter parties

3. Committee Updates

Winter Luncheon - Tara Roe, Danielle Zakrajsek, Lauren Giffin, Erin Howell

Envelopes with order forms were sent out with students before Thanksgiving break, and are due back this Friday, December 1st. The third grade end time was incorrect on their invitation, an email correcting this will be going out. Panera will be doing all the food for students and adults, they are providing us with a 10% discount on the total bill. All meals will go through the cafeteria for distribution, lunch will be eaten in the gym on rented tables. Decorations are ready to go and fifth grade students will be helping. Sign up for help with the luncheon and decorating the evening before will be sent out.

Spirit Wear - Nikki Kilbane

We received the check for fundraising credit from the Ares sale. We made fundraising credit of \$556. Mr. Steven's special sale was successful and items from that will be delivered before winter break.

Glow Party - Nikki Kilbane. Stacey Glatz, Emily Todd Shuey, Katie Rings

Friday, February 23rd, 2024, planning to come for this event, it will take place in the gym in the evening. Some ideas are black lights, glow sticks, glow in the dark decorations, students coming up with a play list, decorating black paper with glow markers, glow in the dark tattoos, and providing some type of small snack.

Chiller Skate Party - Bridget Koontz

Saturday, January 13, 2023 - school ice skating party. Time is being looked into.

Spirit Nights - Kathleen Waltman

Flyers Pizza on Hayden Run is the next event on December 7th, information about this will be in this week's upcoming blast. January 10th will be at Bibibop. This year has had lower participation from last year as far as credit being earned.

Room Assistants - Stacey Glatz

Room assistants will be contacted this week regarding starting to work with teachers on planning for winter classroom parties.

Washington Gives Back - Molly Hecht, Lauren Giffin, Kathleen Waltman

Meeting about this after the general meeting this evening.

Publishing Shop - Pauline Puttmann

Need to have some book covers made, will be giving kits out for this, and also reaching out to people who signed up to help at the beginning of the year.

Spring Social - Nikki Kilbane, Pauline Puttmann, Lauren Giffin, Kathleen Waltman

Monday, May 6th, will be in conjunction with the book fair, art show, and basket auction. New idea brought up would be to sell classroom art as part of the basket auction.

4. Treasurer's Report

-Walk-a-thon corporate matches continue to roll in, will have an updated and final total at the January meeting for profit made.

- Shopping rewards - Kroger is doing well, Amazon no longer does this. Maybe send the information out about this again.
- Teachers have been using their classroom budgets.
- Mini grants have been used as well so far, spending a total of \$732.
- \$2148 final total on the Paw Pass auction.
- Kept Quickbooks desktop version for the next two years for accounting software.

5. PTO Meeting Dates for 2023-2024

Tuesday, January 23rd, 2024

Tuesday, February 27th, 2024

Tuesday, March 26th, 2024

Tuesday, April 23rd, 2024

6. Final Thoughts/New Business

- Idea brought up for the school to sign up for free tree's for students to take home on Arbor Day.
 - Still in need of some Wolfie mascot help for some upcoming events, will be resending this sign up sheet, as well as using a group of high school student volunteers.
 - Would like to resend the volunteer sign up genius from the beginning of the year that was sent to seek volunteers for different events throughout the school year. Also will be sharing the contact information for those that have already signed up.
 - Motion made by Tara Roe to approve the September meeting minutes.
 - 1st - Katie Rings
 - 2nd - Stacey Glatz
- All in favor/No one opposed.

7. Adjournment (7:41 pm)

- Motion made by Tara Roe
 - 1st- Pauline Puttmann
 - 2nd - Katie Rings
- All in favor/No one opposed