

September Meeting Minutes

Washington Elementary PTO 2023-2024

September 26, 2023 / PTO Meeting / Meeting called by Erin Howell

Board Members: President - Tara Roe / Vice President - Erin Howell / Treasurer - Erin Miller / Assistant Treasurer - Pauline Puttmann / Secretary - Nikki Kilbane/ ISPTO - Stacey Glatz & Sarah Myers

Attendees: Erin Howell, Pauline Puttmann, Nikki Kilbane, Stacey Glatz, Erin Miller, Monica Campana, Kathleen Waltman, Bry Farrell, Emily Todd Shuey, Katie Rings, Kelly Riley, Molly Hecht, Jenny Wilkes, Lauren Giffin, Mandy Kanzigg, Amber Cooke

Meeting start time: 7:02pm

Agenda

1. Presidents Update

- Vice President running tonight's meeting because the President is at the ISPTO Meet the Candidates event. There will be a video from this event shared.
- Fall Social was a successful event.
- Next up is the Walk -a-thon
- Tonight will review the committees and the budget for the year.

2.Principals Update

- Students are now visiting the IDC and checking out books.
- Mr. Volbert the school counselor has started lessons in the classroom, this month his lessons have been focused on the zones of regulation.
- Safety Patrol is off to a great start this year.
- PTO Fall Social was a success
- This week celebrated the state report card results with Washington earning a five star rating, the highest rating.
- Review of the Commitment Plan - this plan develops students' academics, interests, and mindset. The plan is at the end of its 3 year goal cycle, but will still ensure that students are physically, intellectually, and socially safe. The plan's main priorities are focused on students' learning experience, lesson design, and a safe environment. Some outcomes from the plan include: state assessments showing a 10% increase in scores from the previous year. Reducing the number of students who miss 10 more days of school by 5%. Having 60% or more of students reaching the 50% growth percentile on Star Assessments and making increases on Acadience Assessments.
- What's next at Washington:
Walk-a-thon is coming this Friday, September 29th, still in need of volunteers.

First town hall assembly will be coming up focusing on assembly etiquette, Wolfie Way, E+R=O, R factor, and Portrait of a Learner.

Kindergarten will be going on their first field trip in October.

The week of October 23rd is Parent Teacher Conferences.

3. Committee Updates

Golden Paw Pass - Pauline Puttmann

Four passes were sold, made around \$1500 dollars, now just need to pay the Stripe fee.

Walk -a-thon - Katie Rings, Emily Todd Shuey

Volunteers are still needed in many areas, parents can volunteer at this point for any grade level. T Shirts are ready and will go home with kids this week. Number stickers are ready to go and just need to be double checked with class lists. Currently short of the goal, but donations will be collected through the first week of October.

Spirit Wear - Nikki Kilbane

Items from the fall sale will be here in a few weeks to be passed out. Next up will be a special sale of Mr. Steven's art work on shirts. The goal will be to get this sale up and running soon so orders can come back before the holidays in the event that people want to use them as holiday gifts.

Conference Night Dinners - Pauline Puttmann

Conference dinner will be on Thursday, October 26th. Will use Aramark to do a taco bar. Will be asking parents to bring in and drop off desert all week for staff during conference week.

Game Night - Jenny Wilkes

Will be a parents only event for the first time to get parents to meet others as well as learn some new games. Date will be Thursday, November 16th from 6:30 - 8:00pm

Winter Luncheon - Tara Roe, Danielle Zakrjeski, Lauren Giffin

December 8, 2023 - more details to come closer to the event.

Glow Party - Nikki Kilbane, Stacey Glatz, Emily Todd Shuey, Katie Rings

Friday, February 23rd, 2024, planning to come for this event.

Chiller Skate Party - Bridget Koontz

Saturday, January 13, 2023 - school ice skating party.

Spring Social - Nikki Kilbane, Lauren Giffin, Pauline Puttmann, Kathleen Waltman

Monday, May 6th - After the fall social will be adding music to this event. Keep two food trucks and one desert truck, will look into Bring the Farm to You for this event. Other ideas were looking into high school students in the art club to come and do face painting potentially. Jenny Wilks will work on the silent auction for this event.

Washington Gives Back - Molly Hecht, Kathleen Waltman, Erin Miller

Stacey Glatz will share what was done last year. Some places the school has worked with in the past have been Patches of Light, Ronald McDonald House, Nursing homes,

sending items to the troops. Looking to do more this year than just having kids bring in donation items.

Stock the Clinic - Erin Howell

Clinic is stocked with water and saltines. Currently in need of larger sized clothes sizes, 8,10,12 shirts and pull on bottoms.

Flower Sale - Erin Miller, Bry Farrell

Last year went very smoothly, this will be held in the spring.

Spirit Nights - Kathleen Waltman

Rusty Bucket made \$152, next spirit nights are: October 2nd Chipotle, and November 6th City Barbeque.

Outdoor Movie Night - Sarah Myers

Tentative date for July 23, 2024, will rent the same screen for next year and move it into the screen. Also considering selling our own concessions and would need volunteers to help with this part.

Room Assistants - Stacey Glatz

Still in need of one parent for Ms. Koltak (1st grade) and Mrs. Collura (3rd grade).

Publishing Shop - Pauline Puttmann, Erin Miller

Teachers can use a QR code to sign up for book needs, or publishing parties.

Facebook - Tara Roe, Nikki Kilbane

Washington Elementary PTO, Mr. Stevens has been doing a wonderful job of posting events here for us.

Instagram - Erin Howell, Stacy Glatz

Staff Appreciation - Stacey Glatz, Kelly Riley

PTO Email - Stacey Glatz

Correct email address needs to be updated on the PTO webpage on the Washington website. The correct email address is PTOwsh@gmail.com. Nikki Kilbane will reach out to Mr. Stevens to get this updated.

4. Treasurer's Report

Review of the budget for the year.

- Movie night - screen cost \$1300, added \$200 estimate in profit to this event for selling our own snacks.
- Spirit wear - estimate of our profit from these sales in the budget.
- Walk-a-thon - goal \$16500 in profit after spending \$3000 on shirts.
- Flower Sale - projected profit of \$4500.
- Kroger - projected profit of \$400 for the year.
- Spirit Nights - projected profit \$750 for the year.
- Chiller - costs us a little money, not an event for profit.
- Silent Auction - varies year to year depending on baskets, \$2500 projected profit.

- Fall and spring Festivals - \$1500 to spend on each event, intent to be celebrations vs money raising opportunities.
- Winter Luncheon - upping the budget from \$1800 to \$2500.
- Wolfie Welcome Day - budget of \$1500 for popsicles given, do sell spirit wear for profit.
- Teacher Support - each teacher receives \$200 to spend on supplies. New teachers receive \$250. Special budget: art - \$2000 (increased from \$1500 last year), music and gym - \$1500, and Spanish - \$750.
- Principals Fund - \$1500 used at principal's discretion throughout the year.
- Staff Appreciation - \$1800 total, split in two ways - \$750 will be used throughout the year for things, and the rest will be used for Teacher Appreciation Week in May.
- Mini Grant - \$1800 - spent on a first come, first serve basis. Teachers have to apply.
- Conference Night - \$800, budget decreased this year based on previous spending.
- Veterans Day - \$100 for breakfast after assembly.
- Publishing Shop - \$200 for supplies
- Wolfie Way - \$1300 for the year for breakfast/ \$150 per month.
- Safety Patrol - \$200 for new sashes if needed and parties.
- Field Day - \$2500 total, \$2000 for equipment and \$500 for supplies.
- Class Parties - K - 2: \$400 total/ \$100 per class. 3-4: \$300 total/ \$100 per class. 5th grade: \$300 for class parties/ \$100 per class. \$950 for yard signs and end of the year celebration.
- Memorial/Bereavement - \$100
- Welcome Bags - \$750 - Kindergarten t shirts
- Field Trips - \$600 per grade level, this was increased this year from \$400 per grade level.
- General - \$100
- Accounting - \$80
- ISPTO dues - \$35
- Popcorn and Sno Cone supplies - \$100
- Artist and Community - \$500 per grade level, total of \$3000. Grade levels can pull their money together. This year Mrs. Riley has made it a goal to use these funds.
- Total: \$35,140.00

- Motion made by Erin Howell to approve the budget:

1st - Lauren Giffin

2nd - Kathleen Waltman

All in Favor/No one opposed

5. PTO Meeting Dates for 2023-2024

Tuesday, August 29th, 2023

Tuesday, September 26th, 2023

Tuesday, October 24th, 2023
Tuesday, November 28th, 2023
Tuesday, January 23rd, 2024
Tuesday, February 27th, 2024
Tuesday, March 26th, 2024
Tuesday, April 23rd, 2024

6. Final Thoughts/New Business

- This year it is a goal for all students to go on field trips, also the zoo is scheduled to visit at the end of the year.
- Parents would love to see more programs brought in, trips being taken, and money being raised used towards things for the students.
- Mrs. Riley will be the staff liaison this year at PTO
- Teachers are in need of indoor recess equipment. Stacey Glatz will work with room parents to set up sign up geniuses based on individual teachers' needs for this. Some ideas of items are: coloring books, paper, origami paper, games, puzzles.

-Motion made by Erin Howell to approve the August meeting minutes.

1st - Katie Rings

2nd - Stacey Glatz

All in favor/No one opposed.

7. Adjournment (8:14 pm)

-Motion made by Erin Howell

1st- Kelly Riley

2nd - Lauren Giffin

All in favor/No one opposed