

# October Meeting Minutes

## Washington Elementary PTO 2023-2024

October 24, 2023 / PTO Meeting / Meeting called by Tara Roe

**Board Members:** President - Tara Roe / Vice President - Erin Howell / Treasurer - Erin Miller / Assistant Treasurer - Pauline Puttmann / Secretary - Nikki Kilbane/ ISPTO - Stacey Glatz & Sarah Myers

**Attendees:** Erin Howell, Pauline Puttmann, Nikki Kilbane, Stacey Glatz, Tara Roe, Sarah Myers, Monica Campana, Emily Todd Shuey, Katie Rings, Kelly Riley, Molly Hecht, Lauren Giffin, Mandy Kanzigg, Amber Cooke, Meghan Hixenbaugh, Lauren Schmidt, Allison Garcia, Danielle Zaksajsek

**Meeting start time:** 7:04pm

### **Agenda**

#### **1. Presidents Update**

-Thanks to Katie Rings and Emily Todd Shuey for a successful Walk-a-thon.

Update on event given by Katie Rings: Grand total as of today raised: \$22,282.75, there may still be some corporate matches coming in. 76% of people that donated on the Fund Hub site also matched the donor credit, which saved us some money. Decision to use Fund Hub next year again is made. If we commit to using them again before closing out from this year, we will get a better rate for next year. Students earned rewards of silly stringing staff members. This will take place at the town hall this Friday, one student from each class will be chosen at random. Also all students earned a popcorn and movie day which will also take place this coming Friday. For this reward will need volunteers to help get the popcorn prepared.

-Thanks to Puline Puttmann for coordinating the upcoming conference night dinner for staff, it will be this Thursday and a taco bar from Aramark. Staff is enjoying all of the goodies families donated for conference week.

#### **2.Principals Update**

-Kindergarten took 85 students on a field trip to Kuhlwein's Farm this week.

-Conferences are taking place this week.

-Spirit week is coming up 10/30 - 11/3.

-Wolf Pack for grades 3-5 is a redesigned Student Leadership Team, now it will be more of an advisory board and less of focus on one project. This year there will also not be a limit on the number of students included. Interested students had to apply to be a part of this group.

-Upcoming Town Hall will be this Friday, October 27th with a focus on kindness.

-Book fair and VIP lunches (Wednesday, Thursday, Friday) are happening this week

- Third grade state testing is also happening this week.
- November 10th will be the Veterans Day celebration, the last day to submit participants is Monday, November 6th. PTO will provide breakfast for veterans and families after the assembly.
- Some new upcoming clubs are: Buddy bunch will be starting up soon, this is a during the school day group where peer models will work with students with disabilities to help them develop social skills, a sign up for this will be coming soon. An American Sign Language Club will be starting in the second and third trimester. This will be an after school club open to k-5. Dodgeball Club for first and second graders was just opened, and may extend it to third graders if more students don't sign up.
- Growth and Development talk for fifth graders will be coming up the Tuesday before Thanksgiving break and for fourth graders the Tuesday before Winter break. Students will be broken up into groups of all boys and all girls. Mr. Volbert and the nurse will facilitate this, parents will be informed prior to it happening via email and can preview the video being shown. After the presentation students will be able to submit questions.
- First trimester grades will be posted in Home Access on December 8th.

### **3. Committee Updates**

#### Parents Game Night - Jenny Wilks

Event will be on November 16th from 6:30 - 7:30 in the cafeteria for parents to come and learn about new games. In last week's blast there was a flier and also a form to submit interest or ideas of games.

#### Spirit Wear - Nikki Kilbane

Items from the fall sale are in and will be delivered to students this week. From the Ares sale we made fundraising credit of \$556. Next up will be a special sale of Mr. Steven's art work on shirts from Powell Prints. This will begin on October 27th and run through mid November so that orders can come back before winter break.

#### Winter Luncheon - Tara Roe, Danielle Zakrjeski, Lauren Giffin, Erin Howell

Event is on December 8, 2023, the team is starting to discuss options for food, seating, logistics, and decorations. Also have other volunteers that will be helping closer to the event. More details to come.

#### Glow Party - Nikki Kilbane, Stacey Glatz, Emily Todd Shuey, Katie Rings

Friday, February 23rd, 2024, planning to come for this event.

#### Chiller Skate Party - Bridget Koontz

Saturday, January 13, 2023 - school ice skating party

#### Spirit Nights - Kathleen Waltman

November 6th City Barbeque in Plain City is the next scheduled Spirit Night.

#### Room Assistants - Stacey Glatz

Room assistants reached out to classroom teachers to see if any were in need of recess items, some were and others were not. Room assistants of interested teachers

either created a sign up genius or Amazon wishlist with these items to send to parents in each class. Erin Howell will work on a general item list that may benefit teachers across grade levels or areas of the school.

#### ISPTO - Stacey Glatz, Sarah Myers

Superintendent was at the last meeting and shared a lot about the local report card. Some highlights from that were that Hilliard City School received 4.5 out of 5 stars and was number 1 in the state for progress made. Also Hilliard City Schools ranked among the top three school districts in Columbus top picks in the Dispatch. The Grant period for schools and educators has started. This is typically used for special projects, there is a letter of intent needed, and it must be a new project seeking the grant for. Information was shared regarding student attendance. On the ISPTO site there is a link posted with a video to meet the candidates. November ISPTO will be focused on school safety and the visitor management system.

Update on field trips and author or artist visits - Mrs. Riley will be actively working with teachers to get these two things in place for all grade levels this year. If parents know of any great places to visit or authors or illustrators to bring in please reach out. Also in the spring Mrs. Riley and Mr. Volbert will be working on a career fair and will be looking for community connections for this event.

Superintendent Dave Stewart offered to come and have a meeting with parents, Tara Roe will work on setting this up as a special December meeting.

#### **4. Treasurer's Report**

- Fiscal year for the budget will run from July 1st - June 30th.
- Movie night that we already had this past summer will be on this year's budget and the movie night for next year will be a part of next year's budget.
- Spirit wear - made \$660 from Wolfie Welcome Day, fall Ares sale profit not deposited yet, so not accounted for in the budget currently.
- Walk-a-thon - currently only showing what we spent on the shirts, when corporate matches are all completed, funds raised will be updated.
- Kroger - \$142 made from this so far this year.
- Paw Pass Auction - Used a free platform for the auction, but had to pay through Stripe, we own stripe a \$75 fee, working on verification with stripe, when this is complete we will have fundraising profit from the auction of \$2148.
- Fall Festival - came in just a little under budget this year.
- Wolfie Welcome Day - spent \$745 on Jpops popsicles
- Many teachers have been using their classroom budget and are turning in receipts for this.
- Memorial Fund - spent money from this for celebration of Ms. Cathy retirement.

- Mini Grants - thus far we have funded two projects one for art and one for the zen dent spending \$518 out of the budget. Just approved three more mini grant applications.
- Spirit Nights - So far made \$92 from Rusty Bucket and \$101 from Chipotle.
- Kindergarten field trip - parents were asked to send in \$5 to offset cost, and also to help sponsor those who may not have the money, extra funds were used to purchase sanitizer and table cloths for the trip.

#### **5. PTO Meeting Dates for 2023-2024**

Tuesday, November 28th, 2023

Tuesday, January 23rd, 2024

Tuesday, February 27th, 2024

Tuesday, March 26th, 2024

Tuesday, April 23rd, 2024

#### **6. Final Thoughts/New Business**

- Washington Gives Back - committee will work with Monica to try and map out some ideas for the year. October will do the candy donation program after trick or treat.
- Mrs. Riley did a room service staff appreciation last week and staff enjoyed this, next she will be doing a snack cart.
- In the PTO section in the Friday blast will be working to do a better job to tell what PTO is doing and how they are using money raised.
- Motion made by Tara Roe to approve the September meeting minutes.
  - 1st - Katie Rings
  - 2nd - Pauline Puttmann
- All in favor/No one opposed.

#### **7. Adjournment (7:54 pm)**

- Motion made by Tara Roe
  - 1st- Monica Campana
  - 2nd - Katie Rings
- All in favor/No one opposed

