

February Meeting Minutes

Washington Elementary PTO 2022-2023

February 28, 2023 / PTO Meeting / Meeting called by Tara Roe

Board Members: President - Tara Roe / Vice President - Erin Howell / Treasurer - Pauline Puttmann / Assistant Treasurer - Erin Miller/ Secretary - Nikki Kilbane/ ISPTO - Stacey Glatz & Sarah Myers

Attendees: Monica Campana, Tara Roe, Erin Howell, Pauline Puttmann, Nikki Kilbane, Sarah Myers, Erin Miller, Kathleen Waltman, Lauren Giffin, Bry Ferrell, Katie Rings, Emily Todd Shuey, Danielle Mazer, Danielle Zakzajsek,

Agenda

1. Principals Update

-Washington participated in World Read Aloud Day with 30 guest readers, including board members and other district administrators. They will be doing something again similar to this with poetry coming soon.

-Conferences and the Book Fair just wrapped up and both went well.

-March Book Madness just started this week. It is a bracket style book elimination using new books, the school has purchased a few copies of all the books in the tournament and each classroom will read them and vote the books through the bracket. This is done nationally and once Washington gets its winner in the bracket they will also submit their winner to the national bracket.

-Third grade is going on a field trip to the Hilliard Historical Village on April 27th. The trip will cost around \$425 and this will be submitted to PTO soon formally. PTO pays for all field trips and budgets \$400 per grade level. Fourth grade is slated to go to the state house in the spring, and kindergarten and first grade will most likely bring in a presentation rather than take a trip out of the building.

-Ramadan will begin soon and the building will prepare to accommodate those students this begins on March 23rd - April 21st.

-The school is starting to prepare for the 2023 - 2024 school year, looking at the master calendar and class placements for next year. Currently there are 67 kindergarten students registered for next year.

-For the end of the year party planning will begin soon as well as fifth grade videos and celebrations.

-The second trimester just finished and progress reports will go live in Home Access on Friday, March 3rd at 2:00pm.

2. Committee Updates

- Flower Sale - The sale will go live on March 6th. Students will bring home a brochure on this day. There will only be online sales taken. Pick up date for the sale will be May 9th and there will need to be a lot of volunteers to help with pick up. A sign up sheet will be sent out after spring break seeking out volunteers.

-ISPTO - At the last meeting the focus was security. At the meeting different agencies discussed their partnership with the schools and ways they promote safety and security. Some notable things from the meeting were that Hilliard was one of the first schools to begin putting classroom numbers on the outside of windows as well as all schools have a direct line to get help and all buildings are connected to hear all radio calls regarding any schools.

-Room Assistant Coordinator - Will be reaching out soon regarding spring auction baskets and end of the year parties.

Staff Appreciation - today staff received coffee and donuts.

-Wolfie Way - There is a breakfast this Friday, March, 3rd, they are still in need of someone to be Wolfie at the breakfast for about 30 minutes. In the future there was a suggestion to see if any high school students would volunteer throughout the year to be Wolfie for school credit.

-Publishing Shop - Had their first classroom book publishing party with a second grade class. Students got to pick their book binding, color and stickers. Also two other classrooms requested book shells and that was given to them.

-Spirit Wear - winter sale items were delivered. We made \$210 in profit or could receive \$270 in credit towards a future bulk order, we chose to take the credit for this sale. Got good feedback on the sale regarding plus size offerings.

-Washington Gives Back - March will be a book swap and April will be a food drive.

-Spring Social - May 1st from 4:00 - 6:30 - so far have three food trucks and one desert truck booked: Pitabilities, Burrito Bus, Cheesy Truck, and Chill Joy. Also have the Washington Township Fire Department, Hilliard Library, and Hilliard Inflatables set up. We will be setting up a photo booth and have \$775 left in the budget to spend. Looking into seeing if we could have animals come for the event as the final thing.

-Spirit Nights - Chipotle was a success and we profited over \$500. Dewey's Pizza is coming up on Tuesday, March 7th. The last two for the year are Weenie Wonder and Bibibop.

-Garden - Two teachers are working on getting the garden club up and running. In April, Sarah Myers is going to start weeding and doing some clean up.

-Movie Night- Going to move this to be a summer event, held sometime in mid summer as a way to get students together over summer break. Will invite leaving 5th graders and incoming kindergartners.

-PTO is seeking officers for the 2023 - 24 school year. If anyone is interested let Tara Roe know. Also if anyone is interested in taking on any of the major events let Tara know as well. The nomination process for next year will begin in April.

3. Treasurer's Report

-We are on target in all areas of the budget.

-\$200 left in the mini grant category, this has been the first year in which this line item has been used.

-Conference night dinner in February was from City Barbeque and was under budget, also the fall conference dinner was also under budget.

-A proposal from Mr. Stevens was received regarding increasing the art budget this year by \$400, and next year to \$2500. He submitted the following information.

Since 2010, Washington has added 7 full time sections that I see in art regularly, or around 170+ more students. If another section is added next year, Washington will have 21 classrooms. In addition to these new classrooms of students, art supplies have gone up in price quite a bit since 2010. I have done my best for the last few years taking a few dollars from the next year's budget to pay for extra supplies, but I am finding that I am running out of funds much sooner than in past years. For example, to finish paying for this year's supplies I have spent \$800 of this year's budget that I would normally spend on the following year. By the numbers this year: PTO provided \$1,500 and Ms. Campana provided \$1,000 to the art department. Washington has 459 students. This equals out to \$5.44 per student for a year's worth of art making. I try to do at least 8, and up to 10, projects per student per year which equals \$ 0.54 - 0.68 per project. In looking at my supply order for next year, I am asking for an additional \$400 to add to my \$612 left on my line item. This will get me the rest of the supplies I need except for some fabric and stuffing. Second, I would like to ask PTO to consider raising the art line item to \$2,500 for the 2023-24 school year and beyond. This will enable me to continue to support PTO fundraising instead of needing to add my own art fundraisers.

-Motion made by Pauline Puttmann to increase the art budget by \$400 this school year.

1st: Lauren Giffin

2nd: Katie Rings

All were in favor/ no one opposed, the motion was approved.

4. Final Items

- Motion made by Tara Roe to approve the January meeting minutes.

1st: Pauline Puttmann

2nd: Katie Rings

All in favor/ no one opposed

- Next PTO meeting will be Tuesday, March 28th at 7:00pm in the IDC.

5. Adjournment (7:45 pm)

Motion: Tara Roe

1st- Monica Campana

2nd - Erin Miller

