

# September Meeting Minutes

## Washington Elementary PTO 2022-2023

September 27, 2022 / PTO Meeting/ Meeting called by Tara Roe

Board Members: President - Tara Roe / Vice President - Erin Howell / Treasurer - Pauline Puttmann / Assistant Treasurer - Erin Miller/ Secretary - Nikki Kilbane/ ISPTO - Stacey Glatz & Sarah Myers

**Attendees:** Monica Campana, Tara Roe, Pauline Puttmann, Erin Miller, Nikki Kilbane, Stacey Glatz, Sarah Myers, Katie Rings, Kathleen Waltman, Jen Blosser, Danielle Zakrajsek, Meghan Hixenbaugh, Katie Bartz, Lauren Giffin, Emily Todd Shuey, Dara Chamberlain

### Agenda

#### 1. President Update

Report out on events since our last meeting:

- Golden Paw Pass - 6 people purchased, total amount made: \$1176.00
- Spirit Wear Sale - sale wrapped up, waiting on total amount made. Delivery of items some time in October.
- Walk-a-thon - very successful event, total amount made as of today - \$22,350 (including corporate sponsors contributions)
- Fall Social - positive feedback from event

#### 2. Principal Update

- Washington Gives Back - first month activity for September featured giving among students - making bookmarks for others.
- All beginning of the year assessments have been completed.
- IDC is open and running, students are enjoying their time spent here.
- Kindergarten and first grade will continue to leave iPads at school at least through January.
- Walk-a-thon and fall social were two great events.
- Student leadership team has begun. This group is made up of third, fourth, and fifth grade students. The first meeting took place today with the third grade group. The third grade group worked on planning a spirit week to take place in December with a theme of culture.
- Monday, October 3rd the first Wolfie Way recipients will be announced.
- The week of October 17th will be fall conferences. The late evening will be Wednesday, October 19th. Conferences will follow a common framework centered around three main topics: 1. What is known about each student 2. How it is known 3. What the support plan will be for the student. Conferences will be

offered on zoom and in person depending on teachers and parents needs. Communication regarding conference schedules will be sent to families by this Friday, September 30th.

- The Book Fair will be held during conference week (week of October 17th) it will be open during the evening of conferences on Wednesday, October 19th.
- The first spirit week will be planned by the fifth grade leadership team and will be held the week of October 17th.
- Washington Gives Back - October project will be Socktober - sock drive.

#### Review of Commitment Plan

- Plan started in May and June of 2022 with collaborative effort of staff, students, and parents.
- Plan will focus on:
  1. Assessments
  2. Student data and how it is used
  3. Subgroups in the school (economically disadvantaged, ethnicity, english language learners, special education students, and gifted students).
  4. What is being done for students not meeting benchmarks/how to meet the needs of all students.
  5. RTI (response to intervention) process at the school ( to include: academic, behavioral, and mental health concerns).
  6. Ensuring all members of the school feel safe, secure, and positively involved
- Goals of the plan:
  1. Raise test scores by 5%.
  2. Increase the number of students reaching STAR testing benchmarks.
  3. Increasing students reaching benchmarks in different subgroups.
- Evidence of impact:
  1. Creating and maintaining a respectful environment, staff demonstrating regard for student perspective, experiences, and different cultures.
  2. Focus groups of students:
    - IDC advising group (4th and 5th graders)
    - Student leadership team (3rd, 4th, and 5th graders)
    - Student check in's
  3. Community ambassadors - people coming in from our community to share what they do for a living as well as lived experience.
- Engaging Experience:
  1. Provide high interest experiences where students can think deeply and solve real world problems.

### 3. Committee Update:

- ISPTO - Stacey Glatz, Sarah Myers

- Attended the first ISPTO meeting with other PTO members from the district and the superintendent. Reviewing the framework of Portrait of a Graduate, the district is seeking a 300 person committee for this project that will last 4 months to gather ideas and then begin creating a strategic plan for Hilliard City Schools. If you are not chosen to be on the committee you can apply.

- Reviewed Hilliard results on state report card - as a district 18 out of 20 areas made significant gains. Hilliard City Schools made great strides overall on the state report card.

- Hilliard foundation is offering \$5000 grants teachers can apply for.

- Conference Night Dinners - Pauline Puttmann

- Dinner, snacks, and drinks will be provided for staff for conference night on Wednesday, October 19th.

- Winter Luncheon - Tara Roe, Lauren Giffin

- December 16th, 2022 - working on ideas for this event.

- Room Assistants - Stacey Glatz

- All rooms are full and have two parent assistants for the year.

- Staff Appreciation - Stacey Glatz, Erin Howell

- Spread out throughout the school year. Have done three treat times this year for staff already.

- Publishing Shop - Pauline Puttmann, Erin Miller

- Will be making books tomorrow, Wednesday, September 28th. Will also take inventory on supplies that may need to be stocked. Will plan to prepare more books 2-3 times throughout the school year.

- Will be looking for volunteers to help with fruit and vegetable tastings throughout the year. This will happen once a month during lunch times (11:30 - 1:10).

- Information shared regarding a meal train for a Washington family that had a house fire last week.

### 4. Treasurer's Update

- Budget Review of line items.

- This year's biggest project will be the student's library project that was presented during the 2021 - 2022 school year. Goal of this project is to help students easily access books. Projected cost of the project is: \$7800.00

- Motion made by Tara Roe to approve the budget.

- 1st - Lauren Giffin

- 2nd - Katie Rings

- All in favor/no one opposed

## 5. Final Items

- Meeting minutes will always be posted on the PTO website,
- Motion made by Tara Roe to approve the last meeting minutes.  
1st: Pauline Puttmann  
2nd: Kathleen Waltman  
All in favor/ no one opposed
- Request for funding from second grade for a field trip, presented by Mrs. Chamberlain. Proposal details:
  - Trip to The Maize at Little Darby Creek - tie in to STEAM curriculum study of mazes and how they are created.
  - The trip would include all 80 second graders, 3 teachers, 3 support staff, one bus driver. Parents that join would have to drive themselves and pay for entry. Trip cost is \$6.00 per student and the total amount needed with admission and transportation (mileage, driver, gas) would be \$472.25. Students would pack lunches and free and reduced students would be offered a sack lunch packed from the school.
  - Mini Grant submitted thus far:
    1. EL student field trip to Kuhlweins - 65 students taken on two different days.
    2. Mr. Stevens requested updated items to display students' artwork.
    3. Mrs. Watkins requested Classkick Membership, a communication tool.
- Next PTO meeting will be Tuesday, October 25th at 7:00pm in the IDC.

## 6. Adjournment (7:48pm)

Motion: Tara Roe

1st- Monica Campana

2nd - Pauline Puttmann