

August Meeting Minutes

Washington Elementary PTO 2022-2023

August 30, 2022 / PTO Meeting/ Meeting called by Tara Roe

Board Members: President - Tara Roe / Vice President - Erin Howell / Treasurer - Pauline Puttmann / Assistant Treasurer - Erin Miller/ Secretary - Nikki Kilbane/ ISPTO - Stacey Glatz & Sarah Myers

Attendees: Monica Campana, Tara Roe, Erin Howell, Pauline Puttmann, Erin Miller, Nikki Kilbane, Stacey Glatz, Sarah Myers, Jenny Wilkes, Diana Perez, Lynnsey Cohn, Lakshmi Chellasamy, Bridget Coontz, Meghan Hixenbaugh, Katie Bartz, Fadi Nabhan, Bry Ferrell, Swapna Purandare, Britney Edwards, Adam Ziegler, Rahael Abouhassan, Emily Todd Shuey, Katie Rings, Rehan Mohammad, Kathleen Waltman, Lauren Giffin, Jen Blosser, Danielle Zakrajsek, Noor Amara

Agenda

Welcome and introductions

PTO Meeting dates for the year:

- September 27, 2022, 7:00 pm
- October 25, 2022, 7:00 pm
- November 29, 2022, 7:00 pm
- January 24, 2023, 7:00 pm
- February 28, 2023, 7:00 pm
- March 28, 2023, 7:00 pm
- April 25, 2023, 7:00 pm

1. Principal Update

Current Events at Washington:

- The 2022-2023 school year is off to a smooth start! Since the start of the year kinks in dismissal have been worked out.
- Classrooms are working on community building.
- Safety patrol will start in the upcoming week.
- Syntero will be in Washington twice a week this school year.
- Beginning of the year assessments will be starting in the next few weeks to include - STAR testing, Acadiance Reading (K - 5), and KRA (kindergarten only).
- Walk - a - thon will be in September and will need lots of parent volunteers.
- September will be the first month for the Wolfie Way Awards - any staff member can nominate a student, students will receive a write up from the teacher who nominated them and a special breakfast with their family.

- Student Leadership team - 3rd, 4th, and 5th grade students - this will be an application process and will begin in October.
- Student math and reading ambassadors - 4th and 5th graders - will begin in late fall, students pair up with younger grader students to work with them.

2. President Update

Committee Chair and Events Update:

- Golden Paw Pass Auction - Pauline Puttmann
6 passes auctioned to bypass drop off/pickup line. Currently taking place and will close Saturday, September 3, at 11:55 p.m.
- Walk - a - thon - Katie Rings, Emily Todd
Framework for this event is in place, need to get donation platforms up and running, and work on t-shirt sizes and ordering. Students will collect donations through online platforms, cash, or check. Volunteers will be needed at the event to help count students' laps.
- Fall Social - Nikki Kilbane
Friday, September 23, 2022 from 4:00 pm - 6:00 pm. Sign up sheet for volunteers looking to help plan this event passed around.
- Spirit Wear - Nikki Kilbane
Coming soon, a link will be sent out in Friday blast when the Washington store is ready.
- Conference Night Dinners - Pauline Puttmann
Dinner provided for staff during fall and spring conferences.
- Winter Luncheon - Tara Roe
December 16th, 2022 - students invite one guest to have lunch with them - student lunch is paid for by PTO, guests will purchase lunch. Fifth grade students will have some part in the luncheon.
- Chiller - Bridget Coontz
Ice skating party (2 hours long) will be held in February or March.
- Spring Social - Nikki Kilbane, Pauline Puttmann
May 1, 2023 - after school event
Basket auction will be organized by Jenny Wilkes
- Washington Gives Back - Stacey Glatz, Nikki Kilbane, Sarah Myers
Monthly community outreach from students as a whole.
- Stock the Clinic - Erin Howell
Coordinating with clinic aid to keep water and nut free snacks stocked.
- Flower Sale - Erin Miller
Held in March with pick up in May.
- Spirit Nights/Reward Shopping - Kathleen Waltman

Coordinate with local businesses for dine out fundraisers.

-Outdoor Movie Night - Sarah Myers

Family movie night, potentially in the spring.

-Room Assistant Coordinator - Stacey Glatz

2 per classroom, a note explaining their duties will come out from Mrs. Campana

- some of those duties will include coordinating class donations or volunteers, working on logistical things for teachers, working on silent auction baskets. Sign up scheduled to go live Friday, September 2nd.

-Staff Appreciation - Stacey Glatz, Erin Howell

Spread out throughout the school year.

-Publishing Shop - Pauline Puttmann, Erin Miller

Need volunteers to come in and make books and keep supplies stocked.

-Garden - Sarah Myers

Has started weeding and has some enhancement projects in mind.

-PTO Facebook Page- Tara Roe, Stacey Glatz, Nikki Kilbane

Up and running, will post updates and information here.

3. Treasurer's Update

-The budget for the 2022-2023 school year will be voted on at the next PTO meeting.

- The start of the year budget is based on what we think we will make and what we think things may cost based on the previous year.

If during the school year there is a change in the budget needed, we would have to vote to make the adjustment.

-This year's biggest project will be the student's library project that was presented during the 2021 - 2022 school year.

- Things PTO funds: teachers' needs, classroom celebrations, field trips, artist and community visits, larger projects, family events, etc.

4. Final Items

-Meeting minutes will always be posted on the PTO website and during the next meeting minutes will need to be approved.

- Volunteer badge- shared information on how to obtain it.

5. Adjournment (7:51pm)

Motion: Tara Roe

1st- Jenny Wilkes

2nd - Katie Rings

