



STUDENT HANDBOOK REVIEW 2021-2022

Meeting Attendees

Deputy Superintendent	Chief Technology Officer	Preschool Principal
Treasurer/CFO	Technology/Student Information Staff	Sixth Grade/Middle School Principals
Director of Communications	Curriculum Department Directors	High School Principals
Director Human Resources	Performing Arts Coordinator	Athletic Directors

All handbooks contain the same information in regards to policies and procedures.

SUMMARY

The building and administrative staff listed above meet annually to review all student handbooks. All Board and District policies and procedures are updated as needed. Along with Board and District policies, the majority of revisions consist of grammatical/typographical errors, staff information, table of contents, school year dates, bell schedules and front cover pages. All student handbooks are available on the building and district websites. We also print a few copies of each handbook for students who do not have the means to access the website.

The following is a detailed list of revisions:

PRESCHOOL/ELEMENTARY STUDENT HANDBOOK

Page	Revision
6	Will update superintendent name on letterhead when named
7	Updated School Hours and Attendance Chart
8	Removed "After-school detention (K-5 only)" under Breaking the rules...in <u>A GREAT DAY AT SCHOOL</u> section
11	Added "on our website and" in <u>Free and Reduced Pricing</u> section of <u>FOOD SERVICES</u>
12	Removed 3 rd bullet point "Not use electronics on the bus." in <u>Buses</u> section under <u>GETTING TO SCHOOL</u> (carried over from page 11)
13	Revised language in <u>REGISTRATION FOR SCHOOL</u> section with online enrollment registration information
14	Revised language under <u>SCHOOL SUPPLIES</u> to refer parents to the district website for a list of school supplies
15	Under <u>STUDENT ILLNESS</u> , revised second paragraph to list symptoms as bullet points
15	Revised language in third paragraph to update absence reporting procedure
21	Changed "will" to "may" in the Chronic Tardiness section of <u>ATTENDANCE PROBLEM PROCEDURES-GRADES K-5</u> section
23	Revised language for Dress Code
25	Removed #7 from <u>General Rules for Face Coverings</u> (Face shields that wrap around the face and extend below the chin shall be considered as an alternative where cloth face coverings would hinder the learning process.)
31	Updated language to align with Policy AC
40	Follow-Up Services - #3 Remove (does not apply at elementary level)
41	Revised language to add reference to Board Policy EDE-Computer/Online Service and EDE-R-Computer/Online Service (Acceptable Use and Internet Safety)
49	Added Title IX information
50	Schools, Addresses & Phone Numbers – Update for Alton Darby Creek Campus and Innovation Campus, added Online Academy

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SUMMARY

Mike McDonough, Deputy Superintendent

MIDDLE GRADES (6TH, 7TH & 8TH) STUDENT HANDBOOK

Page	Revision
9	Updated grade level for counselors (Heritage), updated bell schedule
10	Updated grade level for counselors (Memorial), updated bell schedule
11	Updated grade level for counselors (Weaver), updated bell schedule
12	Updated Logo for Innovation Campus and added Online Academy
17	Added "on our website and" in <u>Free and Reduced Pricing</u> section of <u>FOOD SERVICES</u>
26	Revised language in the <u>VISITORS</u> section
29	Changed In-School Suspension (ISS) to Alternative Learning Center (ALC) in #3 and revised language regarding credit for missed work
29-30	Removed language regarding 6-day absence policy
36-37	Revised language to change from ISS to ALC
41	Revised language to add reference to Board Policy EDE-Computer/Online Service and EDE-R-Computer/Online Service (Acceptable Use and Internet Safety)
42	Updated language to align with Policy AC
45-46	Revised language for Dress Code
48	Removed #7 from <u>General Rules for Face Coverings</u> (Face shields that wrap around the face and extend below the chin shall be considered as an alternative where cloth face coverings would hinder the learning process.)
49	Removed "Students wait for buses – buses do not wait for students" from #8
57	Changed ISS to ALC
59-60	Updated Grade Scale – removed A+
60	Added 2D Visual Art A, 2D Visual Art B, Physical Education 1, Physical Education 2 to the courses that students can take to earn HS credit. Added note that these courses are only offered in the Online Academy.
60	Add language for Semester and Yearly Averages for high school courses
63	Added Title IX Information

HIGH SCHOOL STUDENT HANDBOOK

Page	Revision
7	Bradley - Updated principal name
8	Darby - Updated principal/assistant principal names
9	Davidson - Updated principal/assistant principal names
10	Updated Logo for Innovation Campus and added Online Academy
11	Updated school year
14	Added "on our website and" in <u>Free and Reduced Pricing</u> section of <u>FOOD SERVICES</u>
15	Removed "at lunchtime" in last sentence of first paragraph under <u>LOCKERS</u>
19	Revised language under <u>VISITORS</u> section
21	Revised 3 rd bullet – changed "suspension" to "disciplinary action"
21	Removed phone numbers for attendance offices – calls go through School Messenger
21-23	Removed language regarding 6-day absence policy
22	Revised language to change from ISS to ALC
23	Removed language referring to page 24

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SUMMARY

Mike McDonough, Deputy Superintendent

24	Updated language regarding Tardies to reflect current procedures
34-35	Revised language for Dress Code
36	Removed #7 from <u>General Rules for Face Coverings</u> (Face shields that wrap around the face and extend below the chin shall be considered as an alternative where cloth face coverings would hinder the learning process.)
45	Revised language to add reference to Board Policy EDE-Computer/Online Service and EDE-R-Computer/Online Service (Acceptable Use and Internet Safety)
46	Updated language to align with Policy AC
48	Removed “such as Saturday/Wednesday School or suspension” from #6. a.
48	Removed #7 “No student is permitted to use his/her vehicle during the school day, with the exception of work-study and approved early dismissal students without the permission of the building principal.”
48	Removed “Withdrawal from school” from #13. a.
49	Removed “Students wait for buses – buses do not wait for students” from #8
50	Removed “Students must remain on the bus from the time of boarding until the approved place of departure” from #12
50	Removed “for their technological advantages” from end of first sentence under <u>Electronic Devices and Cellular Phones for School Buses</u>
51	Replaced In-School Suspension language with Alternative Learning Center language
61	Updated language for Academic Recognition
65	Updated Grade Scale – removed A+ and removed note regarding class rank.
66	Removed “A student who fails a subject the second semester may fail the subject for the entire year, regardless of the first semester grade.”
68	Removed language referencing 2009-10 school year
69	Updated language for Transcripts – requested through Naviance
69	Updated language for Semester and Yearly Averages
69	Removed “A student who fails a subject the second semester may fail the subject for the entire year, regardless of the first semester grade.”

PERFORMING ARTS MANUAL

Page	Revision
14	Added “of the extra-curricular portion” to #1 and #2 in First Offense, #1 in Second Offense and “of the extra-curricular portion of the activity” to #1 in Third Offense.

ATHLETIC MANUAL FOR PARENTS, ATHLETES & COACHES

Page	Revision
28	Updated National Letter of Intent Signing Dates for 2021-22

*Changed Guidance Counselor to School Counselor throughout all handbooks.

**Added hyperlinks throughout all handbooks for easier navigation when viewing online.