

**The Hilliard City School District
is accepting applications for the
Secretarial Civil Service Examination**

Starting wage: \$18.73 per hour

Applications are available at Hilliard City School District,
Central Office, 2140 Atlas Street, Columbus, OH 43228
Wednesday, June 17 through Wednesday, July 15, 2020
8:00 a.m. to 4:00 p.m. Monday – Friday
or online at: www.hilliardschools.org/district/employment

POSTMARK DEADLINE:

All applications must be notarized and mailed
with a postmark date no later than Wednesday, July 15, 2020
Applications must be mailed. Hand-delivered applications will not be accepted

MAIL TO:

Hilliard City School District, Attn: Civil Service Secretary
2140 Atlas Street, Columbus, OH 43228
In order for application to be accepted,
a \$20.00 non-refundable payment must accompany application
Check or money order must be payable to: Hilliard City School District

**A computerized examination will be given
on Tuesday, July 28, OR Wednesday, July 29, during normal business hours
Exam times to be assigned individually
Applicants will be notified of scheduled appointment
Exams to be held at Central Office, 2140 Atlas Street, Columbus, OH 43228
*Hilliard City School District is an equal opportunity employer***