

**The Hilliard City School District  
is accepting applications for the  
Secretarial Civil Service Examination**

**Starting wage: \$18.73 per hour**

Applications are available at Hilliard City School District,  
Central Office, 2140 Atlas Street, Columbus, OH 43228  
Wednesday, June 17 through Wednesday, July 15, 2020  
8:00 a.m. to 4:00 p.m. Monday – Friday  
or online at: [www.hilliardschools.org/district/employment](http://www.hilliardschools.org/district/employment)

**POSTMARK DEADLINE:**

All applications must be notarized and mailed  
with a postmark date no later than Wednesday, July 15, 2020  
**Applications must be mailed. Hand-delivered applications will not be accepted**

**MAIL TO:**

Hilliard City School District, Attn: Civil Service Secretary  
2140 Atlas Street, Columbus, OH 43228  
In order for application to be accepted,  
a \$20.00 non-refundable payment must accompany application  
**Check or money order must be payable to: Hilliard City School District**

**A computerized examination will be given  
on Tuesday, July 28, OR Wednesday, July 29, during normal business hours  
Exam times to be assigned individually  
Applicants will be notified of scheduled appointment  
Exams to be held at Central Office, 2140 Atlas Street, Columbus, OH 43228  
*Hilliard City School District is an equal opportunity employer***