



STUDENT HANDBOOK REVIEW 2019-2020

Meeting Attendees

Assistant Superintendents	Chief Technology Officer	Preschool Principal
Treasurer/CFO	Technology/Student Information Staff	Sixth Grade/Middle School Principals
Curriculum Department Directors	District Web Designer/Developer	High School Principals
Director Human Resources	Warehouse Coordinator (Print Shop)	Athletic Directors

All handbooks contain the same information in regards to policies and procedures.

Additional Revisions – 05/10/2019	
Page Section	Revision
Preschool/Elementary Student Handbook	
7 School Hours and Attendance.....	Norwich moving to the same bell schedule at Britton next school year.
Middle Grades Student Handbook	
12 Innovation Campus.....	Add Stacy Carter, Assistant Principal
High School Student Handbook	
10 Innovation Campus.....	Add Stacy Carter, Assistant Principal

SUMMARY

The building and administrative staff listed above meet annually to review all student handbooks. All Board and District policies and procedures are updated as needed. Along with Board and District policies, the majority of revisions consist of grammatical/typographical errors, staff information, table of contents, school year dates, bell schedules and front cover pages. All student handbooks are available on the building and district websites. We also print a few copies of each handbook for students who do not have the means to access the website.

The following is a detailed list of revisions not described above:

ATHLETIC MANUAL FOR PARENTS, ATHLETES & COACHES

Page Section	Revision
12 Fan Code of Conduct.....	Change “will” to “may.”
12 Requirements for Participation.....	Add Lindsay’s Law, ORC 3313.5310, 3707.58 and 3707.59 went into effect on 2017. In accordance with this law, the Ohio Department of Health, the Ohio Department of Education, the Ohio High School Athletic Association, and other stakeholders developed guidelines and materials to educate student athletes, their parents, and their coaches about the nature and warning signs of sudden cardia arrest.
12 Last paragraph/transfers.....	Revise eligibility per OHSAA’s revised by laws.

STUDENT HANDBOOK REVIEW 2019-2020 - SUMMARY

Mike McDonough, Deputy Superintendent

Page	Section	Revision
19	Drug, Tobacco & Alcohol Policy.....	Pending Board Policy review and adoption, the athletic directors have proposed treating all violations (alcohol, drug and tobacco) the same instead of one set of consequences for alcohol and drugs and another set of consequences for tobacco-related offenses. Alcohol, drug and tobacco offenses are addressed in Policy IGDJ/IGDJ-R – Interscholastic Athletics. This policy will be reviewed at the Policy Review Committee meeting in May.
28	Athletic Signing.....	Revise the signing dates for the 2019-20 school year.

PRESCHOOL/ELEMENTARY STUDENT HANDBOOK

Page	Section	Revision
7	School Hours and Attendance.....	Norwich moving to the same bell schedule at Britton next school year.
7	Kindergarten Bell Schedule.....	Adding All-Day K at Hilliard Crossing.
14	School Fees.....	Remove this section since we no longer charge school fees.
16	Inoculations of Students.....	Revise required grade levels to include Pre-K students. The immunization requirements apply to all students.
19	Volunteers.....	Remove unnecessary language.
21	Truancy.....	Revise language to better define truancy and explain what is now required due to HB 410.
23	Student Conduct (Zero Tolerance)	Revise language to match policy and practice (rules are provided electronically).
25	Student Misconduct.....	Add “personal vaporizers (e.g., JUUL) to Alternative Nicotine Products and Electronic Cigarette sections.
26	Searches/Questioning.....	Based on revisions to Board Policy JFG/JFG-R. In order to equip building personnel to effectively and promptly react when an unattended bag is found, the change allows a building administrator to designate another employee to perform the search.
48	School Calendar.....	Revise from 2018-19 to 2019-20

MIDDLE GRADES (6TH, 7TH & 8TH) STUDENT HANDBOOK

Page	Section	Revision
7	Hilliard Station Sixth Grade.....	Add guidance counselor, replace logo and add bell schedule.
8	Hilliard Tharp Sixth Grade.....	Add guidance counselor, replace logo and add bell schedule.
12	Innovation Campus.....	Revise bell schedule. Add Stacy Carter, Assistant Principal.
16	Fees.....	Remove this section since we no longer charge school fees.
23	Illness at Home/School.....	Replace emergency card with Home Access (we no longer use emergency cards).
23	Inoculations of Students.....	Revise required grade levels to include Pre-K students. The immunization requirements apply to all students.
26	Volunteers.....	Remove unnecessary language.
29	Reporting an Absence.....	Add attendance office phone numbers and email addresses.
31	Truancy.....	Revise language to better define truancy and explain what is now required due to HB 410.

STUDENT HANDBOOK REVIEW 2019-2020 - SUMMARY

Mike McDonough, Deputy Superintendent

Page	Section	Revision
32	Student Conduct (Zero Tolerance)	Revise language to match policy and practice (rules are provided electronically).
34	Student Misconduct	Add "personal vaporizers (e.g., JUUL) to Alternative Nicotine Products and Electronic Cigarette sections.
35-36	TOR Expectations	Remove language regarding restroom privileges and language about documenting student behavior.
38	Searches and Interrogations	Based on revisions to Board Policy JFG/JFG-R. In order to equip building personnel to effectively and promptly react when an unattended bag is found, the change allows a building administrator to designate another employee to perform the search.
54	College Credit Plus	Revise language based on changes made to Board Policy IGCH/IGCH-R. Students must submit a written notice of their intent to participate to the principal.
58	Online Report Cards	Remove section specific to Sixth Grade Students. The following section pertains to all middle-level students. Remove last paragraph (no longer current practice).
59	Student Activities for Middle School	Current activities are listed on the individual school website.

HIGH SCHOOL STUDENT HANDBOOK

Page	Section	Revision
7	Hilliard Bradley HS	Remove language that is no longer needed.
8	Hilliard Darby HS	Remove language that is no longer needed.
10	Innovation Campus	Revise bell schedule. Add Stacy Carter, Assistant Principal.
11	Welcome to High School	Update school year.
12	General School Operation	Add language about the building being closed unless there is a supervised, scheduled activity.
13	Fees	Remove this section since we no longer charge school fees.
14	Food Services	Remove language stating student may not leave premises for lunch.
15	Inoculations of Students	Revise required grade levels to include Pre-K students. The immunization requirements apply to all students.
18	Renaissance Card Holder Discounts	Remove language as it no longer applies.
20	Volunteers	Remove unnecessary language.
21	Reporting an Absence	Add attendance office phone numbers and email addresses. Update language based on HB 66/ORC 3321.141 requirement that each public school must attempt to contact within 120 minutes of the start of the school day the parent/guardian of a student who is absent from school without legitimate excuse.
23	6-Day Absence Policy	Remove 4 th bullet since we now follow HB 410 regarding absences and truancy.
24-25	Truancy	Revise language to better define truancy and explain what is now required due to HB 410.
27	Student Conduct (Zero Tolerance)	Revise language to match policy and practice (rules are provided electronically).

STUDENT HANDBOOK REVIEW 2019-2020 - SUMMARY

Mike McDonough, Deputy Superintendent

Page	Section	Revision
28	Conduct Code	Add "personal vaporizers (e.g., JUUL) to Alternative Nicotine Products and Electronic Cigarette sections.
49	Search and Seizure	Based on revisions to Board Policy JFG/JFG-R. In order to equip building personnel to effectively and promptly react when an unattended bag is found, the change allows a building administrator to designate another employee to perform the search.
50	Out-of-School Suspension	Remove language based on HB 318 that requires district boards to allow students to complete any classroom assignments missed due to in-school or out-of-school suspensions.
51-52	Graduation Requirements	Remove language that no longer applies.
55	Merit Roll, Honor Roll & Honors Plus	Add "Honors" since those courses carry additional point values (the same as Advanced Placement courses).
57	College Credit Plus	Revise language based on changes made to Board Policy IGCH/IGCH-R. Students must submit a written notice of their intent to participate to the principal.