

**Hilliard City School District  
BOARD OF EDUCATION  
ORGANIZATIONAL MEETING  
January 14, 2019, 6:30 p.m., Heritage Middle School  
John Marschhausen, Ph.D. – Superintendent  
Organizational Agenda**

Mrs. Keck has been appointed to serve as president pro tem.

1. Call the meeting to order. Time: \_\_\_\_\_

2. Pledge to the flag.

ROLL CALL:	ABATE	_____	LONG	_____
	KECK	_____	WHITING	_____
	LAMBERT	_____		

3. Nominations to elect the 2019 Board of Education President:

Nominated: \_\_\_\_\_ by \_\_\_\_\_

Nominated: \_\_\_\_\_ by \_\_\_\_\_

4. \_\_\_\_\_ moves and \_\_\_\_\_ seconds to close nominations for President.

5. Voting to elect the 2019 Board of Education President:

Mr. Abate voted for: \_\_\_\_\_

Mrs. Keck voted for: \_\_\_\_\_

Mr. Lambert voted for: \_\_\_\_\_

Mrs. Long voted for: \_\_\_\_\_

Ms. Whiting voted for: \_\_\_\_\_

6. Nominations to elect the 2019 Board of Education Vice President:

Nominated: \_\_\_\_\_ by \_\_\_\_\_

Nominated: \_\_\_\_\_ by \_\_\_\_\_

7. \_\_\_\_\_ moves and \_\_\_\_\_ seconds to close the nominations for Vice President.

8. Voting to elect the 2019 Board of Education Vice President:

Mr. Abate voted for: \_\_\_\_\_

Mrs. Keck voted for: \_\_\_\_\_

Mr. Lambert voted for: \_\_\_\_\_

Mrs. Long voted for: \_\_\_\_\_

Ms. Whiting voted for: \_\_\_\_\_

9. Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education establishes the following meeting dates for the 2019 calendar.

January 14 – Organizational Meeting, to followed by Business Meeting at Heritage Middle School

January 28 – Work Session CO and Retreat at CO 12pm – 8pm

February 11 – Library

February 25 - Work Session  
March 11 – Tolles

April 8 – Avery  
April 22 - Work Session CO

May – 13 – Brown  
May 28 - Work Session CO

June 10 – CO  
June 24 - Work Session CO

July 15 – CO

August 12 – CO  
August 26 - Work Session CO

September 9 – Tharp  
September 23 - Work Session CO

October 14 – The Hub  
October 28 - Work Session CO

November 11 – Hoffman Trails  
November 25 - Work Session CO

December 9 – Alton Darby

*ROLL CALL: ABATE\_\_\_\_, KECK\_\_\_\_, LAMBERT\_\_\_\_, LONG\_\_\_\_, WHITING\_\_\_\_.*

10. Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education adopt the following standing authorizations for 2019:
  - a. Advisory Committees – Authorize the Superintendent/Board of Education to establish advisory committees that coincide with the district’s mission and vision.
  - b. Investments of Inactive and Interim Funds - Authorization for the Treasurer to invest inactive and interim funds at the most productive interest rate whenever inactive and interim funds are available.
  - c. Payment of Bills - Authorize the Treasurer to pay all bills, within the limits of the appropriations resolution, as bills are received and when the merchandise has been received in good condition.
  - d. Resignation of Employment/Provisional Employment – Authorize the Superintendent to accept on behalf of the Board any resignation from employment tendered (either orally or in writing) by a District employee. Also authorize the Superintendent to employ provisionally an applicant for District employment, subject to ratification and approval of such employment by the Board at its next regular meeting.
  - e. Appointment of Purchasing Agent - Authorize the Superintendent, Assistant Superintendent and Director of Business to serve as purchasing agents for the school district.

- f. Authorize Federal Agent and Authorized Representative - Authorization for the Coordinator of Data and Accountability to be appointed the district's Federal Agent and Authorized Representative to transact all district business in any and all Federal programs and projects in which the district may become involved.
- g. Notice of Exemption Applications - Authorize the Superintendent to notify the State Tax Commissioner of the Board's desire to be notified of all real estate tax exemption applications affecting the Hilliard City Schools and that such notice be forwarded to Rich & Gillis Law Group, LLC, attorneys acting as the Board's agent in such cases.
- h. Board Compensation - Authorize the compensation of each Board members upon initiation of a new term to be at the maximum level authorized by the Ohio Constitution and Statutes, but limited to 24 meetings per year.
- i. Release for Transportation Purposes Only - Authorize the Director of Business to approve releases to other school districts for transportation purposes only.
- j. Membership in OSBA, NSBA, and MEC - Authorize the Treasurer to purchase for the Board annual memberships for the Ohio School Boards Association (OSBA), National School Board Association (NSBA) and Metropolitan Educational Council (MEC).
- k. Appoint Coordinator - Affirm that no person shall, on the basis of race, color, national origin, sex or disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity. This shall extend to employees therein and to admission thereto. Inquiries concerning the application of policy may be referred to the superintendent or designated coordinator. To carry out policy statements the following office shall be identified with responsibility for compliance within the stated areas:
  - 1. Title IX Coordinator (nondiscrimination on basis of sex) – Director of Student Support Services
  - 2. Title VI Coordinator (nondiscrimination on basis of race, color or national origin) – Director of Student Support Services
  - 3. Section 504 Coordinator (nondiscrimination on the basis of disability) - Director of Student Support Services
- l. Grandparent Release – Authorize the Superintendent to act on behalf of the Board for admittance or non-admittance of students under the Grandparent Law (Section 3313.64 O.R.C. and House Bill #723 effective 11-8-90).
- m. Disposal of Excess Property - Authorize the Director of Business to dispose of excess material and equipment whose estimated value is less than \$10,000 upon filing of an itemized list, including location, serial or inventory number, with the district's Treasurer.
- n. Administrative Work Schedule - Authorize the Superintendent to alter the daily, weekly, monthly, or annual work schedule of administrative personnel as deemed necessary to carry out the official duties of the District.
- o. Transportation of Non-Residential Students and Impracticality Determinations – Authorize the Director of Business to decline requests for non-residential student transportation and authorize the Director of Business to determine, approve and authorize Payment in Lieu of transportation when any transportation request or route is deemed impractical, providing a listing of qualifying families to the Board of Education annually at its organizational meeting.
- p. Purchasing and Procurement Networks – Authorize the Director of Business to utilize the below listed networks for district purchases and services including, but not limited to, supplies, contracted services, building improvements, and construction needs:

1. State of Ohio Procurement Services
2. Metropolitan Educational Technology Association (META) Solutions
3. Association of Educational Purchasing Agencies (AEPA)
4. National Joint Powers Alliance (NJPA)
5. National Intergovernmental Purchasing Alliance (NIPA)
6. The Cooperative Purchasing Network (TCPN)
7. U.S. Communities Government Purchasing Alliance
8. E & I Cooperative Services
9. BuyBoard National Purchasing Cooperative

- q. Property Tax Advances - authorize the Treasurer to secure real estate and personal tax advances from the County Auditor(s) when funds are available and payable to the school district. This authorization shall be effective this date and shall be in effect through the organizational meeting to be held in January 2020.

ROLL CALL: ABATE \_\_\_\_, KECK \_\_\_\_, LAMBERT \_\_\_\_, LONG \_\_\_\_, WHITING \_\_\_\_.

11. The Board of Education committee appointment by Board President per Policy BCE:

	Committee	Scheduled	Whiting	Lambert	Keck	Long	Abate
<b>Board*</b>	Policy	3 <sup>rd</sup> Friday of Feb, May, Sept, Nov at 8:30am	Chair		X		
	Finance	3 <sup>rd</sup> Weds of Apr, May, Oct at 9am		Chair			X
	Compensation	2 <sup>nd</sup> Weds of Mar, Oct at 9am		Chair			X
	Facilities	3 <sup>rd</sup> Friday of Mar, Apr, Aug, Oct at 8:30am		X			Chair
<b>Negotiated</b>	Classified Labor Relations		X				
	Superintendent's Advisory					X	
	Insurance	As needed	X				
<b>Administrative</b>	Communications			X			
	Athletics				X		
	Business Advisory						X
	Dyslexia Task Force				X		
<b>Liaisons</b>	HEF						X
	ISPTO					X	
	Hilliard Rec & Parks				X		
	OSBA Legislative					X	
	Local Govt			X			
<b>Next X</b>	Career Ed & Partnership						
	Personalization						
	Core Curriculum			X			
	Space & Time					X	
	Mindset		X				
	Evidence						
	Professional Dev						X
	Finance						X

	Communication						
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\*Policy BCE: "The Board may authorize the establishment of committees from among its membership as it finds such action necessary to study operations in specific areas and to make recommendations for Board action. The Sunshine Law and its exceptions apply to Board meetings and Board-appointed committee and subcommittee meetings."

12. \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education adjourn the Organizational Meeting. Time: \_\_\_\_\_

*ROLL CALL: ABATE \_\_\_\_\_, KECK \_\_\_\_\_, LAMBERT \_\_\_\_\_, LONG \_\_\_\_\_, WHITING \_\_\_\_\_.*