



MEETING NOTES

Meeting Notes are not official until voted on by the Board of Education at its following Regular Meeting.

1. The meeting called to order at 6:30 p.m.
2. Members present: Mark Abate, Nadia Long, Brian Perry, and Lisa Whiting
Members absent: Paul Lambert
3. Everyone recited the Pledge of Allegiance.
4. The Board of Education adopted the agenda with late-breaking items.

Dr. Marschhausen welcomed everyone. He thanked Rich Boettner and the technology team for all of their hard work over the last few weeks and especially this past weekend. They worked late on Sunday evening to help students get their iPads set up.

To review, on July 27, 2020, the Board of Education adopted a resolution that links our plan to the Franklin County Risk Levels. All of our health partners (ODH, FCPH & CPH) have indicated that we are trending toward being in orange this Thursday. If Franklin County is orange on Thursday, we will move to our Hybrid instructional mode on Monday, August 31, 2020.

Also, I have a recommendation on this agenda to amend the plan as follows: ***If the only indicator in the Ohio Public Health Advisory System preventing Franklin County from moving to Level 2, Orange, is the case county per 100,000 residents within the past two weeks, then the Hilliard City School District may use that District-specific data provided through the CATS.***

Ohio COVID-19 Risk Level Guidelines for the Public			
LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4
Public Emergency Active exposure and spread. Follow all current health orders.	Public Emergency Increased exposure and spread. Exercise high degree of caution. Follow all current health orders.	Public Emergency Very high exposure and spread. Limit activities as much as possible. Follow all current health orders.	Public Emergency Severe exposure and spread. Only leave home for supplies and services. Follow all current health orders.
ALL IN PLAN All Students Every Day	HYBRID PLAN MON/WED or TUE/THU Every Other Friday	eLearning 2.0 All Students Learn from Home	

5. Presentation – COVID-19 Analytics and Targeted Surveillance (CATS)
 Presenters: Anne Trinh, Senior Program Manager, OSU College of Public Health, The Center for Health Outcomes and Policy Evaluation Studies
 Ayaz Hyder, Ph.D., Assistant Professor, OSU College of Public Health, Affiliated Faculty Translational Data Analytics, Parent of three children in HCSD

The OSU College of Public Health, Franklin County Public Health, Columbus Public Health, and Hilliard City School District are partners in this endeavor. Within the surveillance system, these groups will work as a team. The program manager, school district lead, and public health lead will not only monitor the data but also develop protocols and procedures to afford the community “lead time” before a suspected case of COVID-19. Determining those thresholds is not a science, but it is rooted in science. All partners will have to agree on decisions, and these will change throughout the process as information changes. This is not a static process, but it will get better as we learn and work together.

The thresholds that give us the most advantageous lead time are the ones that are appropriate for the level of resources, ones that are sensitive enough to identify suspected cases/outbreaks, and ones specific enough not to waste resources or cause alarm. If something is specified, the district will have to respond to promote health and prevent disease. Once a case is confirmed, the public health authorities will then respond. The surveillance systems operates at the beginning to give us enough lead time to prepare for anything that might happen based on the data we are monitoring.

The indicators we will be tracking are:

- COVID-19 case counts and rates
- Percentage of COVID-19 cases among school-aged population associated with the school setting
- Percentage of COVID-19 cases NOT in congregate settings
- Student absences due to illness
- Student nurse visits for influenza-like or COVID-19-like illness
- Staff absences due to illness

Based on these indicators, we hope to build a specific picture at both the district level and building level.

What we mean by “targeted surveillance” is using local data to make local decisions. Based on current information, the case count in Franklin County is trending down. When looking at district data, we see that the case count within the district is also trending down for the same period. We also can look at building-specific data. For the past two weeks, the rates in HCSD elementary schools range from 16 to 478 cases per 100,000, and the range of new cases is 0 to 14 cases.

We are planning to create a weekly surveillance report for district leaders and public health leaders to review. The district report will include the indicators mentioned above, along with Franklin County numbers. Our next step is to determine what we can expect to be normal, and, of course, that changes based on the changing characteristics of the pandemic in Franklin County and Ohio. We will also develop response actions that are appropriate for each indicator that is triggered as abnormal. We will use the same template to create a building-specific report. The team at OSU will produce all of these reports, but reviewing them and determining the triggers and actions will be done later.

Next Steps: At the end of this week, we have a table-top exercise with FCPH to go over the dashboard, monitoring reports, appropriate mitigation actions, and a plan for coordinated media and communications to parents and our partners. We will also be updating the surveillance system based on user feedback. We will share our proposed surveillance plan with FCPH and finalize the plan after their review. We also have the opportunity to engage the College of Nursing for additional manpower for case investigation and contact tracing. We hope that as we roll this out and use it in the upcoming weeks, the system will learn from itself and increase the sensitivity and specificity of this system.

Dr. Marschhausen shared that the district will have a dashboard on the website to share this information with our community. This is a tremendous opportunity, and we are so thankful to our partners at OSU.

Mike Abraham, Director of Student Well-Being, and the nurses have had many discussions with FCPH about what to do if a student or staff member suspected case of COVID-19. The following shows the criteria that need to be met to return to school:

Any student or staff member (who is not currently isolated or quarantined) with even one symptom compatible with the COVID-19 illness will only be permitted back to school if they are **fever-free for at least 24 hours** (without the use of medications) – **AND – meet one of the following criteria:**

- 1. Provide written lab or physician results of a negative SARS-CoV-2 RNA PCR test collected in the previous 72 hours.**
Negative antigen or antibody test results are not acceptable.
- 2. Provide verifiable written documentation from a physician of a more likely alternative diagnosis (i.e., influenza, strep throat, etc.).**
The diagnosis must be provided by the physician, not just a “return to school” note.
- 3. At least 10 days have passed from the onset of the first symptom.**
If the person was hospitalized during the illness/symptoms, at least 20 days have passed from the onset of the first symptom.

HIGH RISK SYMPTOMS:

- New Cough
- Difficulty Breathing
- Loss of Taste and Smell

LOW RISK SYMPTOMS:

- Fever ($\geq 100.4^\circ$ F)
- Sore Throat
- Congestion/Runny Nose
- Headache
- Nausea/Vomiting/Diarrhea
- Muscle Weakness

If a student (parent) or a staff member refuses to get a test or see a doctor, criteria 3 must be met.

What happens if a staff member or student tests positive for COVID-19?

When we receive word of a positive case, our Director of Student Well-Being is notified. We then immediately contact Franklin County Public Health. Franklin County will work with the individual’s health care provider and the individual to determine a timeline and begin contact tracing with our district. The Health Department will notify the individual as to when they can return to school or work.

6. The Board of Education approved items E1 through E2, consisting of all certified and classified personnel matters. You can find the complete list of personnel matters as an attached to the *Minutes*.

Congratulations and best wishes to all of the retirees. We are saddened that some of them chose to retire at this time due to the pandemic. We always prefer to celebrate our retirees who leave on their terms, but we certainly understand why some have chosen to retire earlier than they planned.

7. The Board of Education approved the following 2020 Summer Graduates:

<u>Bradley High School</u>	<u>Davidson High School</u>
Andrew Jacob Ault	Evan Scott Ighnat
Amy Clare Johnson	

Congratulations to all of the students! Best of luck in your future!

8. The Board of Education approved the following resolution:

BE IT RESOLVED by the Board of Education of the Hilliard City School District, Franklin County, Ohio, that to provide for current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2021, the following sums be amended and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year as follows:

401 – AUXILIARY SERVICES	\$953,000	(Increase of \$186,000)
499 – MISC STATE GRANT	\$100,000	(Ohio Arts Council, Psych Intern & School Bus grants)
507 – CARES ACT GRANT	\$866,969	(Received balance of funds, \$266,000 increase)
510 – CARES RELIEF GRANT	\$812,000	(New fund)
516 – TITLE VI-B IDEA	\$3,852,700	(Increase of \$187,000)
587 – PRE-K IDEA-B	\$160,000	(Increase of \$61,000)
599 – MISC FEDERAL GRANT	\$145,000	(Decrease of \$285,000 – moved 21 st Century Grant funds to 509)

Mr. Wilson explained that these are state and federal funds. These funds are not set until after we approve our budget (in June). Now that these fund amounts have been set, we need to revise our budget.

9. The Board of Education approved the following resolution to amend the Responsible Restart Hilliard Plan:

The Board of Education Responsible Restart Plan provides that students will move from eLearning to the Hybrid Instruction Mode when the Ohio Public Health Advisory System for Franklin County is at the Orange level. The Ohio Public Health Advisory System evaluates seven (7) data points every Thursday to determine the appropriate level for each Ohio county.

Because Hilliard City Schools is a participant in the COVID-19 Analytics and Targeted Surveillance (CATS) program, the District has high-quality District-specific data it can review in considering the appropriate student learning model. Therefore, if the only indicator in the Ohio Public Health Advisory System preventing Franklin County from moving to Level 2, Orange, is the case count per 100,000 residents within the past two weeks, then the Hilliard City School District may use that District-specific local data provided through the CATS Tool to consider case counts per 100,000 residents within the Hilliard City School District and to shift the District to the Hybrid Instruction Mode if the case count from the last two weeks in the District is less than 100 cases per 100,000 residents.

All other aspects of the previous resolution remain in full force.

10. Discussion Topics:
a. Operational Updates

Lunch Procedure and Changes

- Meals will still be provided in Hilliard Schools to cover scheduled school days when students are learning from home, during e-learning and hybrid modes and for Online Academy Students.
- Please visit our website at <https://www.hilliardschools.org/20-21/food-service/> for all of the specific details.
- For families with students in secondary schools, meal pick-up will cover all students in the household.
- Meals should be picked up at the building attended by your oldest child. For example, if you have four children in your household, and one of your children attends high school, you will pick up meals for all four children at the high school your oldest child attends.
- The number of meals provided will be based on the number of school days in the coming week that students are not in school and the number of students in the household. It could range from 5 days of meals for students in the Online Academy, or if all children are in eLearning mode, to 2 or 3 days of meals if we are in hybrid mode.
- **Elementary students in hybrid mode**, who want meals for days they are learning at home will take a bagged breakfast and lunch home with them from school for the following day.
- Meals will include all components required by the USDA to meet NSLP and NSLB guidelines. Meals will consist of a variety of fruit, fresh vegetables, milk, and lunch and breakfast entrees. Lunch entrees may include frozen, fully cooked items like hamburgers or chicken patties that can be reheated at home.
- If you have questions regarding meal pick-up, please contact the **Food Service Office at 614-527-4209**.

Cleaning Procedures and Supplies

- PPE provided to every building – Cloth masks, face shields, desktop shields, CDC-approved disinfectant, sprayers, infrared thermometers, gloves, towels, soap, dividers, signage, and hand sanitizer
- Staff will perform the following on a regular schedule throughout each school day:
 - Disinfect touchpoints/restrooms
 - Disinfect all classrooms at the end of the session
 - Disinfect clinics
 - Replenish supplies/sanitizer/soap
 - Clean cafeteria tables
 - Disinfect cafeteria after each lunch period
 - After the school day – Deep clean building, disinfect all rooms and replenish supplies/sanitizer/soap
- School Buses:
 - Disinfect after AM route
 - Disinfect after PM route
 - Deep clean at the end of the day

b. Special Education Update

Deborah Cochran, Director of Special Education, shared our plans for special needs students. They created a criteria list of objective considerations for students who would be recommended to come back to school in a safe, small group environment more frequently than the students in our general population. The criteria include:

- Students with global academic deficits (at least two years below peers) in reading, writing, and math
- Students in the extended standards curriculum
- Students with alternative assessments
- Students that have a least restrictive environment (LRE) greater than 60% (meaning they already spend the majority of their school day in a small group setting)
- Students with significant communication deficits
- Students with significant motor deficits for tasks such as movement, guided access or hand-over-hand instruction
- Students with severe behavioral disabilities who participate in an alternate program
- Preschool students who have been identified with disabilities

We have created a phase-in transition for each of our instructional modes:

- Level 1 – All-In
 - Follow district plans
- Level 2 – Hybrid
 - Weeks 1 & 2 – follow district Hybrid plan/Group A/B schedule
 - Week 3 – First Tier students attend 5 days a week in school sessions in small groups, Groups A & B combined, no more than 9 students
- Level 3 – eLearning
 - Weeks 1 & 2 – follow district plans
 - Weeks 3 & 4 – First Tier students – begin in school session following district Hybrid Group A/B schedule
 - Week 5 – First Tier students – 4 days a week in school sessions in small groups, Groups A & B combined, no more than 9 students, Monday - Thursday
- Level 4 – eLearning
 - All remote

Phase-in timeline for Preschoolers with Special Needs

- If the district is in Level 3 – eLearning
 - Beginning September 1 – will attend school 4 days a week (normal half-day class), Tuesday - Friday
- If the district is in Level 2 – Hybrid
 - October 6 – will include peers following district Hybrid Group A/B schedule Tuesday - Friday
- If the district is in Level 4 – eLearning
 - All remote

c. Technology Update

Rich Boettner, Chief Technology Officer, shared that we have been using Zoom as a way to provide a connection for our teachers and students for instruction and relationship building. We have provided teachers with instructions on how to set up a safe and secure classroom. Also, the teachers are using a “waiting room” to let in only the students they know.

d. Athletic & Extracurricular Activities Update

Our golf, tennis, volleyball, and soccer teams have had some contests. Our football teams have had scrimmages. Now that we have an athletic season, we have some parents upset about the number of fans permitted to be at the events. At this time, we are allowed to have 750 spectators in our stadiums – 550 on the home side and 200 on the visitor’s side. There will not be student sections at football games. Parents of our football player, band members, and cheerleaders will most likely fill the home side – approximately 60 football players, 150 band members, and 12-15 cheerleaders.

The Ohio Department of Health and Ohio High School Athletic Association has inspectors who will check compliance of limited spectators. If the hosting school is found to be out of compliance, the game will be forfeited and ended. This is not a Hilliard restriction. We are following the guidelines because we are required to do so. We are not permitted to have spectators stand along the exterior of the stadium fence. There is to be no congregating on school property outside stadium events. We are partnering with the Hilliard Police to ensure compliance.

Our coaches and student-athletes have been phenomenal in following all of the guidelines for participation.

e. Hilliard Online Academy

Mark Tremayne, Jennifer Sayre, and their team have done a tremendous job of building the K-8 curriculum and improving the high school curriculum. Mr. Craig Vroom is the principal of the secondary online academy. Ms. Tamar Campbell is the principal of the elementary online academy.

11. The meeting adjourned at 8:23 p.m.