



## BOARD OF EDUCATION REGULAR MEETING

August 14, 2023 | Administration Building

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# MEETING NOTES

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*Meeting Notes are only official once voted on by the Board of Education at its following Regular Meeting.*

A1 President called the meeting to order at 6:30 p.m.

A2 Members present: Mrs. Crowley, Mrs. Long, Mrs. Murdoch, Mr. Perry, and Mr. Vorst.

A3 Pledge of Allegiance

### B PROGRAMS / PRESENTATIONS

B1 No presentations this evening.

### C ROUTINES

C1 Additions or deletions to the agenda.

C2 The Board of Education adopted the agenda as presented.

C3 The Board of Education approved the June and July 2023 Treasurer's reports.

C4 The Board of Education approved the minutes from the following meetings:

- a. July 6, 2023 – Regular Meeting
- b. July 6, 2023 – Meeting Notes
- c. July 25, 2023 – Special Meeting

### D PUBLIC PARTICIPATION

The Board of Education appreciates citizen interest in meetings of the board. This place on the agenda is set aside to hear comments from visitors. When called, please go to the microphone so that remarks may be clearly heard and recorded. You must give your name and limit comments to three minutes. Comments must be respectful and professional in nature. Board members may or may not ask questions or make comments. No board member has the power or authority to act for the board; therefore, no response from an individual board member should be interpreted as an official action of the board. Portions of this meeting are being recorded.

No public participation this evening.

### E CONSENT AGENDA

The Board of Education approved the consent agenda, items E1 through E4. Action by the Board of Education in "Adoption of the Consent Agenda" means that all E items are adopted by one single motion unless a member of the board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1) Verification of education, 2) Proof of proper certification, and 3) Positive results from a criminal records check.

- E1 Approved the following Certified Personnel actions – See attachment to the Minutes.
- E2 Approved the following Classified Personnel actions – See attachment to the Minutes.
- E3 Employment – Stipends-Non-Contractual – effective for the 2023/2024 school year: Approved a rate of \$175 per day for staff participating in Title II-A new curriculum resource professional learning.
- E4 Approved the following student trip requests:
  - a. Davidson Boys Cross Country, Michigan State – September 14, 2023
  - b. Davidson Boys Cross Country, Terre Haute, IN – November 11, 2023
  - c. Davidson Senior Choir, Lancaster, OH – September 22, 2023
  - d. Davidson Varsity Softball, Willow Wood, OH – April 26, 2024
  - e. Davidson Varsity Softball, Myrtle Beach, SC – March 30, 2024

Mr. Perry noted that we have a retirement on tonight's agenda – Daniel Kaufman, who's been with us since 2004.

**F ACTION AGENDA**

- F1 The Board of Education adopted the following policies:

- a) JED – Student Absences and Excuses
- b) JHCCB – Tuberculosis Control Policy

- F2 The Board of Education approved the following resolution:

META Cooperative Advertising and Receiving Bids for School Bus Chassis and Bodies

WHEREAS, the Hilliard City Schools Board of Education wishes to authorize the Chief Operating Officer to advertise, receive bids, and purchase up to fifteen (15) 78-passenger conventional school bus chassis and bodies.

THEREFORE, BE IT RESOLVED the Hilliard City Schools Board of Education wishes to participate and authorize the META Solutions (META) to advertise and receive bids on said Board's behalf as per the specifications submitted for the cooperative purchase of up to fifteen (15) 78-passenger conventional school bus chassis.

Mr. Vorst asked Mike McDonough to elaborate on how this fits our overall bus plan. Mr. McDonough explained that we try to maintain a 10-year rotation of our school buses. We have roughly 152 buses in our fleet. So, by pure math, we would replace approximately 15 buses a year. We are also looking at some alternatives with this bid purchasing agreement, including some vans for our smaller routes. But, this agreement we enter every year enables us to be part of a larger consortium to get the best pricing possible.

Mr. Vorst noted that we have four electric buses and wondered if we're in a holding pattern with the total number of those, and this purchasing agreement is to purchase conventional buses. Mr. McDonough said that was correct. This resolution doesn't obligate us to purchase 15 buses; it just gives us the opportunity.

F3 The Board of Education approved the following resolution:

WAIVING COMPETITIVE BIDDING BASED ON URGENT NECESSITY AND APPROVING CONTRACT FOR THE  
RIDGEWOOD ELEMENTARY SCHOOL RESTROOM RENOVATION PROJECT

The Superintendent recommends that the Board declare an urgent necessity, waive competitive bidding, and approve the selection of ServiceMaster by Neverman (the “Contractor”) for the demolition and remodel of Ridgewood Elementary School restroom (the “Project”).

Rationale:

1. District administration has determined that Ridgewood Elementary School is in urgent need of certain renovations to its restroom facility.
2. Demolition of the existing restroom and the necessary renovations needs to be completed as soon as possible in order for the restroom to be operational for students, staff, and visitors. Bidding the work will delay the Project completion and will not guarantee that lower prices will be received for the work, especially in light of the unprecedented material and labor shortages and inflationary costs. Thus, this situation presents an urgent necessity in order to waive competitive bidding, so that the Board can directly contract for the work.
3. Based on this urgent need, a proposal was obtained from the Contractor for the Project. The Contractor has significant experience with restroom renovation projects, and has provided a proposal in the amount of \$48,214.20 for the Project, which the Superintendent believes to be in the best interest of the Board.
4. The Superintendent recommends waiving any competitive bidding based upon the urgent necessity exception in ORC Section 3313.46, approving the selection of the Contractor for the Project, and authorizing the negotiation of an agreement with the Contractor in an amount not to exceed \$48,214.20 (the “Contract Sum”).
5. The Superintendent also requests authority to enter change orders with the Contractor on behalf of the Board in a total amount not to exceed 10% of the Contract Sum. Change orders in excess of that amount will be brought to the Board for approval.

The Board of Education resolves as follows:

1. Based upon the information provided and exercising the authority given in ORC 3313.46, the Board declares an urgent necessity and waives competitive bidding in order to move forward with the Project.
2. The Board approves the selection of the Contractor to provide the work and authorizes the Superintendent and Treasurer to work with legal counsel to negotiate and execute an agreement with the Contractor in an amount not to exceed the Contract Sum, and to execute any other documents necessary to effectuate the intent of this resolution.
3. The Board further authorizes the Superintendent and Treasurer to sign change orders related to the Project in a total aggregate amount not to exceed 10% of the Contract Sum; should a change order exceed this amount individually or as the aggregate of change orders for the work, the change order will be brought to the Board for approval.

Mr. Perry asked Mike McDonough to talk about this resolution.

Mr. McDonough explained that this project was brought to the Operations department late last school year. Jamie Lennox, Director of Special Education, informed us of the need to make some accommodations for some students at Ridgewood Elementary. We immediately engaged with Fanning & Howey, our architect of record, and Bricker & Eckler, our legal counsel, to determine what we needed to do and how to do it. Dave Huston, our project coordinator, began meeting with contractors to scope out the six possible areas to renovate. Ultimately, we settled on a staff restroom that we will convert to an ADA-accessible restroom for students. Staff may continue to use that space as well. This resolution will allow us to expedite the process and complete the work much quicker.

Mrs. Murdoch asked if we have a student at that building that will need this restroom this fall. Mr. McDonough replied yes. Mrs. Murdoch then asked if we would be ready to accommodate them in the fall since we're just voting on this now. Mr. McDonough explained that the renovation will not be complete by the first day of the school year, but we have a contingency plan to meet all students' needs. The project should be completed shortly after the school year begins.

Mrs. Long asked him to help her understand what is required when we modify a building to get it up to code for ADA. Mr. McDonough said many requirements exist when making a building or space ADA-compliant. The reason we selected that restroom was because it met all the requirements. You must meet all the legal specifications once you start making ADA accommodations in a space or building. Of the six areas we reviewed, this restroom was the only space where we could meet all those requirements. So, once you enter a space and start making accommodations, you must make that entire space ADA-accessible. It doesn't mean you have to make the whole building ADA-accessible. One of the biggest reasons we consulted with our legal counsel was to ensure we met all the legal requirements.

Mr. Vorst thanked Mr. McDonough and his team for all their hard work on summer projects. Mr. McDonough added that Mark Dudgeon has done a great job leading the team, and it's been great to work with him.

F4 The Board of Education approved the 2023/2024 bus routes as presented.

Mr. Vorst asked if there were any major changes. Mr. Stewart replied no.

F5 The Board of Education approved the following resolution:

WHEREAS David J. Stewart has offered to terminate his current contract at 11:59 p.m. on August 31, 2023, in accordance with the terms of his August 11, 2023 letter;

WHEREAS the Board of Education desires to reemploy Mr. Stewart as Superintendent effective September 1, 2023, through July 31, 2028;

NOW, THEREFORE, BE IT RESOLVED that the contract currently in effect between Mr. Stewart and the Board of Education through July 31, 2026, is hereby terminated effective at 11:59 p.m. on August 31, 2023;

AND BE IT FURTHER RESOLVED the Board approves the Superintendent's Contract with Mr. Stewart for the term September 1, 2023, through July 31, 2028, as presented;

AND BE IT FURTHER RESOLVED that the President of the Board is authorized to execute an appropriate Superintendent's Contract with Mr. Stewart as Superintendent of the Hilliard City School District.

Mr. Vorst said that since we just did it, I'd like to elaborate a little bit. So obviously, we just extended Dave's contract with some additions for another five years. Personally, I'm excited to provide security and stability and lock you in as the CEO of this organization. You always do a great job of representing us in public, both in private discussions and in front of the camera, and we're really excited about that. We've had some spirited discussions over the phone and in your office, but we've both come from a place where we're trying to do what's best for our students and shake hands at the end. I think that's exactly how it's supposed to be. So, I'm excited about our future with you, and we're glad to have you.

Mr. Stewart replied thank you. Thank you to the whole board. As I've told you before, it's the honor of a lifetime to serve this district and this community. I appreciate your confidence.

Mr. Perry said I'm going to second this one. Thanks for being willing to be here.

**G    REPORTS / INFORMATION / EXHIBIT ITEM**

**G1    Committee Reports**

No committee reports this evening.

**H    EXECUTIVE SESSION / ADJOURNMENT**

**H1    At 6:40 p.m., the Board of Education caucused to executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.**

Mr. Stewart said he doesn't anticipate any action following the executive session.