



MEETING NOTES

Meeting Notes are not official until voted on by the Board of Education at its following Regular Meeting.

Mr. Perry was appointed to serve as president pro tem.

Administration of the Oath of Office – Mrs. Crowley, Mrs. Murdoch, and Mr. Vorst

1. President pro tem called the meeting to order at 6:30 p.m.
2. Pledge of Allegiance

Members present: Mrs. Crowley, Mrs. Long, Mrs. Murdoch, Mr. Perry, and Mr. Vorst

3. Nominations to elect the 2022 Board of Education President:

Nominated: Mrs. Long by Mr. Vorst

Nominated: Mr. Perry by Mrs. Crowley

4. Mr. Perry moved, and Mrs. Long seconded to close nominations for President.

Mrs. Long stated her appreciation for the nomination. Being here six years, I have been through many different boards and have seen a lot of great board members. I hope to lead us in this transitional year and continue to support each of you as you “on board” as we continue to carry the district forward.

Mr. Perry thanked everyone for attending and their interest in improving our community. He welcomed the new board members and believes they will do a phenomenal job serving the community. He also thanked Mrs. Crowley for putting her faith, trust, and confidence in him to do the job sufficiently. I respect board members' longevity and think the longest-serving board member, Nadia, makes a very good point to be president this year.

I look forward to assisting in any way possible with the leadership experience I have gained this past year as vice president. So, again, thank you for the nomination, but I will probably defer to our longest-serving board member with every intention of possibly serving as president next year.

Mr. Vorst commented that the board is lucky to have the two continuing members. I’m excited to serve and support both of you, being a part of the community. Both of you have helped me tremendously throughout the transition, and I’m looking forward to working with you.

Mrs. Crowley commented that she knows that Nadia has been on the board for six years, and I definitely respect her experience. I also appreciate she understands what it’s like to be on the board as a working mother. I nominated and will vote for Brian because he does have leadership experience as the vice president and believe that was setting him up for a leadership experience this year. Over the past year, I have gotten to know Brian and understand his commitment to the students and community. So, my vote will stand with Brian, but I wish Nadia all of the best.

5. Voting to elect the 2022 Board of Education President:

Mrs. Crowley voted for: Mr. Perry
Mrs. Long voted for: Mrs. Long
Mrs. Murdoch voted for: Mrs. Long
Mr. Perry voted for: Mrs. Long
Mr. Vorst voted for: Mrs. Long

Mr. Perry congratulated Mrs. Long.

6. Nominations to elect the 2022 Board of Education Vice President:

Nominated: Mr. Perry by Mrs. Murdoch seconded by Mrs. Crowley

7. Mrs. Long moved, and Mrs. Crowley seconded to close nominations for Vice President.

8. Voting to elect the 2022 Board of Education Vice President:

Mrs. Crowley voted for: Mr. Perry
Mrs. Long voted for: Mr. Perry
Mrs. Murdoch voted for: Mr. Perry
Mr. Perry voted for: Mr. Perry
Mr. Vorst voted for: Mr. Perry

9. The Board of Education established the following meeting dates for the 2022 calendar. All meetings held at 6:30 p.m. unless otherwise noted.

Monday, January 10 – Organizational, Darby
Monday, January 10 – Regular Board Meeting, Darby
Saturday, January 15 – Board Retreat, 8 am – 3 pm, Location TBD
Monday, January 24 – Work Session, Central Office
Monday, February 14 – Regular Board Meeting, Tharp
Monday, February 28 – Work Session, Central Office
Monday, March 14 – Regular Board Meeting, Tolles
Thursday, March 31 – Work Session, Central Office
Monday, April 11 – Regular Board Meeting, Brown
Monday, April 25 – Work Session, Central Office
Monday, May 9 – Regular Board Meeting, Crossing
May 25, 26, 27 – Graduations
Monday, June 13 – Regular Board Meeting, Central Office
Thursday, July 7 – Regular Board Meeting, Central Office (For Contractual Release per ORC)
Monday, August 8 – Regular Board Meeting, Preschool/Ribbon Cutting
Monday, August 22 – Work Session, Central Office
Monday, September 12 – Regular Board Meeting, Avery
Monday, September 26 – Work Session, Central Office
Monday, October 10 – Regular Board Meeting, Ridgewood
Monday, October 24 – Work Session, Central Office
Monday, November 7 – Regular Board Meeting, Davidson

November 13-15 – OSBA Capital Conference
Monday, November 21 – Work Session, Central Office
Monday, December 12 – Regular Board Meeting, Hoffman Trails

Mrs. Long pointed out that there are twenty-two scheduled meetings and can have 24 meetings if needed. Also, please note that we have two meetings on a Thursday - March 31 and July 7. All meetings are scheduled to start at 6:30 p.m. We know that Hilliard City Council meets Monday nights too, and there is a lot of competition to attend both meetings. I compared our schedule to theirs, and there is an opportunity for constituents to attend both meetings a quarter.

10. The Board of Education adopted the following standing authorizations for 2022:
- a. Advisory Committees – Authorized the Superintendent/Board of Education to establish advisory committees that coincide with the district’s mission and vision.
 - b. Investments of Inactive and Interim Funds – Authorization for the Treasurer to invest inactive and interim funds at the most productive interest rate whenever inactive and interim funds are available.
 - c. Payment of Bills – Authorized the Treasurer to pay all bills, within the limits of the appropriations resolution, as bills are received and when the merchandise has been received in good condition.
 - d. Resignation of Employment/Provisional Employment – Authorized the Superintendent to accept on behalf of the Board any resignation from employment tendered (either orally or in writing) by a District employee. Also authorized the Superintendent to provisionally employ an applicant for District employment, subject to ratification and approval of such employment by the Board at its next regular meeting.
 - e. Appointment of Purchasing Agent – Authorized the Superintendent, Deputy Superintendent, and Director of Business to serve as purchasing agents for the school district.
 - f. Authorized Federal Agent and Authorized Representative – Authorization for the Coordinator of Data and Accountability to be appointed the district’s Federal Agent and Authorized Representative to transact all district business in any and all Federal programs and projects in which the district may become involved.
 - g. Notice of Exemption Applications – Authorized the Superintendent to notify the State Tax Commissioner of the Board’s desire to be notified of all real estate tax exemption applications affecting the Hilliard City Schools and that such notice be forwarded to Rich & Gillis Law Group, LLC, attorneys acting as the Board’s agent in such cases.
 - h. Board Compensation – Authorized the compensation of each Board member upon initiation of a new term to be at the maximum level authorized by the Ohio Constitution and Statutes, but limited to 24 meetings per year.
 - i. Release for Transportation Purposes Only – Authorized the Director of Business to approve releases to other school districts for transportation purposes only.

- j. Membership in OSBA, NSBA, and MEC – Authorized the Treasurer to purchase for the Board annual membership for the Ohio School Boards Association (OSBA).
- k. Appoint Coordinator – Affirmed that no person should, on the basis of race, color, national origin, sex, or disability, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity. This shall extend to employees therein and to admission thereto. Inquiries concerning the application of policy may be referred to the superintendent or designated coordinator. To carry out policy statements the following office shall be identified with responsibility for compliance within the stated areas:
 - 1. Title IX Coordinator (nondiscrimination on the basis of sex) – Executive Director of Human Resources
 - 2. Title VI Coordinator (nondiscrimination on the basis of race, color or national origin) – Executive Director of Human Resources
 - 3. Section 504 Coordinator (nondiscrimination on the basis of disability) - Director of Special Education
- l. Grandparent Release – Authorized the Superintendent to act on behalf of the Board for admittance or non-admittance of students under the Grandparent Law (Section 3313.64 O.R.C. and House Bill #723 effective 11-8-90).
- m. Disposal of Excess Property – Authorized the Director of Business to dispose of excess material and equipment whose estimated value is less than \$10,000 upon the filing of an itemized list, including location, serial, or inventory number, with the district's Treasurer.
- n. Administrative Work Schedule – Authorized the Superintendent to alter the daily, weekly, monthly, or annual work schedule of administrative personnel as deemed necessary to carry out the official duties of the District.
- o. Transportation of Non-Residential Students and Impracticality Determinations – Authorized the Director of Business to decline requests for non-residential student transportation and authorized the Director of Business to determine, approve and authorize Payment in Lieu of transportation when any transportation request or route is deemed impractical, providing a listing of qualifying families to the Board of Education annually at its organizational meeting.
- p. Purchasing and Procurement Networks – Authorized the Director of Business to utilize the below-listed networks for district purchases and services including, but not limited to, supplies, contracted services, building improvements, and construction needs:
 - 1. State of Ohio Procurement Services
 - 2. Metropolitan Educational Technology Association (META) Solutions
 - 3. Association of Educational Purchasing Agencies (AEPA)
 - 4. Sourcewell Cooperative (formerly NJPA)
 - 5. National Intergovernmental Purchasing Alliance (NIPA)
 - 6. The Cooperative Purchasing Network (TCPN)
 - 7. U.S. Communities Government Purchasing Alliance (now OMNIA Partners)
 - 8. E & I Cooperative Services
 - 9. BuyBoard National Purchasing Cooperative

- 10. Keystone Purchasing Network (KPN)
- 11. The Interlocal Purchasing System (TIPS-USA)

q. Property Tax Advances – Authorized the Treasurer to secure real estate and personal tax advances from the County Auditor(s) when funds are available and payable to the school district. This authorization shall be effective this date and shall be in effect through the organizational meeting to be held in January 2023.

r. Resolution to Appoint a Designee to Hear Expulsion Appeals
WHEREAS, Ohio Revised Code 3313.66 and Board Policy JGE allow the Board of Education to identify a designee to hear an appeal of a student expulsion;

WHEREAS, the Board of Education believes it appropriate to identify individuals to serve as the Board’s designee for all expulsion appeals;

NOW BE IT THEREFORE RESOLVED that the Board of Education designates Mr. D. Wesley Newhouse, Esq. and Mr. Loren L. Braverman, Esq. as the Board’s designee(s) to hear any appeal of a student expulsion;

BE IT FURTHER RESOLVED that the Superintendent is hereby authorized to appoint one of the Board’s designees for an appeal of a student expulsion; and

BE IT FURTHER RESOLVED that the designee may affirm the order of expulsion, reinstate the student, or otherwise reverse, vacate, or modify the order of expulsion heard on appeal.

s. Resolution to adopt the 2022-2023 Membership in the Ohio High School Athletic Association

Whereas, the Hilliard City Schools of 2140 Atlas Street, Columbus, 43228, Franklin County, Ohio, has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and

Whereas, the Board of Education (“Board”) and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

Now therefore, be it resolved by the Board of Education/Governing Board that the district’s middle and high schools do hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution, Bylaws and Business Rules of the OHSAA are hereby adopted by this Board as and for its own minimum student-athlete eligibility requirements. Notwithstanding the foregoing, the Board reserves the right to raise the student-athlete eligibility standards as it deems appropriate for the schools and students under its jurisdiction; and

Be it further resolved that the schools under this Board’s jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, Interpretations and decisions of the OHSAA and to cooperate fully and timely with the Executive Director’s Office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board’s jurisdiction shall be the primary

enforcers of the OHSAA Constitution, Bylaws, Sports Regulations, Business Rules and the interpretations and rulings rendered by the Executive Director's Office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

Mr. Vorst asked if this is primarily procedural, basically giving employees within the district the ability to do their job as normal. Mr. Stewart responded that is correct. Mr. Vorst then asked to clarify that there are no gross changes except for OSBA no longer having a relationship with NSBA. Mr. Stewart replied that OSBA withdrew their membership from NSBA, and we have also requested a refund of our membership dues from NSBA. Mr. Vorst then stated that we used to pay NSBA dues, but now we won't pay NSBA dues, and Mr. Stewart confirmed that is correct.

Mr. Vorst asked for a brief summary of what OSBA provides the district and how much does it cost? Mr. Stewart answered that OSBA is dedicated to supporting school boards and school board members. We paid an \$8,900 membership fee and \$1,500 for their policy service in terms of fees. The policy service is the most significant benefit we get from OSBA. They monitor changes in law and make policy revision recommendations based on those changes quarterly to keep us compliant with state law. If we did not purchase this service from OSBA (or the other company that offers this service), we would have to hire an in-house counsel for this purpose. Therefore, purchasing this service from OSBA is a pretty significant saving. We also paid them \$1975 for our attendance at the Capital Conference, the cost for six attendees. We always send more than six staff to the conference at no additional charge. In addition, OSBA provides legislative updates, superintendent and treasurer services, legal advice, and training to board members. Mrs. Long added that she had been the board's liaison to OSBA, and we will be assigning someone else to that position for 2022. The Capital Conference is a great learning experience for us, with many different opportunities to learn about being a school board member. They also have a hotline that board members can call if they have any questions. One cool fact is that one of the leaders of OSBA is a former Hilliard City Schools Board of Education member. I've learned a lot from OSBA over the years.

Mr. Vorst asked if OSBA's services are available to all staff or primarily board members. Mr. Stewart replied that board members mainly use it, but administrators also access their services. We use their legislative updates and policy services a great deal. Mr. Vorst asked if using OSBA's policy services allow us to bypass our in-house legal counsel. Mr. Stewart explained that there are times we need to involve our in-house legal counsel to make sure the policy fits our specific circumstances, but that is just a small portion. OSBA does 97% of the work. They send us draft policies that our Policy Review Committee reviews. This is a significant savings compared to paying for in-house counsel legal fees. If we didn't pay for OSBA's policy service, Mr. Stewart explained that he doesn't see any other way to keep our policies up-to-date unless we hire in-house counsel.

Mrs. Murdoch asked for the name of the second company that provides policy services. Mr. Stewart responded that NEOLA (North East Ohio Learning Associates) is the second company.

11. The Board of Education authorized the Superintendent to enter into memoranda of understanding with the Hilliard Education Association and/or the Ohio Association of Public School Employees and its Local 310 related to discrete personnel matters; amendment, interpretation, and clarification of the respective master agreements; and the resolution of grievances provided such are within the financial limitations as identified in the annual appropriations resolution as may be amended during each fiscal

year and/or are consistent with Board policy. Additions to the respective master agreements or financial commitments in excess of budgetary line items must be voted upon by the Board prior to execution by the Superintendent.

Mr. Vorst asked for clarification on OAPSE and HEA. Mr. Stewart explained that OAPSE is the classified staff union and HEA is the certified staff union.

12. The Board of Education committee appointment by Board President per Policy BCE (does not require Board action):

Committee	Recommended Frequency of Meeting	Appointment Clarification	Crowley	Long	Murdoch	Perry	Vorst
Board*							
Policy	1 st Fri. of Feb, May, Sept, Nov at 8:30 am	Public meeting			X	Chair	
Facilities	Scheduled by chair	Public meeting		X			Chair
Diversity & Equity	Scheduled by committee	Public meeting	X		X		
Negotiated							
Classified Labor Relations	As needed	N/A				X	
Superintendent's Advisory	At direction of the Superintendent	N/A					X
Insurance	As needed	N/A					X
Administrative							
Finance / Compensation	Determined by group	N/A			X		X
Business Advisory Committee	At direction of the Superintendent	N/A		X	X		
Liaisons							
OSBA Legislative	As needed, including Capital Conference Delegate & Student Achievement	N/A				X	
Community Relations (Administrative/Liaisons)							
PTO/Booster Pres. Lunch	At direction of the Superintendent	Only 1 board member to attend at a time	X		X		
ISPTO	Determined by group	Only 1 board member to attend at a time	X		X		
HEF	As determined by group	Only 1 board member to attend at a time	X		X		
Athletics	As needed	Only 1 board member to attend at a time				X	X

Committee	Recommended Frequency of Meeting	Appointment Clarification	Crowley	Long	Murdoch	Perry	Vorst
Senior Citizens	As needed	Only 1 board member to attend at a time	X			X	
Hilliard Rec and Parks	As needed	N/A					X
Local Govt Liaison	1 st Fri of each m month at 8:30 am	N/A		X			

*Policy BCE: “The Board may authorize the establishment of committees from among its membership as it finds such action necessary to study operations in specific areas and to make recommendations for Board action. The Sunshine Law and its exceptions apply to Board meetings and Board-appointed committee and subcommittee meetings.”

Mrs. Long explained that these are the committee appointments for board members for 2022. In addition, the “community relations” group are organizations that we as board members interact with to get input from our constituents.

Mr. Perry asked if the Diversity & Equity committee needed to specify a “chairperson.” Mrs. Long responded that the group had not had a chair up to this point.

13. The meeting adjourned at 6:48 p.m.