

Minutes of the Regular Meeting of the Board of Education of the Hilliard City School District at Memorial Middle School on August 13, 2018.

An audio recording of the meeting has been made that accurately records the proceedings of the meeting and is deemed a part of the minutes. The audio recording is maintained by the treasurer's office, and members of the public can contact the Treasurer's Office at 614-921-7029 to access the recording.

The meeting was called to order at 6:34 pm.

ROLL CALL: Mark Abate Present
 Heather Keck Present
 Paul Lambert Present
 Nadia Long Present
 Lisa Whiting Present

87-18 Superintendent recommended, Mr. Lambert moved and Mrs. Keck seconded that the Board of Education adopt the agenda as amended.

ROLL CALL: Mark Abate Yea
 Heather Keck Yea X Passed
 Paul Lambert Yea
 Nadia Long Yea _____ Failed
 Lisa Whiting Yea

88-18 Superintendent recommended, Mr. Abate moved and Mr. Lambert seconded that the Board of Education approve the minutes from the following meeting:

- a. January 8, 2018 – regular meeting
- b. July 16, 2018 – regular session

ROLL CALL: Mark Abate Yea
 Heather Keck Yea X Passed
 Paul Lambert Yea
 Nadia Long Yea _____ Failed
 Lisa Whiting Yea

89-18 Superintendent recommended, Mr. Lambert moved and Mrs. Keck seconded that the Board of Education approve the consent agenda – Items E1 through E2. Action by the Board of Education in "Adoption of the Consent Agenda" means that all E items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1) Verification of education and experience, 2) Proof of proper certification, and 3) Positive results from a criminal records check.

E1 Approve the following Certificated Personnel actions:

a. Resignation - effective end of the day as noted:

- Babcock, Melinda M, ELL Tchr, BRN, effective August 1, 2019
- Kelly, Emily N, Title Reading Tchr, BRT, effective August 1, 2019
- ADD:** Norris, Megan C, Title Reading Tchr, BCN, effective August 1, 2019
- Rolsten, Kole J, Intervention-Tutr 50%, HBR, effective August 1, 2019
- Sultemeier, Jessica K, Reading/Math Tutor, WMS, effective August 12, 2018
- Ulmer, Jacqueline G, Title Reading Tchr, HCR, effective August 1, 2019

b. Unpaid Leave of Absence:

- ADD:** 1. Bowen, Ann C, Spanish, HMS, an unpaid leave of absence for professional responsibilities effective the beginning of the day August 17, 2018, and ending the end of the day August 1, 2020.
- 2. Matthews, Amy M, ELL Kdg Intervention, JWR, an unpaid leave of absence for family responsibilities effective the beginning of the day August 27, 2018, and ending the end of the day August 1, 2019.

c. Change in Employment for the 2018/2019 school year:

STAFF MEMBER	TITLE	PERCT	BLDG	DEG	STEP	SALARY	EFF DATE
Lattig, Nicole C							
FROM:	Art	50%	HST	B+	1	\$22,681.50	
TO:	Art	100%	HBR	B+	1	\$45,363.00	08/17/2018
Smith, Angela D							
FROM:	Occup Therapist	50%	COA	M	1	\$23,965.50	
TO:	Occup Therapist	100%	COA	M	1	\$47,931.00	08/17/2018

d. Change in Tutor Employment for the 2018/2019 school year:

STAFF MEMBER	TITLE	PERCT	BLDG	CLASS	STEP	RATE/HR	EFF DATE
Turney, Nathan D							
FROM:	EL Tutor	50%	HDB	III	1	\$27.98	
TO:	EL Tutor	100%	HDB	III	2	\$29.76	08/16/2018

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e. Employments – One year limited contracts, for the 2018/2019 school year as indicated below:

	STAFF MEMBER	TITLE	PERCT	BLDG	DEG	STEP	SALARY
	Allen, Heather L	Art	50%	HST	B+	1	\$22,681.50
	Babcock, Melinda M	EL Tchr	100%	BRN	M+	2	\$52,595.00
ADD:	<i>Folk, Emma C</i>	<i>Speech Pathologist</i>	<i>100%</i>	<i>HPS</i>	<i>M</i>	<i>1</i>	<i>\$47,931.00</i>
	Heinlen, Kyle X	Mathematics	100%	HBR	B+	1	\$45,363.00
	Kelly, Emily N	Title Reading Tchr	100%	BRT	B+	2	\$47,246.00
ADD:	<i>Norris, Megan C</i>	<i>Title Reading Tchr</i>	<i>100%</i>	<i>BCN</i>	<i>B</i>	<i>1</i>	<i>\$42,795.00</i>
	Ulmer, Jacqueline G	Title Reading Tchr	100%	HCR	B	1	\$42,795.00

f. Employment Tutors – One year limited contracts, for the 2018/2019 school year:

The number of days and hours will be established within the approved budget and student needs.

	STAFF MEMBER	TITLE	PERCT	BLDG	CLASS	STEP	RATE/HR
	Bauer, Roseann	Interv Spec-Tutor	100%	NOR	III	1	\$28.54
	Beachy, Megan D	Interv Spec-Tutor	100%	BRT	III	1	\$28.54
	Beachy, Paige N	EL Tutor	100%	BRN	II	1	\$27.63
	Bolton, Allyson M	Intervention-Tutr	100%	HMS	II	1	\$27.63
	Esterhazy, Maria L	Intervention-Tutr	100%	HTH	II	1	\$27.63
	Fleshman, Shelby A	Intervention-Tutr	100%	HBR	III	1	\$28.54
	Hatch, Bethany J	Intervention-Tutr	100%	HST	III	1	\$28.54
	Heifner, Hannah C	EL Tutor	100%	BRT	II	1	\$27.63
	Ison, Tyler A	Intervention-Tutr	100%	HBR	II	1	\$27.63
	Longauer, Emma A	Intervention-Tutr	100%	HDV	III	1	\$28.54
	McKenzie, Matthew M	Intervention-Tutr	100%	WMS	II	1	\$27.63
	Misiolek, Nicole L	Reading/Math Tutor	100%	WMS	III	1	\$28.54
	Rolsten, Kole J	Intervention-Tutr	50%	HBR	II	1	\$27.63
	Shook, Amy L	EL Tutor	100%	WMS	II	3	\$29.76
	Stepp, Logan M	Intervention-Tutr	100%	HMS	II	1	\$27.63
	Sweder, Nicole L	Intervention-Tutr	100%	HDB	III	1	\$28.54
	Wright, Darin A	Intervention-Tutr	100%	HST	III	1	\$28.54

g. Employment - Supplemental Salaries - effective for the 2018/2019 school year:

All are 100% level unless otherwise indicated.

	STAFF MEMBER	ASSIGNMENT	BLDG	PERCT	STEP	SALARY
	Wilcox, Anne G	Volleyball-Head 7/8 Flex Girls	HMS	5.50%	9	\$3,259.00
	Hanson, Brooke N	Cheerleading-8 Football	MMS	5.50%	6	\$2,885.00
	Sweeney, Sandra L	Tennis-Head 7/8 Girls	WMS	5.50%	18	\$3,682.00
	Gmerek, Brad M	Intramurals 9-12-Director	HBR	7.00%	14	\$4,499.00
	Heinlen, Kyle X	Soccer-Asst. Varsity Boys	HBR	7.00%	1	\$2,996.00
	Endicott, Jessica R	Cheerleading-Fr. Football	HDV	5.50%	2	\$2,452.00
	Fletcher, Logan W	Drama-Asst. Director	HDV	5.00%	1	\$2,140.00

h. Decline employment - Pupil Activity Programs - effective for the 2018/2019 school year:

All are 100% level unless otherwise indicated.

	STAFF MEMBER	ASSIGNMENT	BLDG	PERCT	STEP	SALARY
	Davis, Olivia N	Volleyball-Asst. Varsity Girls	HBR	7.00%	1	\$2,996.00
	Mantell, Andrew T	Cross Country-Asst. Varsity Boys	HBR	6.50%	2	\$2,898.00
	Hogan, Shane M	Football-Asst. Freshman	HDV	6.00%	12	\$3,857.00

i. Employment – Pupil Activity Programs - effective for the 2018/2019 school year:

All are 100% level unless otherwise indicated.

	STAFF MEMBER	ASSIGNMENT	BLDG	PERCT	STEP	SALARY
	Kraynak, Angela N	Tennis-Head 7/8 Girls	HMS	5.50%	1	\$2,354.00
	Kisor, Anthony J	Soccer-Head Middle Boys	MMS	6.00%	1	\$2,568.00
	Parsley, Amber N	Gymnastics-Asst. 7/8	MMS	5.50%	2	\$2,452.00
	Rings, Sydney L	Cheerleading-7 Football	MMS	5.50%	2	\$2,452.00
	Chowning, Amanda M	Music-Instrumental-Asst (70%)	HDB	10.00%	5	\$3,525.20
	Ryan, Thomas J	Football-Asst. Varsity (50%)	HDB	8.00%	4	\$1,934.00
	Moore, Rachel S	Drama-Asst. Director	HBR	5.00%	1	\$2,140.00
	Kline, Christopher A	Wrestling-Head Varsity	HDV	15.00%	1	\$6,420.00
	Robertson, Kody M	Soccer-Asst. Varsity Girls	HDV	7.00%	1	\$2,996.00

j. Employment – Contractual Activity Stipends – effective for the 2017/2018 school year:

All are 100% level unless otherwise indicated.

	STAFF MEMBER	RESPONSIBILITY AREA	BLDG	PERCT	AMOUNT
	Kline, Christopher A	Weight Room/Summer II	HDV	100%	\$1,000.00

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- k. Decline Employment – Stipends-Non Contractual – effective for the 2017/2018 school year:
All are 100% unless otherwise indicated.

STAFF MEMBER	RESPONSIBILITY AREA	BLDG	AMOUNT
Helmlinger, Andrew D	High School Math iBook Revisions	COA	\$1,600.00

- l. Employment – Stipends-Non Contractual – effective for the 2017/2018 school year:
All may or may not be paid with Grant monies.

STAFF MEMBER	RESPONSIBILITY AREA	BLDG	AMOUNT
Gouldin, Katlin E	EL Newcomer Curriculum Development	COA	\$800.00
Kembitzky, Kimberle A	High School Math iBook Revisions	COA	\$1,600.00

E2 Approve the following Classified Personnel actions:

- a. Retirement:

1. Fish, Diane L, Intervention Assistant, HPS, effective July 31, 2018. Mrs. Fish has been with Hilliard City Schools since November 1990.

- b. Resignation – effective end of the day as noted:

Erb, Thomas B, Bus Driver, TRN, effective July 16, 2018
Huck, Erin M, Bus Driver, COA, effective July 18, 2018
Korbini, Lori R, Intervention Assistant, AVY, effective August 17, 2018
Marable, Frances R, Bus Driver, TRN, effective July 19, 2018

- c. Change to Unpaid Leave of Absence:

1. Bergin, Trena L, Secretary III, HTH, an unpaid leave of absence for personal illness effective the beginning of the day October 5, 2017, and ending the end of the day ~~August 1, 2018~~ October 31, 2018.

- d. Change in Employment for the 2018/2019 school year:

STAFF MEMBER	TITLE	BLDG	HRS	DAYS	STEP	RATE/HR	EFF DATE
Dicke, Derek J							
FROM:	Educational Assistant	HBR	6	187	3	\$20.19	
TO:	Intervention Assistant	HBR	7	187	10*	\$20.89	08/20/2018
Moore, Cathy M							
FROM:	Secretary	AVY	8	208	20	\$25.01	
TO:	Secretary	HDV	8	223	27*	\$25.51	07/30/2018

*Per OAPSE contract effective July 1, 2018

- e. Employments:

	STAFF MEMBER	TITLE	BLDG	HRS	DAYS	STEP	RATE/HR	EFF DATE
ADD:	Curran, Matthew S	Custodian	UNA	8	255	1	\$17.50	08/20/2018
	Deoring, Mary J	Custodian	UNA	8	255	1	\$17.50	08/06/2018
	Geist, Andrea J	Educational Asst/Hall Monitor MS	MMS	5	187	1	\$16.50	08/20/2018
	LeFevre, Tyler S	Mechanic	TRN	8	260	1	\$22.24	07/30/2018
	Perry, David	Custodian	UNA	8	255	1	\$17.50	07/30/2018
	Pierson, James E	Custodian	UNA	8	255	1	\$17.50	08/20/2018
DELETE:	Snead Jr, Frank R	Custodian	UNA	8	255	1	\$17.50	08/14/2018

- f. Employment - Classified Substitutes - effective 2018/2019 school year:

Bus Driver: Evans, Allen T
Garner, Richard H

ROLL CALL:	Name	Yea	Result
	Mark Abate	Yea	
	Heather Keck	Yea	<u> X </u> Passed
	Paul Lambert	Yea	
	Nadia Long	Yea	<u> </u> Failed
	Lisa Whiting	Yea	

90-18 Superintendent recommended, Mr. Abate moved and Mr. Lambert seconded that the Board of Education adopt the following resolution:

WHEREAS, the Hilliard City Schools Board of Education wishes to authorize the Director of Business to advertise, receive bids, and purchase thirteen (13) 78-passenger conventional school bus chassis and bodies and two (2) 65-passenger conventional handicap school bus chassis and bodies.

THEREFORE, BE IT RESOLVED the Hilliard City Schools Board of Education wishes to participate and authorize the META Solutions (META) to advertise and receive bids on said Board’s behalf as per the specifications submitted for the cooperative purchase of thirteen (13) 78-passenger conventional school bus chassis and bodies two (2) 65-passenger conventional handicap school bus chassis and bodies.

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ROLL CALL: Mark Abate Yea
 Heather Keck Yea X Passed
 Paul Lambert Yea
 Nadia Long Yea _____ Failed
 Lisa Whiting Yea

91-18 The superintendent recommended, Mrs. Keck moved and Mr. Lambert seconded that the Board of Education affirm and endorse the Letter Regarding School Safety to be sent to state and federal officials representing the Hilliard City School District.

ROLL CALL: Mark Abate Yea
 Heather Keck Yea X Passed
 Paul Lambert Yea
 Nadia Long Yea _____ Failed
 Lisa Whiting Yea

92-18 Superintendent recommended, Mr. Lambert moved and Mr. Abate seconded that the Board of Education approve the 2018-2019 bus routes as presented.

ROLL CALL: Mark Abate Yea
 Heather Keck Yea X Passed
 Paul Lambert Yea
 Nadia Long Yea _____ Failed
 Lisa Whiting Yea

93-18 Superintendent recommended, Mr. Lambert moved and Mrs. Keck seconded that the Board of Education authorizes the amendment of the Hilliard City School District Section 403(b) Plan (the "Plan"), by adopting the following resolution:

RESOLVED: That the Plan be amended and restated in the form attached hereto, which amendment and restatement are hereby adopted and approved;

RESOLVED FURTHER: That the Treasurer/CFO of the District be, and hereby is, authorized and directed to execute said amendment and restatement on behalf of the District;

RESOLVED FURTHER: That the Treasurer/CFO of the District be, and hereby is, authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to effect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports documents or other information as may be required under applicable law.

ROLL CALL: Mark Abate Yea
 Heather Keck Yea X Passed
 Paul Lambert Yea
 Nadia Long Yea _____ Failed
 Lisa Whiting Yea

94-18 Superintendent recommended, Mr. Abate moved and Mrs. Keck seconded that the Board of Education approve the following 2018 Summer Graduates:

Hilliard Davidson High School
 Monika Rose Goralczyk
 Isaiah Michael Cremeens
 Leah Renee Belgar

ROLL CALL: Mark Abate Yea
 Heather Keck Yea X Passed
 Paul Lambert Yea
 Nadia Long Yea _____ Failed
 Lisa Whiting Yea

Topics Discussed:

- a. Station Sixth Grade and Innovation Campus Update
- b. Board of Education Retreat Options
- c. Earned Income Tax Focus Groups
- d. Work Session Plans for August

95-18 Mr. Lambert moved and Mrs. Keck seconded that the Board of Education meeting is hereby adjourned.
 Time: 6:55 pm.

ROLL CALL: Mark Abate Yea
 Heather Keck Yea X Passed

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Paul Lambert	Yea	
Nadia Long	Yea	_____ Failed
Lisa Whiting	Yea	

Attest:

Ms. Lisa Whiting, President

Mr. Wilson, Treasurer