

Minutes of the Regular Meeting of the Board of Education of the Hilliard City School District at the Hilliard Library on February 11, 2019.

An audio recording of the meeting has been made that accurately records the proceedings of the meeting and is deemed a part of the minutes. The audio recording is maintained by the treasurer's office, and members of the public can contact the Treasurer's Office at 614-921-7029 to access the recording.

The meeting was called to order at 6:30 pm.

ROLL CALL:	Mark Abate	Present
	Heather Keck	Present
	Paul Lambert	Present
	Nadia Long	Present
	Lisa Whiting	Present

18-19 Superintendent recommended, Mr. Abate moved and Ms. Whiting seconded that the Board of Education adopt the agenda.

ROLL CALL:	Mark Abate	Yea	
	Heather Keck	Yea	<u> X </u> Passed
	Paul Lambert	Yea	
	Nadia Long	Yea	<u> </u> Failed
	Lisa Whiting	Yea	

19-19 Superintendent recommended, Mrs. Keck moved and Ms. Whiting seconded that the Board of Education approve the January 2019 Treasurer's Report.

ROLL CALL:	Mark Abate	Yea	
	Heather Keck	Yea	<u> X </u> Passed
	Paul Lambert	Yea	
	Nadia Long	Yea	<u> </u> Failed
	Lisa Whiting	Yea	

20-19 Superintendent recommended, Ms. Whiting moved and Mr. Abate seconded that the Board of Education approve the minutes from the following meetings:

- a. January 14, 2019 – Organizational Meeting
- b. January 14, 2019 – Regular Meeting
- c. January 28, 2019 – Work Session

ROLL CALL:	Mark Abate	Yea	
	Heather Keck	Yea	<u> X </u> Passed
	Paul Lambert	Yea	
	Nadia Long	Yea	<u> </u> Failed
	Lisa Whiting	Yea	

21-19 Superintendent recommended, Ms. Whiting moved and Mr. Abate seconded that the Board of Education approve the consent agenda – Items D1 through D3. Action by the Board of Education in "Adoption of the Consent Agenda" means that all E items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1) Verification of education and experience, 2) Proof of proper certification, and 3) Positive results from a criminal records check.

D1 Approve the following Certificated Personnel actions:

- a. Retirement:
 - 1. Brown, Ann M, Phys Ed, BRT, effective May 31, 2019. Mrs. Brown has been with Hilliard City Schools since August 1997.
 - 2. Culbertson, Linda A, Media Spec-Elem, HTE/WSH, effective May 31, 2019. Ms. Culbertson has been with Hilliard City Schools since August 1998.
 - 3. Patterson, Catherine W, Physical Therapist (74%), COA, effective February 28, 2019. Mrs. Patterson has been with Hilliard City Schools since January 1992.
- b. Resignation - effective end of the day as noted:
 - Lowery, Jennifer A, Director, Special Education, effective July 31, 2019
 - Riley, Kelly L, Coordinator, Gifted Services, COA, effective July 31, 2019
- c. Change to Unpaid Leave of Absence:
 - Miller, Bethany S, Physical Therapist, COA, an unpaid leave of absence for family responsibilities effective the beginning of the day ~~January 22, 2019~~ February 4, 2019, and ending the end of the day March 4, 2019.
- d. Unpaid Leave of Absence:
 - 1. Rich, Katelin M, Social Studies, HBR, an unpaid leave of absence for family responsibilities effective the beginning of the day February 26, 2019, and ending the end of the day April 15, 2019.
 - 2. Shell, Sharlene E, 2nd Grade, SDE, an unpaid leave of absence for family responsibilities effective the beginning

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of the day January 16, 2019, and ending the end of the day February 28, 2019.

- 3. Webb, Kelli L, 3rd Grade, JWR, an unpaid leave of absence for family responsibilities effective the beginning of the day February 15, 2019, and ending the end of the day March 28, 2019.

- e. Employments – Continuing contract beginning with the 2019/2020 school year as indicated below:

STAFF MEMBER	TITLE	PERCT	BLDG	DEG	STEP	SALARY
Riley, Kelly L	Innovation Media Specialist	100%	HTE/WSH	M+	17	\$94,793.00

- f. Employments – Administrative contracts for the 2019/2020 school year, as indicated below:

Cochran, Deborah F, Director, Special Education, COA, three-year contract, effective August 1, 2019
 Lowery, Jennifer A, Coordinator, Gifted Services, COA, three-year contract, effective August 1, 2019
 Meister, Holly A, Principal, SDE, three-year contract, effective August 1, 2019

- g. Employment - Supplemental Salaries - effective for the 2018/2019 school year:

All are 100% level unless otherwise indicated.

STAFF MEMBER	ASSIGNMENT	BLDG	PERCT	STEP	SALARY
Johnson, Nicole L	Softball-Head 7	HMS	6.00%	1	\$2,568.00
Sweeney, Sandra L	Tennis-Head 7/8 Boys	WMS	5.50%	18	\$3,682.00
Forney, Lillian E	Track-Asst. Varsity Girls	HDB	7.00%	23	\$4,686.00
Hendricks, Lauren R	Tennis-Asst. Varsity Boys	HDB	6.50%	2	\$2,898.00
Heinlen, Todd A	Track-Asst. Varsity Boys	HDV	7.00%	28	\$4,686.00

- h. Decline employment - Pupil Activity Programs - effective for the 2018/2019 school year:

All are 100% level unless otherwise indicated.

STAFF MEMBER	ASSIGNMENT	BLDG	PERCT	STEP	SALARY
Bermudez, Eric A	Soccer-Asst. Varsity Boys	HDB	7.00%	2	\$3,120.00

- i. Employment – Pupil Activity Programs - effective for the 2018/2019 school year:

All are 100% level unless otherwise indicated.

STAFF MEMBER	ASSIGNMENT	BLDG	PERCT	STEP	SALARY
Young, Megan A	Softball-Head 7	MMS	6.00%	2	\$2,675.00
Staten, Devon J	Track-Asst. Varsity Boys	HDB	7.00%	1	\$2,996.00

- j. Decline Employment – Contractual Activity Stipends – effective for the 2018/2019 school year:

All are 100% level unless otherwise indicated.

STAFF MEMBER	RESPONSIBILITY AREA	BLDG	PERCT	AMOUNT
Rolfes, Jordan Q	Weight Room/ Winter	HDV	100%	\$1,320.00

- k. Employment – Contractual Activity Stipends – effective for the 2018/2019 school year:

All are 100% level unless otherwise indicated.

STAFF MEMBER	RESPONSIBILITY AREA	BLDG	PERCT	AMOUNT
Dunworth, Kaylin J	Primary Book Room Coordinator	RGW	100%	\$660.00
Abele, Johnson C	Weight Room/ Winter	HDV	50%	\$660.00
Rolfes, Jordan Q	Weight Room/ Winter	HDV	50%	\$660.00

D2 Approve the following Classified Personnel actions:

- a. Retirement:

Miller, Scott A, Bus Driver, TRN, effective March 31, 2019. Mr. Miller has been with Hilliard City Schools since March 2009.

- b. Employments:

STAFF MEMBER	TITLE	BLDG	HRS	DAYS	STEP	RATE/HR	EFF DATE
Garner, Richard H	Bus Driver	COA	5	185	1	\$21.73	01/16/2019
Holderby, Craig S	Bus Driver	COA	5	185	1	\$21.73	02/08/2019
Planicka, Nathaniel M	Custodian	HBR	8	255	1	\$17.50	02/20/2019

- c. Employment - Classified Substitutes - effective 2018/2019 school year:

Bus Driver: Armbrester, Kiera L, effective 01/22/2019
 Gallagher, Teresa A, effective 01/11/2019

D3 Approve the following student trip requests:

- a. Bradley Marching Band, Orlando, FL – February 13, 2019
- b. Davidson Symphonic Choir, Cleveland, OH – March 15, 2019
- c. Darby Theatre, Akron, OH – March 29, 2019
- d. Bradley Softball, Willow Wood, OH – April 19, 2019
- e. Darby Travel Club, England & France – March 21, 2020
- f. Bradley, Darby, Davidson, Greece – June 2020
- g. Davidson, Peru – March 27, 2021

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ROLL CALL:	Mark Abate	Yea		
	Heather Keck	Yea	<u> X </u>	Passed
	Paul Lambert	Yea		
	Nadia Long	Yea	<u> </u>	Failed
	Lisa Whiting	Yea		

22-19 Superintendent recommended, Mr. Abate moved and Ms. Whiting seconded that the Board of Education authorize the Director of Business to bid and award the following project:

Hilliard Davidson High School- West Parking Lot Drainage. The Engineer’s estimate of construction cost is \$125,000.00. Bids will not be awarded if in excess of 10% greater than the estimate.

ROLL CALL:	Mark Abate	Yea		
	Heather Keck	Yea	<u> X </u>	Passed
	Paul Lambert	Yea		
	Nadia Long	Yea	<u> </u>	Failed
	Lisa Whiting	Yea		

23-19 Superintendent recommended, Mr. Abate moved and Ms. Whiting seconded that the Board of Education adopt the following policies.

- a) DECA – Administration of Federal Grant Funds
- b) DGA – Authorized Signatures
- c) DJF – Purchasing Payment Procedures
- d) DJF-R – Purchasing Payment Procedures
- e) DJH – Credit Purchasing Cards
- f) DJH-R – Credit Purchasing Cards
- g) EBBA – First Aid
- h) EFF – Food Sale Standards
- i) EFG – Wellness
- j) JECBB – Admission of Interdistrict Transfer Students
- k) JECBD – Intradistrict Open Enrollment
- l) JFCF – Hazing and Bullying
- m) JHCA – Physical Examinations of Students
- n) JHH – Notification about Sex Offenders
- o) JP – Positive Behavioral Interventions and Supports

ROLL CALL:	Mark Abate	Yea		
	Heather Keck	Yea	<u> X </u>	Passed
	Paul Lambert	Yea		
	Nadia Long	Yea	<u> </u>	Failed
	Lisa Whiting	Yea		

Enrollment – February 1, 2019

Committee Reports

Superintendent’s Update

- a. Elementary Campus Programming
- b. Kenyon College Partnerships
- c. Board Retreat Reflections
- d. Additional items as deemed important

24-19 Ms. Whiting moved and Mr. Abate seconded that the Board of Education meeting is hereby adjourned.
Time: 7:30 pm.

ROLL CALL:	Mark Abate	Yea		
	Heather Keck	Yea	<u> X </u>	Passed
	Paul Lambert	Yea		
	Nadia Long	Yea	<u> </u>	Failed
	Lisa Whiting	Yea		

Attest:

Mr. Paul Lambert, President

Mr. Wilson, Treasurer