

Minutes of the Work Session Meeting of the Board of Education of the Hilliard City School District at the Administration Building on April 28, 2025.

A recording of the meeting has been made that accurately records the proceedings of the meeting and is deemed a part of the minutes. The recording is maintained by the treasurer’s office, and members of the public can contact the Treasurer’s Office at 614-921-7029 to access the recording.

The meeting was called to order at 6:30 pm.

ROLL CALL:	Kelley Arnold	Yea
	Kara Crowley	Yea
	Beth Murdoch	Yea
	Brian Perry	Yea
	Zach Vorst	Yea

58-25 Superintendent recommended, Ms. Arnold moved, and Mr. Vorst seconded that the Board of Education adopt the agenda.

Kelley Arnold	Yea	
Kara Crowley	Yea	<u> X </u> Passed
Beth Murdoch	Yea	
Brian Perry	Yea	<u> </u> Failed
Zach Vorst	Yea	

Construction Update

Commitment Plan – EOY Review

Strategic Plan – Communications

Five Year Forecast Assumption Discussion

59-25 Superintendent recommended, Ms. Arnold moved and Mrs. Crowley seconded that the Board of Education approve the following resolution:

AWARDING CONTRACT FOR THE DISTRICTWIDE SECURED ENTRY PROJECT TO B MARTIN CONSTRUCTION, LLC
The Chief Operating Officer (“COO”) recommends the Board of Education award a contract to B Martin Construction, LLC (“Contractor”) for the Districtwide Secured Entry Project (the “Project”).

Background:

1. The Board has identified a need for the Project.
2. In compliance with applicable law, the COO and Treasurer solicited bids for the Project based upon design documents prepared by Schorr Architects, Inc. (“Architect”).
3. Two bids were received for the Project. Bids were opened and read aloud on April 14, 2025 at 10:00 a.m. with the apparent low bid submitted by Contractor in the amount of \$825,400 (the “Low Bid”).
4. After review of Contractor’s bid submission and a scope review meeting with Contractor, the Architect recommends the contract for the Project be awarded to Contractor as the lowest responsible bidder. The COO and Treasurer concur with the recommendation and request authority to negotiate and sign an agreement with Contractor in an amount not-to-exceed the Low Bid.
5. Additionally, to avoid Project delays, the COO and Treasurer request the Board authorize contingency funds for the Project in the amount of \$82,500 (the “Contingency Funds”), and authorize the COO and/or Treasurer to sign change orders for the Project, to be billed against the Contingency Funds, in a total amount not-to-exceed the Contingency Funds. Change orders in excess of the Contingency Funds, individually or in the aggregate, will be brought to the Board for its approval.

The Board resolves as follows:

1. Based on the information provided, the Board selects Contractor as the lowest responsible bidder.
2. The Board authorizes the COO and Treasurer to negotiate and sign an agreement for the Project with Contractor in an amount not-to-exceed the Low Bid, and to sign any associated documents consistent with the intent of this resolution.
3. The Board also authorizes the Contingency Funds and authorizes the COO and/or Treasurer to sign change orders for the Project, to be billed against the Contingency Funds, in a total amount not-to-exceed the Contingency Funds. Change orders in excess of the Contingency Funds, individually or in the aggregate, will be brought to the Board for its approval.

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4. No property interest in the Project will be created until all required documents have been submitted by Contractor and the agreement is executed by the designated Board representatives.

Kelley Arnold	Yea		
Kara Crowley	Yea	<u> X </u>	Passed
Beth Murdoch	Yea		
Brian Perry	Yea	<u> </u>	Failed
Zach Vorst	Yea		

Policies submitted for a first reading

- a) BCE – Board Committees
- b) BD – School Board Meetings
- c) DECA – Administration of Federal Grant Funds
- d) DID – Capital Assets
- e) DJF – Purchasing/Payment Procedures
- f) DJF-R – Purchasing/Payment Procedures
- g) EDE – Computer/Online Services
- h) GBH (Also JM) – Staff-Student Relations
- i) IGAH/IGAI – Family Life Educations/Sex Education
- j) IGBA – Programs for Students with Disabilities
- k) IGBLA – Promoting Parental Involvement (***New Policy***)
- l) IGCH-R (Also LEC-R) – College Credit Plus
- m) IJ – Guidance Program
- n) JECBB – Interdistrict Open Enrollment
- o) JEFB – Released Time for Religious Instruction
- p) JFCK – Use of Electronic Communications Equipment by Students
- q) JGE – Student Expulsion
- r) JHC – Student Health Services and Requirements
- s) JHCA – Physical Examinations of Students
- t) JHCD – Administering Medicines to Students
- u) JHCD-R – Administering Medicines to Students
- v) JHF – Student Safety
- w) JHG – Reporting Child Abuse and Mandatory Safety Training
- x) KBA – Public’s Right to Know

60-25 Mr. Perry moved and Mrs. Murdoch seconded that the Board of Education caucus to executive session preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
Time: 7:32 pm.

ROLL CALL:	Kelley Arnold	Yea		
	Kara Crowley	Yea	<u> X </u>	Passed
	Beth Murdoch	Yea		
	Brian Perry	Yea	<u> </u>	Failed
	Zach Vorst	Yea		

Let the record reflect that the Board returned from executive session at 8:02 pm.

61-25 Ms. Arnold moved and Mrs. Crowley seconded that the Board of Education meeting is hereby adjourned.
Time: 8:02 pm.

ROLL CALL:	Kelley Arnold	Yea		
	Kara Crowley	Yea	<u> X </u>	Passed
	Beth Murdoch	Yea		
	Brian Perry	Yea	<u> </u>	Failed
	Zach Vorst	Yea		

Attest:

Mrs. Crowley, President

Mrs. Swearingen, Treasurer