

Minutes of the Work Session Meeting of the Board of Education of the Hilliard City School District at Administration Building on April 25, 2022.

*A recording of the meeting has been made that accurately records the proceedings of the meeting and is deemed a part of the minutes. The recording is maintained by the treasurer's office, and members of the public can contact the Treasurer's Office at 614-921-7029 to access the recording.*

The meeting was called to order at 6:30 pm.

ROLL CALL:	Kara Crowley	Yea
	Nadia Long	Yea
	Beth Murdoch	Yea
	Brian Perry	Yea
	Zach Vorst	Abs

56-22 Superintendent recommended, Mrs. Crowley moved, and Mrs. Murdoch seconded that the Board of Education approve the following resolution:

**RESOLUTION SUSPENDING POLICY BD-SCHOOL BOARD MEETINGS**

**WHEREAS**, The Ohio General Assembly enacted H. B. 51 and the law became effective on February 17, 2022;

**WHEREAS**, H. B. 51 allows a public body, including a board of education, to temporarily meet remotely until June 30, 2022;

**NOW, THEREFORE**, the Hilliard City Schools District Board of Education hereby temporarily suspends **the last sentence** of the policy BD-School Board Meetings and **the second to last** sentence in policy BDDF.

ROLL CALL:	Kara Crowley	Yea
	Nadia Long	Yea
	Beth Murdoch	Yea
	Brian Perry	Yea
	Zach Vorst	Abs

57-22 Superintendent recommended, Mrs. Long moved, and Mrs. Crowley seconded that the Board of Education adopt the agenda.

ROLL CALL:	Kara Crowley	Yea
	Nadia Long	Yea
	Beth Murdoch	Yea
	Brian Perry	Yea
	Zach Vorst	Yea

58-22 Superintendent recommended, Mrs. Long moved and Mr. Perry seconded that the Board of Education approve the following Certified Personnel actions:

Employments – Administrative contracts for the 2022/2023 school year, as indicated below:

Snyder, Scott M, Principal, HTH, three year contract, effective 07/25/2022

ROLL CALL:	Kara Crowley	Yea
	Nadia Long	Yea
	Beth Murdoch	Yea
	Brian Perry	Yea
	Zach Vorst	Yea

New Curriculum Revision Process – Cori Kindl

ELA Curriculum Revision Update – Cori Kindl

Five-year forecast – Brian Wilson

Bus Routing Optimization Study Findings – Cliff Hetzel

Summer Project Update – Mike McDonough/Cliff Hetzel

59-22 Superintendent recommended, Mrs. Long moved, and Mrs. Murdoch seconded that the Board of Education approve granting a utility Easement & Right of Way to AEP Ohio for electric and other current/future energy or communication purposes. This Easement is for additional service to the Pre School addition located at 2730 Alton Darby Creek Road, Hilliard, OH 43026. See Exhibit A.

ROLL CALL:	Kara Crowley	Yea
	Nadia Long	Yea
	Beth Murdoch	Yea
	Brian Perry	Yea
	Zach Vorst	Yea

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60-22 Superintendent recommended, Mrs. Long moved, and Mrs. Crowley seconded that the Board of Education approve granting a Right of Entry to the City of Hilliard for the purposes of connecting the Darby High School service driveway to the existing Heritage Trail. See Exhibit A.

ROLL CALL:	Kara Crowley	Yea
	Nadia Long	Yea
	Beth Murdoch	Yea
	Brian Perry	Yea
	Zach Vorst	Yea

61-22 Superintendent recommended, Mrs. Long moved, and Mrs. Murdoch seconded that The Board of Education approved the following resolution:

**WAIVING COMPETITIVE PROCUREMENT BASED ON URGENT NECESSITY AND PUBLIC EXIGENCY AND APPROVING THE SELECTION OF TRANE U.S., INC. AND BUILDING CONTROLS INTEGRATORS, LLC FOR THE DISTRICT’S CENTRAL OFFICE RTU REPLACEMENT PROJECT**

The Superintendent and Treasurer recommend that the Board declare an urgent necessity and public exigency, waive competitive bidding, and approve the selection of Trane U.S.A. Inc. (“Trane”) and Building Controls Integrators (“BCI), for the installation, setup, commissioning of fifteen unitary gas/electric rooftop units and related control setups and other improvements at the Central Office Building (the “Project”).

Rationale:

1. The District has identified a need to replace the rooftop units at the Central Office in order to increase the air filtration in the building to Minimum Efficiency Reporting Value (MERV) 13 standards as part of a multi-layered strategy to combat the impact of COVID-19.
2. Trane U.S. Inc. is an experienced contractor with HVAC equipment installation and has provided a proposal for the installation of the roof top units in the amount of \$269,824.00. Pricing for the Project is consistent with pricing provided by Trane to the Omnia National Purchasing Cooperative under Omnia Contract Number USC 15-JLP-023. Based on experience in procurement, the Superintendent, Treasurer, and Chief Operating Officer believe Trane’s proposal to be reasonable and of an appropriately competitive nature.
3. BCI is an experienced contractor with HVAC equipment installation and has provided an estimate for the installation and programming of the controls for the roof top units in the amount of \$34,664.00. Based on experience in procurement, the Superintendent, Treasurer, and Chief Operating Office believe BCI’s estimate to be reasonable and of an appropriately competitive nature.
4. The work for the Project needs to be completed as soon as possible as HVAC equipment is a critical component of the District’s operations. Based on information solicited by the District, materials and equipment must be ordered immediately as there is an unprecedented lead time for HVAC equipment due to severe supply chain disruptions. Bidding the work will delay Project completion and will not guarantee that lower bids will be received for the work, especially in light of the material and labor shortages and increased costs as a result of COVID-19 and other global factors. This situation presents an urgent necessity and public exigency to complete the Project
5. Based on this urgent need to procure both Trane and BCI within a timely manner in order to purchase the equipment and begin the work on the Project, the Superintendent recommends waiving competitive bidding based upon the urgent necessity exception in ORC Section 3313.46, and authorize the negotiation and execution of agreements with both Trane and BCI.
6. These improvements may be funded in whole or in part with federal ESSER grant funding. Accordingly, this procurement also complies with noncompetitive procurement under 2 CFR § 200.320(c)(3) because the above-described facts constitute a public exigency.
7. Moreover, the procurement of Trane complies with procurement requirements under 2 CFR § 200.318(e), which encourages non-federal entities to enter into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services. Pricing under this procurement was obtained through the OMNIA Purchasing Cooperative contract number USC 15-JLP-023.
8. The Superintendent also requests authority for the Superintendent, Treasurer, and/or Chief Operating Officer to enter change orders on behalf of the Board in a total amount not to exceed 10% of the Project sum. Change orders in excess of that aggregate amount will be brought to the Board for its approval.

The Board of Education resolves as follows:

1. Based upon the information provided and exercising the authority given in ORC 3313.46, the Board declares an urgent necessity and waives competitive bidding in order to move forward with the Project.
2. Additionally, the Board recognizes that the facts giving rise to the urgent necessity constitute a public exigency under 2 CFR § 200.320(c)(3), and declares a public exigency, and authorizes the use of noncompetitive procurement.
3. The Board approves the selection of Trane to provide the work and authorizes the Superintendent, Treasurer, and Chief Operations Officer to work with legal counsel to negotiate and execute a contract and any supporting documents with Trane in an amount not-to-exceed \$269,824.00, and any other documents necessary to effectuate the intent of this resolution.

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4. The Board approves the selection of BCI to provide the work and authorizes the Superintendent and Treasurer to work with legal counsel to negotiate and execute a contract and any supporting documents with BCI in an amount not-to-exceed \$34,664.00, and any other documents necessary to effectuate the intent of this resolution.
5. The Board grants authority for the Superintendent, Treasurer, and/or Chief Operating Officer to enter change orders on behalf of the Board in a total amount not to exceed 10% of the Project sum. Change orders in excess of that aggregate amount will be brought to the Board for its approval.
6. This resolution will remain in effect indefinitely until changed or revoked by the Board.

ROLL CALL:	Kara Crowley	Yea
	Nadia Long	Yea
	Beth Murdoch	Yea
	Brian Perry	Yea
	Zach Vorst	Yea

62-22 Superintendent recommended, Mrs. Crowley moved and Mrs. Long seconded that The Board of Education approved the following resolution:

**WAIVING COMPETITIVE PROCUREMENT BASED ON URGENT NECESSITY AND PUBLIC EXIGENCY AND APPROVING THE SELECTION OF WEBER-HUFF, BUILDING CONTROLS INTEGRATORS, AND ALL HOURS MECHANICAL FOR THE DISTRICT'S HEAT PUMP REPLACEMENT PROJECT AT THE HUB BUILDING**

The Superintendent and Treasurer recommend that the Board declare an urgent necessity and public exigency, waive competitive bidding, and approve the selection of Weber-Huff, Inc. ("Weber-Huff"), All Hours Mechanical ("AHM"), and Building Controls Integrators ("BCI"), for the installation, setup, commissioning of fifty-four TCH series horizontal water source heat pumps, related control setups, and other improvements at HUB Building (the "Project").

Rationale:

1. The District has identified a need to replace the heat pumps at the HUB building in order to increase air quality and air filtration in the building to Minimum Efficiency Reporting Value (MERV) 13 standards as part of a multi-layered strategy to combat the impact of COVID-19.
2. Weber-Huff is an experienced HVAC equipment supplier and has provided a proposal to provide fifty-four TCH series horizontal water source heat pumps in the amount of \$119,416.00. Based on experience in procurement, the Superintendent, Treasurer, and Chief Operating Office believe Weber-Huff's estimate to be reasonable and of an appropriately competitive nature.
3. AHM is an experienced HVAC contractor and has provided an estimate for the installation of the heat pumps in the amount of \$357,000.00. Based on experience in procurement, the Superintendent, Treasurer, and Chief Operating Office believe AHM's estimate to be reasonable and of an appropriately competitive nature.
4. BCI is an experienced HVAC contractor and has provided an estimate for the installation and programming of the controls for the heat pumps in the amount of \$100,623.00. Based on experience in procurement, the Superintendent, Treasurer, and Chief Operating Office believe BCI's estimate to be reasonable and of an appropriately competitive nature.
5. The work for the Project needs to be completed as soon as possible as HVAC equipment is a critical component of the District's operations. Based on information solicited by the District, materials and equipment must be ordered immediately as there is an unprecedented lead time for HVAC equipment due to severe supply chain disruptions. Bidding the work will delay Project completion and will not guarantee that lower bids will be received for the work, especially in light of the material and labor shortages and increased costs as a result of COVID-19 and other global factors. This situation presents an urgent necessity and public exigency to complete the Project
6. Based on this urgent need to procure Weber-Huff, AHM, and BCI within a timely manner in order to purchase the equipment and begin the work on the Project, the Superintendent recommends waiving competitive bidding based upon the urgent necessity exception in ORC Section 3313.46, and authorize the negotiation and execution of agreements with Weber-Huff, AHM, and BCI.
7. These improvements may be funded in whole or in part with federal ESSER grant funding. Accordingly, this procurement also complies with noncompetitive procurement under 2 CFR § 200.320(c)(3) because the above-described facts constitute a public exigency.
8. The Superintendent also requests authority for the Superintendent, Treasurer, and/or Chief Operating Officer to enter change orders on behalf of the Board in a total amount not to exceed 10% of the Project sum. Change orders in excess of that aggregate amount will be brought to the Board for its approval.

The Board of Education resolves as follows:

1. Based upon the information provided and exercising the authority given in ORC 3313.46, the Board declares an urgent necessity and waives competitive bidding in order to move forward with the Project.
2. Additionally, the Board recognizes that the facts giving rise to the urgent necessity constitute a public exigency under 2 CFR § 200.320(c)(3), and declares a public exigency, and authorizes the use of noncompetitive procurement.

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3. The Board approves the selection of Weber-Huff to provide the equipment and authorizes the Superintendent and Treasurer to work with legal counsel to negotiate and execute a contract and any supporting documents with Weber-Huff in an amount not-to-exceed \$119,416.00, and any other documents necessary to effectuate the intent of this resolution.
4. The Board approves the selection of AHM to provide the work and authorizes the Superintendent and Treasurer to work with legal counsel to negotiate and execute a contract and any supporting documents with AHM in an amount not-to-exceed \$357,000.00, and any other documents necessary to effectuate the intent of this resolution.
5. The Board approves the selection of BCI to provide the work and authorizes the Superintendent and Treasurer to work with legal counsel to negotiate and execute a contract and any supporting documents with BCI in an amount not-to-exceed \$100,623.00, and any other documents necessary to effectuate the intent of this resolution.
7. The Board grants authority for the Superintendent, Treasurer, and/or Chief Operating Officer to enter change orders on behalf of the Board in a total amount not to exceed 10% of the Project sum.
8. This resolution will remain in effect indefinitely until changed or revoked by the Board.

ROLL CALL:	Kara Crowley	Yea
	Nadia Long	Yea
	Beth Murdoch	Yea
	Brian Perry	Yea
	Zach Vorst	Yea

Superintendent’s Update

- a. OSBA – Legislative Platform
- b. Graduation
- c. Other items as deemed necessary

63-22 Mr. Perry moved, and Mrs. Long seconded that the Board of Education caucus to executive session to investigate complaints against of a public employee or official. Time: 8:32 pm.

ROLL CALL:	Kara Crowley	Yea
	Nadia Long	Yea
	Beth Murdoch	Yea
	Brian Perry	Yea
	Zach Vorst	Yea

Let the record reflect that the Board returned from executive session at 10:16 pm.

64-22 Mrs. Murdoch moved, and Mrs. Long seconded that the Board of Education meeting is hereby adjourned. Time: 10:16 pm.

ROLL CALL:	Kara Crowley	Yea
	Nadia Long	Yea
	Beth Murdoch	Yea
	Brian Perry	Yea
	Zach Vorst	Yea

Attest:

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Mrs. Long, President

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Mr. Wilson, Treasurer