

Minutes of the Work Session Meeting of the Board of Education of the Hilliard City School District at the Administration Building on February 24, 2025.

A recording of the meeting has been made that accurately records the proceedings of the meeting and is deemed a part of the minutes. The recording is maintained by the treasurer’s office, and members of the public can contact the Treasurer’s Office at 614-921-7029 to access the recording.

The meeting was called to order at 6:30 pm.

ROLL CALL:	Kelley Arnold	Yea
	Kara Crowley	Yea
	Beth Murdoch	Yea
	Brian Perry	Yea
	Zach Vorst	Yea

27-25 Superintendent recommended, Ms. Arnold moved, and Mr. Vorst seconded that the Board of Education adopt the agenda.

ROLL CALL:	Kelley Arnold	Yea	
	Kara Crowley	Yea	<u>  X  </u> Passed
	Beth Murdoch	Yea	
	Brian Perry	Yea	<u>        </u> Failed
	Zach Vorst	Yea	

28-25 Superintendent recommended, Mrs. Murdoch, moved and Ms. Arnold seconded that the Board of Education approve the following resolution:

AWARDING CONTRACT TO ALL HOURS MECHANICAL, LLC FOR THE DAVIDSON AUXILIARY GYM COOLING PROJECT AS THE LOWEST RESPONSIBLE BIDDER AND AUTHORIZING EXECUTION OF CONTRACT

The Superintendent recommends the Board award a contract to All Hours Mechanical, LLC (the “Contractor”) for the Davidson Auxiliary Gym Cooling Project (the “Project”) as the lowest responsible bidder and requests authority to execute a contract with the Contractor for the Project.

Rationale:

- 1. The District has identified a need for the Project.
- 2. The Board’s design professional, Heapy, prepared design documents for the Project.
- 3. Working with Heapy, the Superintendent, Treasurer, and the Chief Operating officer solicited sealed, competitive bids in accordance with the Ohio Revised Code Section 3313.46.
- 4. A legal notice for the Project was placed in a newspaper of general circulation in the District for the bid period required by the Ohio Revised Code for public school construction projects. At the bid deadline, the bids were opened publicly, read aloud, and tabulated. The District received one bid for the Project.
- 5. Upon opening of the bid, the Contractor was the lowest responsible bidder for the Project and provided a bid of \$339,800.
- 6. The Chief Operating Officer and Heapy reviewed the Contractor’s bid and evaluated the Contractor, and determined that the Contractor’s bid is responsive to the specifications and that the Contractor is responsible to perform the work.
- 7. The Superintendent recommends awarding the contract for the Project to the Contractor, as the lowest responsible bidder, in the total amount of \$339,800 (the “Contract Sum”).
- 8. The Superintendent also requests authority for the Superintendent and Treasurer to enter into change orders on behalf of the Board in a total amount not-to-exceed 10% of the Contract Sum. Change orders in excess of that amount will be brought to the Board for its approval.

The Board of Education resolves as follows:

- 1. Based upon the recommendation of the Superintendent, the Board awards the contract for the Project to the Contractor as the lowest responsible bidder and authorizes the Superintendent and Treasurer to execute a contract with Contractor in the amount of the Contract Sum. No property interest in the contract will be created until the contract has been signed by authorized representatives of the Board of Education.
- 2. The Superintendent also requests authority for the Superintendent and Treasurer to enter into change orders on behalf of the Board in a total amount not-to-exceed 10% of the Contract Sum. Change orders in excess of that amount will be brought to the Board for its approval.

ROLL CALL:	Kelley Arnold	Yea	
	Kara Crowley	Yea	<u>  X  </u> Passed
	Beth Murdoch	Yea	
	Brian Perry	Yea	<u>        </u> Failed
	Zach Vorst	Yea	

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29-25 Superintendent recommended, Ms. Arnold, moved and Mr. Perry seconded that the Board of Education approve the following resolution:

AUTHORIZING AGREEMENT WITH FANNING HOWEY FOR  
PHASE I OF THE CAPITAL IMPROVEMENTS PROJECT

The Superintendent recommends the Board authorize the negotiation and execution of an agreement with Fanning Howey for Phase I of the Capital Improvements Project (the “Project”).

Rationale:

- 1. In accordance with Sections 153.65 through .71 of the Ohio Revised Code, the Board previously selected Fanning Howey as the firm most qualified to provide design and related construction administration services for the Project.
- 2. Fanning Howey submitted a proposal for the Project in an amount not-to-exceed \$5,636,958 for Basic Services, \$150,000 for a Basic Services Allowance, and \$195,000 for Reimbursable Expenses, for a total amount not-to-exceed \$5,981,958 (the “Contract Sum”).
- 3. The Superintendent requests authority for the Superintendent, Treasurer, and Board President, working with legal counsel, to negotiate and execute an agreement in an amount not-to-exceed the Contract Sum.

The Board of Education resolves as follows:

Based on the recommendation of the Superintendent, the Board authorizes the Superintendent, Treasurer, and Board President, working with legal counsel, to negotiate and execute an agreement with Fanning Howey in an amount not-to-exceed the Contract Sum; and to execute any related documents consistent with the intent of this resolution.

ROLL CALL:	Kelley Arnold	Yea		
	Kara Crowley	Yea	<u>  X  </u>	Passed
	Beth Murdoch	Yea		
	Brian Perry	Yea	<u>      </u>	Failed
	Zach Vorst	Yea		

30-25 Superintendent recommended, Mrs. Crowley, moved and Mrs. Murdoch seconded that the Board of Education approve the following resolution:

AWARDING CONTRACT TO ADVANCED CONCEPTS, INC. FOR THE WASHINGTON E.S. ROOF REPLACEMENT PROJECT AS THE LOWEST  
RESPONSIBLE BIDDER AND AUTHORIZING EXECUTION OF CONTRACT

The Superintendent recommends the Board award a contract to Advanced Concepts, Inc. (d.b.a. ACI Construction)(the “Contractor”) for the Washington E.S. Roof Replacement Project (the “Project”) as the lowest responsible bidder and requests authority to execute a contract with the Contractor for the Project.

Rationale:

- 1. The District has identified a need for the Project.
- 2. The Board’s design professional, Schorr Architects, Inc. (“Schorr”), prepared design documents for the Project.
- 3. Working with Schorr, the Superintendent, Treasurer, and the Chief Operating officer solicited sealed, competitive bids in accordance with the Ohio Revised Code Section 3313.46.
- 4. A legal notice for the Project was placed in a newspaper of general circulation in the District for the bid period required by the Ohio Revised Code for public school construction projects. At the bid deadline, the bids were opened publicly, read aloud, and tabulated. The District received five bids for the Project.
- 5. Upon opening of the bid, the Contractor was the lowest responsible bidder for the Project and provided a bid of \$301,988.
- 6. The Chief Operating Officer and Schorr reviewed the Contractor’s bid and evaluated the Contractor, and determined that the Contractor’s bid is responsive to the specifications and that the Contractor is responsible to perform the work.
- 7. The Superintendent recommends awarding the contract for the Project to the Contractor, as the lowest responsible bidder, in the total amount of \$301,988 (the “Contract Sum”).
- 8. The Superintendent also requests the Board authorize an additional \$30,000 in contingency funds (the “Contingency Funds”) and grant authority for the Superintendent and Treasurer to sign change orders on behalf of the Board, as needed, to be billed against the Contingency Funds without further Board approval in order to facilitate timely completion of the Project. Change orders in excess of the Contingency Funds will be brought to the Board for its approval.

The Board of Education resolves as follows:

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1. Based upon the recommendation of the Superintendent, the Board awards the contract for the Project to the Contractor as the lowest responsible bidder and authorizes the Superintendent and Treasurer to execute a contract with Contractor in the amount of the Contract Sum.
2. No property interest in the contract will be created until the contract has been signed by authorized representatives of the Board of Education. The award of the contract is contingent upon the contractor providing all required contract documents
3. The Board further authorizes the Superintendent, Treasurer, and Chief Operating Officer to sign change orders related to the Project in a total amount not-to-exceed the Contingency Funds. Change orders in excess of that aggregate amount will be brought to the Board for its approval.

ROLL CALL:	Kelley Arnold	Yea		
	Kara Crowley	Yea	<u>  X  </u>	Passed
	Beth Murdoch	Yea		
	Brian Perry	Yea	<u>          </u>	Failed
	Zach Vorst	Yea		

31-25 Superintendent recommended, Ms. Arnold, moved and Mrs. Murdoch seconded that the Board of Education approve the following resolution:

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2024; and

WHEREAS, The Budget Commission of Franklin County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the

HILLIARD CITY

School District, Franklin County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted: and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation for tax year 2024 (collection year 2025) as follows:

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY THE BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	Amount to be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Full Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
General Fund	\$178,519,349.65	\$20,865,956.64	4.45	87.40
Bond Retirement	18,718,590.52			4.00
Permanent Improvement	5,556,722.29			2.00
Classroom Facilities				
TOTAL	\$202,794,662.46	\$20,865,956.64	4.45	93.40

and be it further  
RESOLVED, That the Treasurer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

ROLL CALL:	Kelley Arnold	Yea		
	Kara Crowley	Yea	<u>  X  </u>	Passed
	Beth Murdoch	Yea		
	Brian Perry	Yea	<u>          </u>	Failed
	Zach Vorst	Yea		

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32-25 Superintendent recommended, Ms. Arnold moved and Mrs. Crowley seconded that the Board of Education approve the consent agenda – Items E1. Action by the Board of Education in “Adoption of the Consent Agenda” means that all E items are adopted by one single motion unless a member of the board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately.

E1 Approve the following resolutions: See Attached Document.

ROLL CALL:	Kelley Arnold	Yea		
	Kara Crowley	Yea	<u>  X  </u>	Passed
	Beth Murdoch	Yea		
	Brian Perry	Yea	<u>        </u>	Failed
	Zach Vorst	Yea		

- Policies submitted for a second reading
- a) AFC-2 (Also GCN-2) – Evaluation of Professional and Certificated Staff
  - b) BDC – Executive Sessions
  - c) GCB-2-R – Professional and Certificated Staff Contracts and Compensation Plans
  - d) IGBI – English Learners
  - e) IKEB-R – Acceleration
  - f) IKF-Graduation Requirements
  - g) JHCC – Communicable Diseases

33-25 Ms. Arnold moved and Mrs. Crowley seconded that the Board of Education meeting is hereby adjourned.  
Time: 7:45 pm.

ROLL CALL:	Kelley Arnold	Yea		
	Kara Crowley	Yea	<u>  X  </u>	Passed
	Beth Murdoch	Yea		
	Brian Perry	Yea	<u>        </u>	Failed
	Zach Vorst	Yea		

Attest:

Mrs. Crowley, President

Mrs. Swearingen, Treasurer