

RECORD OF PROCEEDINGS

Minutes of the Special Meeting of the Board of Education of the Hilliard City School District at Heritage Middle School on January 14, 2019.

An audio recording of the meeting has been made that accurately records the proceedings of the meeting and is deemed a part of the minutes. The audio recording is maintained by the treasurer's office, and members of the public can contact the Treasurer's Office at 614-921-7029 to access the recording.

Mrs. Keck has been appointed to serve as president pro tem.

The meeting was called to order at 6:30 pm.

ROLL CALL:	Mark Abate	Present
	Heather Keck	Present
	Paul Lambert	Present
	Nadia Long	Present
	Lisa Whiting	Present

Mr. Lambert was nominated by Ms. Whiting to serve as the 2019 Board of Education President.

Voting to elect the 2019 Board of Education President was as follows:

Mr. Abate voted for Mr. Lambert
 Mrs. Keck voted for Mr. Lambert
 Mr. Lambert voted for Mr. Lambert
 Mrs. Long voted for Mr. Lambert
 Ms. Whiting voted for Mr. Lambert

Ms. Whiting moved and Mr. Abate seconded to close nominations for President.

Mr. Abate was nominated by Mrs. Keck to serve as the 2019 Board of Education Vice President.

Ms. Whiting moved and Mrs. Keck seconded to close nominations for Vice President.

Voting to elect the 2019 Board of Education Vice President was as follows:

Mr. Abate voted for Mr. Abate
 Mrs. Keck voted for Mr. Abate
 Mr. Lambert voted for Mr. Abate
 Mrs. Long voted for Mr. Abate
 Ms. Whiting voted for Mr. Abate

1-19 Superintendent recommended Mr. Abate moved and Ms. Whiting seconded that the Board of Education establishes the following meeting dates for the 2019 calendar.

January 14 – Organizational Meeting, to followed by Business Meeting at Heritage Middle School

January 28 – Work Session CO and Retreat at CO 12pm – 8pm

February 11 – Library

February 25 - Work Session

March 11 – Tolles

April 8 – Avery

April 22 - Work Session CO

May – 13 – Brown

May 28 - Work Session CO

June 10 – CO

June 24 - Work Session CO

July 15 – CO

August 12 – CO

August 26 - Work Session CO

September 9 – Tharp

September 23 - Work Session CO

October 14 – The Hub

October 28 - Work Session CO

November 11 – Hoffman Trails

November 25 - Work Session CO

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December 9 – Alton Darby

ROLL CALL:	Mark Abate	Yea		
	Heather Keck	Yea	<u> X </u>	Passed
	Paul Lambert	Yea		
	Nadia Long	Yea	<u> </u>	Failed
	Lisa Whiting	Yea		

2-19 Superintendent recommended, Mrs. Keck moved and Ms. Whiting seconded that the Board of Education adopt the following standing authorizations for 2019:

- a. Advisory Committees – Authorize the Superintendent/Board of Education to establish advisory committees that coincide with the district’s mission and vision.
- b. Investments of Inactive and Interim Funds - Authorization for the Treasurer to invest inactive and interim funds at the most productive interest rate whenever inactive and interim funds are available.
- c. Payment of Bills - Authorize the Treasurer to pay all bills, within the limits of the appropriations resolution, as bills are received and when the merchandise has been received in good condition.
- d. Resignation of Employment/Provisional Employment – Authorize the Superintendent to accept on behalf of the Board any resignation from employment tendered (either orally or in writing) by a District employee. Also authorize the Superintendent to employ provisionally an applicant for District employment, subject to ratification and approval of such employment by the Board at its next regular meeting.
- e. Appointment of Purchasing Agent - Authorize the Superintendent, Assistant Superintendent and Director of Business to serve as purchasing agents for the school district.
- f. Authorize Federal Agent and Authorized Representative - Authorization for the Coordinator of Data and Accountability to be appointed the district’s Federal Agent and Authorized Representative to transact all district business in any and all Federal programs and projects in which the district may become involved.
- g. Notice of Exemption Applications - Authorize the Superintendent to notify the State Tax Commissioner of the Board’s desire to be notified of all real estate tax exemption applications affecting the Hilliard City Schools and that such notice be forwarded to Rich & Gillis Law Group, LLC, attorneys acting as the Board’s agent in such cases.
- h. Board Compensation - Authorize the compensation of each Board members upon initiation of a new term to be at the maximum level authorized by the Ohio Constitution and Statutes, but limited to 24 meetings per year.
- i. Release for Transportation Purposes Only - Authorize the Director of Business to approve releases to other school districts for transportation purposes only.
- j. Membership in OSBA, NSBA, and MEC - Authorize the Treasurer to purchase for the Board annual memberships for the Ohio School Boards Association (OSBA), National School Board Association (NSBA) and Metropolitan Educational Council (MEC).
- k. Appoint Coordinator - Affirm that no person shall, on the basis of race, color, national origin, sex or disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity. This shall extend to employees therein and to admission thereto. Inquiries concerning the application of policy may be referred to the superintendent or designated coordinator. To carry out policy statements the following office shall be identified with responsibility for compliance within the stated areas:
 1. Title IX Coordinator (nondiscrimination on basis of sex) – Director of Student Support Services
 2. Title VI Coordinator (nondiscrimination on basis of race, color or national origin) – Director of Student Support Services
 3. Section 504 Coordinator (nondiscrimination on the basis of disability) - Director of Student Support Services
- l. Grandparent Release – Authorize the Superintendent to act on behalf of the Board for admittance or non-admittance of students under the Grandparent Law (Section 3313.64 O.R.C. and House Bill #723 effective 11-8-90).
- m. Disposal of Excess Property - Authorize the Director of Business to dispose of excess material and equipment whose estimated value is less than \$10,000 upon filing of an itemized list, including location, serial or inventory number, with the district's Treasurer.

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- n. Administrative Work Schedule - Authorize the Superintendent to alter the daily, weekly, monthly, or annual work schedule of administrative personnel as deemed necessary to carry out the official duties of the District.
- o. Transportation of Non-Residential Students and Impracticality Determinations – Authorize the Director of Business to decline requests for non-residential student transportation and authorize the Director of Business to determine, approve and authorize Payment in Lieu of transportation when any transportation request or route is deemed impractical, providing a listing of qualifying families to the Board of Education annually at its organizational meeting.
- p. Purchasing and Procurement Networks – Authorize the Director of Business to utilize the below listed networks for district purchases and services including, but not limited to, supplies, contracted services, building improvements, and construction needs:
1. State of Ohio Procurement Services
 2. Metropolitan Educational Technology Association (META) Solutions
 3. Association of Educational Purchasing Agencies (AEPA)
 4. National Joint Powers Alliance (NJPA)
 5. National Intergovernmental Purchasing Alliance (NIPA)
 6. The Cooperative Purchasing Network (TCPN)
 7. U.S. Communities Government Purchasing Alliance
 8. E & I Cooperative Services
 9. BuyBoard National Purchasing Cooperative
- q. Property Tax Advances - authorize the Treasurer to secure real estate and personal tax advances from the County Auditor(s) when funds are available and payable to the school district. This authorization shall be effective this date and shall be in effect through the organizational meeting to be held in January 2020.

ROLL CALL: Mark Abate Yea
 Heather Keck Yea X Passed
 Paul Lambert Yea
 Nadia Long Yea _____ Failed
 Lisa Whiting Yea

The Board of Education committee appointment by Board President per Policy BCE:

	Committee	Scheduled	Whiting	Lambert	Keck	Long	Abate
Board*	Policy	3 rd Friday of Feb, May, Sept, Nov at 8:30am	Chair		X		
	Finance	3 rd Weds of Apr, May, Oct at 9am		Chair			X
	Compensation	2 nd Weds of Mar, Oct at 9am		Chair			X
	Facilities	3 rd Friday of Mar, Apr, Aug, Nov at 8:00am		X			Chair
Negotiated	Classified Labor Relations		X				
	Superintendent's Advisory					X	
	Insurance	As needed	X				
Administrative	Communications			X			
	Athletics				X		
	Business Advisory						X
	Dyslexia Task Force				X		
Liaisons	HEF						X
	ISPTO					X	
	Hilliard Rec & Parks				X		
	OSBA Legislative					X	
	Local Govt			X			
Next X	Career Ed & Partnership						
	Personalization						
	Core Curriculum			X			
	Space & Time					X	
	Mindset		X				
	Evidence						
	Professional Dev						X
Finance						X	

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	Communication						
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*Policy BCE: "The Board may authorize the establishment of committees from among its membership as it finds such action necessary to study operations in specific areas and to make recommendations for Board action. The Sunshine Law and its exceptions apply to Board meetings and Board-appointed committee and subcommittee meetings."

3-19 Mrs. Keck moved and Ms. Whiting seconded that the Board of Education adjourn the Organizational Meeting. Time: 6:35 pm.

ROLL CALL:	Mark Abate	Yea		
	Heather Keck	Yea	<u> X </u>	Passed
	Paul Lambert	Yea		
	Nadia Long	Yea	<u> </u>	Failed
	Lisa Whiting	Yea		

Attest:

Mr. Lambert, President

Mr. Wilson, Treasurer