

## RECORD OF PROCEEDINGS

Minutes of the Special Meeting of the Board of Education of the Hilliard City School District at Hoffman Trails Elementary on January 9, 2017.

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The meeting was called to order at 6:00 pm.

ROLL CALL:	Heather Keck	Present
	Paul Lambert	Present
	Nadia Long	Present
	Andy Teater	Present
	Lisa Whiting	Present

Mr. Lambert was nominated as president pro tem.

Mr. Teater was nominated by Mrs. Keck and Mrs. Whiting to serve as the 2017 Board of Education President.

Voting to elect the 2017 Board of Education President was as follows:

Mrs. Keck voted for Mr. Teater  
 Mr. Lambert voted for Mr. Teater  
 Mrs. Long voted for Mr. Teater  
 Mr. Teater voted for Mr. Teater  
 Ms. Whiting voted for Mr. Teater

Ms. Whiting was nominated by Mr. Lambert and Mr. Keck.

Voting to elect the 2017 Board of Education President was as follows:

Mrs. Keck voted for Ms. Whiting  
 Mr. Lambert voted for Ms. Whiting  
 Mrs. Long voted for Ms. Whiting  
 Mr. Teater voted for Ms. Whiting  
 Ms. Whiting voted for Ms. Whiting

01-17 Mr. Lambert moved and Ms. Whiting seconded that the following meeting dates be established for the 2017 calendar.

Monday, January 30, 6:00 pm – Work Session – Administration Building

Monday, February 6, 7:00 pm, Regular Meeting – McVey Innovative Learning Center

Monday, February 27, 6:00 pm, Work Session – Administration Building

Monday, March 6, 7:00 pm, Regular Meeting – Tharp Sixth Grade School

Monday, April 3, 7:00 pm, Regular Meeting – Alton Darby Elementary

Monday, April 17, 6:00 pm, Work Session – Administration Building

Monday, May 1, 7:00 pm, Regular Meeting, - Brown Elementary

Monday, May 15, 6:00 pm, Work Session – Administration Building

Monday, June 5, 6:00 pm, Regular Meeting – Administration Building

Monday, June 19 – 6:00 pm, Work Session – Administration Building

Wednesday, July 5, 6:00 pm, Regular Meeting – Administration Building

Monday, August 7, 6:00 pm, Regular Meeting, Central Office

Monday, August 21, 6:00 pm, Work Session – Administration Building

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Monday, September 11, 7:00 pm, Regular Meeting, Ridgewood Elementary  
 Monday, September 18, 6:00 pm, Work Session, Administration Building

Monday, October 2, 7:00 pm, Regular Meeting, - Britton Elementary  
 Monday, October 16, 6:00 pm, Work Session – Administration Building

Monday, November 6, 7:00 pm, Regular Meeting – Avery Elementary  
 Monday, November 20, 6:00 pm, Work Session, Washington Elementary

Monday, December 18, 7:00 pm, Regular Meeting, Norwich Elementary

ROLL CALL:	Heather Keck	Yea		
	Paul Lambert	Yea	<u>  X  </u>	Passed
	Nadia Long	Yea		
	Andy Teater	Yea	<u>      </u>	Failed
	Lisa Whiting	Yea		

02-17 Superintendent recommended, Ms. Whiting moved and Mr. Lambert seconded that the Board of Education adopt the following standing authorizations for 2017:

- a. Advisory Committees – Authorize the Superintendent/Board of Education to establish advisory committees that coincide with the district’s mission and vision.
- b. Investments of Inactive and Interim Funds - Authorization for the Treasurer to invest inactive and interim funds at the most productive interest rate whenever inactive and interim funds are available.
- c. Payment of Bills - Authorize the Treasurer to pay all bills, within the limits of the appropriations resolution, as bills are received and when the merchandise has been received in good condition.
- d. Resignation of Employment/Provisional Employment – Authorize the Superintendent to accept on behalf of the Board any resignation from employment tendered (either orally or in writing) by a District employee. Also authorize the Superintendent to employ provisionally an applicant for District employment, subject to ratification and approval of such employment by the Board at its next regular meeting.
- e. Appointment of Purchasing Agent - Authorize the Superintendent, Assistant Superintendent and Director of Business to serve as purchasing agents for the school district.
- f. Authorize Federal Agent and Authorized Representative - Authorization for the Director of Data and Accountability to be appointed the district’s Federal Agent and Authorized Representative to transact all district business in any and all Federal programs and projects in which the district may become involved.
- g. Notice of Exemption Applications - Authorize the Superintendent to notify the State Tax Commissioner of the Board’s desire to be notified of all real estate tax exemption applications affecting the Hilliard City Schools and that such notice be forwarded to Rich & Gillis Law Group, LLC, attorneys acting as the Board’s agent in such cases.
- h. Board Compensation - Authorize the compensation of each Board members upon initiation of a new term to be at the maximum level authorized by the Ohio Constitution and Statutes, but limited to 24 meetings per year.
- i. Release for Transportation Purposes Only - Authorize the Director of Business to approve releases to other school districts for transportation purposes only.

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- j. Membership in OSBA, NSBA, and MEC - Authorize the Treasurer to purchase for the Board annual memberships for the Ohio School Boards Association (OSBA), National School Board Association (NSBA) and Metropolitan Educational Council (MEC).
- k. Appoint Coordinator - Affirm that no person shall, on the basis of race, color, national origin, sex or disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity. This shall extend to employees therein and to admission thereto. Inquiries concerning the application of policy may be referred to the superintendent or designated coordinator. To carry out policy statements the following office shall be identified with responsibility for compliance within the stated areas:
1. Title IX Coordinator (nondiscrimination on basis of sex) – Assistant Superintendent
  2. Title VI Coordinator (nondiscrimination on basis of race, color or national origin) – Director of Student Support Services
  3. Section 504 Coordinator (nondiscrimination on the basis of disability) - Director of Student Support Services
- l. Grandparent Release – Authorize the Superintendent to act on behalf of the Board for admittance or non-admittance of students under the Grandparent Law (Section 3313.64 O.R.C. and House Bill #723 effective 11-8-90).
- m. Disposal of Excess Property - Authorize the Director of Business to dispose of excess material and equipment whose estimated value is less than \$10,000 upon filing of an itemized list, including location, serial or inventory number, with the district's Treasurer.
- n. Administrative Work Schedule - Authorize the Superintendent to alter the daily, weekly, monthly, or annual work schedule of administrative personnel as deemed necessary to carry out the official duties of the District.
- o. Transportation of Non-Residential Students and Impracticality Determinations – Authorize the Director of Business to decline requests for non-residential student transportation and authorize the Director of Business to determine, approve and authorize Payment in Lieu of transportation when any transportation request or route is deemed impractical, providing a listing of qualifying families to the Board of Education annually at its organizational meeting.
- p. Purchasing and Procurement Networks – Authorize the Director of Business to utilize the below listed networks for district purchases and services including, but not limited to, supplies, contracted services, building improvements, and construction needs:
1. State of Ohio Procurement Services
  2. Metropolitan Educational Technology Association (META) Solutions
  3. Association of Educational Purchasing Agencies (AEPA)
  4. National Joint Powers Alliance (NJPA)
  5. National Intergovernmental Purchasing Alliance (NIPA)
  6. The Cooperative Purchasing Network (TCPN)
  7. U.S. Communities Government Purchasing Alliance

ROLL CALL:	Heather Keck	Yea	
	Paul Lambert	Yea	<u>  X  </u> Passed
	Nadia Long	Yea	
	Andy Teater	Yea	<u>      </u> Failed
	Lisa Whiting	Yea	

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03-17 Appointment to the Tolles Career & Technical Center Board of Education – Appoint an individual to serve a three-year term based on qualifications required by state law. The Board appoints Doug Maggied.

ROLL CALL:	Heather Keck	Yea	
	Paul Lambert	Yea	<u>  X  </u> Passed
	Nadia Long	Yea	
	Andy Teater	Yea	<u>      </u> Failed
	Lisa Whiting	Yea	

04-17 The Board of Education needs to make the following committee appointments:

**Board Committees (2 Board Members):**

- HCS D Buildings and Grounds/PI Committee (along with Superintendent/Designee and Director of Business) – two board members to serve a one-year appointment: *Ms. Whiting and Mr. Lambert*
- HCS D Policy Review Committee: Ms. Whiting and Ms. Keck

**Negotiated Committees (1 Board Member)**

- HCS D Classified Labor Relations Board: Mrs. Keck
- HCS D Superintendent’s Advisory Committee: Mrs. Long
- HCS D Insurance Committee: Mr. Lambert

**Civil/Government Relations & Sport Organization Appointments (1 Board Member)**

- City of Hilliard Parks and Recreation Commission: Mr. Teater
- Hilliard Education Foundation: Mr. Teater
- HCS D ISPTO: Mrs. Long
- Ohio School Boards Association (OSBA) Legislative Liaison and Conference Delegate: Mrs. Long
- Ohio School Boards Association (OSBA) Legislative: Mrs. Long
- Hilliard City Council Liaison: Mr. Teater
- Columbus City Council Liaison: Mrs. Long
- Township and Dublin Liaison: Mr. Lambert

**Superintendent Created Administrative Committee Appointments**

- Communications Committee: Ms. Whiting
- Finance and Budget Advisory Committee: Mr. Lambert and Mr. Teater

05-17 Mr. Lambert moved and Ms. Whiting seconded that the Board of Education adjourn the Organizational Meeting. Time: 6:08 pm

ROLL CALL:	Heather Keck	Yea	
	Paul Lambert	Yea	<u>  X  </u> Passed
	Nadia Long	Yea	
	Andy Teater	Yea	<u>      </u> Failed
	Lisa Whiting	Yea	

Attest:

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Mr. Teater, President

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Mr. Wilson, Treasurer