

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting of the Board of Education of the Hilliard City School District at the Administration Building on August 21, 2017.

The meeting was called to order at 6:00 pm.

ROLL CALL:	Heather Keck	Present
	Paul Lambert	Present
	Nadia Long	Present
	Andy Teater	Present
	Lisa Whiting	Present

92-17 Superintendent recommended, Ms. Whiting moved and Mrs. Keck seconded that the Board of Education adopt the agenda.

ROLL CALL:	Heather Keck	Yea	
	Paul Lambert	Yea	<u> X </u> Passed
	Nadia Long	Yea	
	Andy Teater	Yea	<u> </u> Failed
	Lisa Whiting	Yea	

93-17 Superintendent recommended, Mr. Lambert moved and Ms. Whiting seconded that the Board of Education approve the June 2017 Treasurer's Report

ROLL CALL:	Heather Keck	Yea	
	Paul Lambert	Yea	<u> X </u> Passed
	Nadia Long	Yea	
	Andy Teater	Yea	<u> </u> Failed
	Lisa Whiting	Yea	

94-17 Superintendent recommended, Ms. Whiting moved and Mrs. Keck seconded that the Board of Education approve the minutes from the following meetings:

a. July 5, 2017 – regular meeting

ROLL CALL:	Heather Keck	Yea	
	Paul Lambert	Yea	<u> X </u> Passed
	Nadia Long	Yea	
	Andy Teater	Yea	<u> </u> Failed
	Lisa Whiting	Yea	

95-17 Superintendent recommended, Ms. Whiting moved and Mrs. Keck seconded that the Board of Education approve the consent agenda – Items E1 through E3. Action by the Board of Education in "Adoption of the Consent Agenda" means that all E items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1) Verification of education and experience, 2) Proof of proper certification, and 3) Positive results from a criminal records check.

E1 Approve the following Certificated Personnel actions:

a. Retirement

1. Pfahl, Marsha L, Media Spec-Elem, BRT/RGW, effective June 30, 2017. Mrs. Pfahl has been with Hilliard City Schools since September 1993.

b. Rescind Resignation from previous board agenda:

Boyden, Jaclyn R, Kdg/1st Gr, AVY, effective August 1, 2018 – 06/05/2017 board agenda
Caudill, Meghan E, 4th Grade, HZN, effective August 1, 2018 – 07/05/2017 board agenda

c. Resignation - effective end of the day as noted:

Babcock, Melinda M, ELL Tutor, NOR, effective August 15, 2017
Babcock, Melinda M, ELL Tchr, COA, effective August 1, 2018
Barton, Brandi D, Mathematics, SUN, effective August 1, 2018
Bundy, Christina R, Title Reading Tchr (50%), HCR, effective August 1, 2018
Comford, Amy J, Occup Therapist, COA, effective August 16, 2017
Fliger, Kylee M, 4th Grade, HZN, effective August 1, 2018
Foy Lafontaine, Katherine L, Intervention-Tutr/ELL Tutor, HDV, effective August 15, 2017
Friloux, Amy E, ELL Tutor, HTH, effective August 14, 2017
Henning, Jillian B, Music/Instrumental (50%), HTH, effective August 16, 2017
Hoffman, Jaime T, Intervention-Tutr, HBR, effective August 15, 2017
Kazmerzak, Jeryl L, Title Reading Tchr, HZN, effective August 1, 2018
Kisner, Andrew M, Reading/Math Tutor, MMS, effective August 15, 2017
McKenzie, Matthew M, Science, HMS, effective August 1, 2018
Neldon, Emily R, Language Arts, SUN, effective August 1, 2018
Olson, Lorrie L, 1st Grade, HZN, effective August 16, 2017

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d. Unpaid Leave of Absence:

1. Snively, Marilyn E, Science, HMS, an unpaid leave of absence for family responsibilities effective the beginning of the day September 7, 2017, and ending the end of the day August 1, 2018.
2. Hurley, Jamie N, Art, NOR, an unpaid leave of absence for family responsibilities effective the beginning of the day August 24, 2017, and ending the end of the day October 12, 2017.

e. Rescind Employment from 07/05/2017 board agenda:

STAFF MEMBER	TITLE	PERCT	BLDG	DEG	STEP	SALARY
Caudill, Meghan E	4 th Grade	100%	HZN	B	0	\$41,956.05

f. Employments – One year limited contracts, for the 2017/2018 school year as indicated below:

STAFF MEMBER	TITLE	PERCT	BLDG	DEG	STEP	SALARY
Babcock, Melinda M	ELL Tchr	100%	COA	M	0	\$46,990.78
Barton, Brandi D	Mathematics	100%	SUN	B+	0	\$44,473.41
Boehlke, Samantha A	Kindergarten	50%	DCR	B	0	\$20,978.03
Boehlke, Samantha A	Kdg Intervention	50%	DCR	B	0	\$20,978.03
Brown, Dana A	Fam & Cons Sci	100%	HBR	M	0	\$46,990.78
Bundy, Christina R	Title Reading Tchr	50%	HCR	M	0	\$23,495.39
Fliger, Kylee M	4th Grade	100%	HZN	M	0	\$46,990.78
Japikse, Christopher A	Music/Instrumental	50%	HTH	B	0	\$20,978.03
Kazmerzak, Jeryl L	Title Reading Tchr	100%	HZN	B+	3	\$50,242.37
Kisner, Andrew M	Mathematics	100%	HDB	B+	0	\$44,473.41
McKenzie, Matthew M	Science	100%	HMS	B+	0	\$44,473.41
Neldon, Emily R	Language Arts	100%	SUN	M	0	\$46,990.78
Reed, Griffin T	Interv Spec-SLP	50%	HDB	B+	0	\$22,236.71
Sauer, Kaitlyn J	1st Grade	100%	HZN	B	0	\$41,956.05
Stapleton, Jennifer C	Interv Spec-SBP	100%	DCR	B	0	\$41,956.05

g. Employment Tutors – One year limited contracts for the 2017/2018 school year. The number of days and hours will be established within the approved budget and student needs.

STAFF MEMBER	TITLE	PERCT	BLDG	CLASS	STEP	RATE/HR
Damron, Lindi N	Interv Spec-Tutor	100%	BRT	III	0	\$27.98
Reed, Griffin T	Intervention-Tutr	100%	HDB	III	0	\$27.98

h. Decline employment - Supplemental Salaries - effective for the 2017/2018 school year. All are 100% level unless otherwise indicated.

STAFF MEMBER	ASSIGNMENT	BLDG	PERCT	STEP	SALARY
Gingerich, Eric J	Cross Country-Asst 7 & 8	HMS	5.00%	9	\$3,009.00

i. Employment - Supplemental Salaries - effective for the 2017/2018 school year. All are 100% level unless otherwise indicated.

STAFF MEMBER	ASSIGNMENT	BLDG	PERCT	STEP	SALARY
Gingerich, Eric J	Cross Country-Asst 7 & 8 (50%)	HMS	5.00%	9	\$1,504.50
Middleton, Matthew L	Intramurals 9-12-Director (50%)	HDB	7.00%	13	\$2,193.50
Schulte, Chad J	Intramurals 9-12-Director (50%)	HDB	7.00%	10	\$2,193.50
Schulte, Chad J	Tech Director-(theatre) (20%)	HDB	15.50%	4	\$1,522.20

j. Employment – Pupil Activity Programs - effective for the 2017/2018 school year. All are 100% level unless otherwise indicated.

STAFF MEMBER	ASSIGNMENT	BLDG	PERCT	STEP	SALARY
Clay, Taylor A	Cross Country-Asst 7 & 8 (50%)	HMS	5.00%	2	\$1,132.00
Fought, Nicholas R	Football-Asst. 7/8	MMS	5.50%	6	\$2,930.00
Daniel, Edwin L	Tech Director-(theatre) (80%)	HDB	15.50%	6	\$6,604.00
Brinkerhoff, Jon B	Volleyball-Asst. Varsity Girls	HBR	7.00%	0	\$2,921.00
Ewing, Jeremy D	Music-Instrumental-Band/Percussion	HBR	12.00%	10	\$7,521.00
Randle, Mary C	Drama-Director	HBR	12.50%	1	\$5,433.00
Cline, Jaclyn G	Volleyball-Asst. Varsity Girls	HDV	7.00%	0	\$2,921.00
Kellogg, Hayley M	Cheerleading-Asst. Var Basketball/JV	HDV	6.00%	0	\$2,504.00

k. Employment – Stipends-Non Contractual – effective for the 2017/2018 school year. All may or may not be paid with Grant monies.

STAFF MEMBER	RESPONSIBILITY AREA	BLDG	AMOUNT
Klenotic, Erica L	Online Math 6 Designing & Teaching	HTH	\$1,600.00
Allen, Andrew W	Baseball Camp	HBR	\$800.00
Caruso, Harold J	Baseball Camp	HBR	\$350.00
Cochran, Shannon P	Baseball Camp	HBR	\$350.00
Cunningham, Robert A	Baseball Camp	HBR	\$350.00
Dicke, Derek J	Baseball Camp	HBR	\$800.00
Gilkerson, Matthew J	Baseball Camp	HBR	\$475.00

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VanDyne, Nicholas K	Fall Site Manager	HBR	\$3,000.00
Feenstra, Christopher A	Tennis Camp	HBR	\$204.00
Long, Donna L	Tennis Camp	HBR	\$238.00
Swallie, Eric A	Tennis Camp	HBR	\$204.00
Parsell, Shawn M	Volleyball Camp	HBR	\$600.00
Hetterscheidt, Roseanne S	iBook Development	COA	\$1,600.00
Kembitzky, Kimberle A	Online Math 8 Designing & Teaching	COA	\$1,600.00

i. Extended Duty – contracts effective for the 2017/2018 school year:

DEG	STEP	STAFF MEMBER	ASSIGNMENT	BLDG	PERCT	EXT DAYS	RESP INCR STEP
M+	23	Frazier, Deborah	Technology Teacher	COA	100%	10	

E2 Approve the following Classified Personnel actions:

a. Retirement:

- King, Linda J, Bus Driver, COA, effective July 31, 2017. Ms. King has been with Hilliard City Schools since April 1996.
- Ryan, Patrick M, Educational Asst, HBR, effective July 31, 2017. Mr. Ryan has been with Hilliard City Schools since November 2014.

b.. Resignation – effective end of the day as noted:

- Baker, Carley S, Intervention Assistant, COA, effective August 20, 2017
- Caradonna, Jeanetta, Intervention Assistant, WMS, effective July 31, 2017
- Clark, Carla M, Secretary III, ADE, effective July 31, 2017
- Guinn, Kelly R, Intervention Assistant, COA, effective July 31, 2017
- Rau, Jason T, Bus Driver, TRN, effective July 31, 2017
- Williams, Ann C, Bus Driver, TRN, effective July 17, 2017

c. Change to Unpaid Leave of Absence:

- Blizzard, Malisa D, Bus Driver, COA, an unpaid leave of absence for personal responsibilities effective the beginning of the day December 13, 2016, and ending the end of the day ~~August 1, 2017~~, December 31, 2017.

d. Unpaid Leave of Absence:

- Perdew, Robert S, Custodian, HBR, an unpaid leave of absence for personal illness effective the beginning of the day July 25, 2017, and ending the end of the day August 31, 2017.

e. Change in Employment for the 2017/2018 school year:

STAFF MEMBER	TITLE	BLDG	HRS	DAYS	STEP	RATE/HR	EFF DATE
Hicks, Susanne							
FROM:	Secretary III	RGW	8	208	6	\$22.06	
TO:	Secretary III	WMS	8	255	7	\$22.91	
Wiegand-Lester, Crystal L							
FROM:	Bus Assistant	TRN	4	185	10	\$22.57	
TO:	Bus Dispatcher	TRN	8	201	6	\$22.61	08/01/2017

f. Employments:

STAFF MEMBER	TITLE	BLDG	HRS	DAYS	STEP	RATE/HR	EFF DATE
Limbacher, Danielle T	Intervention Asst-School Health	STB	7	187	0	\$19.57	08/21/2017

g. Employment - Classified Substitutes - effective 2017/2018 school year:

Bus Driver:	Huck, Erin M	King, Linda J	Locke, Tracy L
	Scythes, Bret	Thatcher, Randy D	Washington, Melissa Y

E3 Approve contracts for certificated staff effective for the 2017/2018 school year as shown below. (Salary determined by established placement on the approved salary schedule.)

DEG	STEP	STAFF MEMBER	PERCT	BLDG	ASSIGNMENT	CONTRACT INFORMATION CURRENT/RECOMMENDED	
M+	5	Hostetter, Allison M	100%	AVY	Interv Spec-SBP	3 YR	5 YR

ROLL CALL:	Heather Keck	Yea	
	Paul Lambert	Yea	<u> X </u> Passed
	Nadia Long	Yea	
	Andy Teater	Yea	<u> </u> Failed
	Lisa Whiting	Yea	

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96-17 Superintendent recommended, Mr. Lambert moved and Ms. Whiting seconded that the Board of Education approve the following financial institutions to act as public depositories for interim and active funds for the period expiring August 21, 2022, per Ohio Revised Code Chapter 135: Huntington National Bank, Key Bank, Park National Bank, PNC Bank and TriState Capital Bank.

ROLL CALL:	Heather Keck	Yea	
	Paul Lambert	Yea	<u> X </u> Passed
	Nadia Long	Yea	
	Andy Teater	Yea	<u> </u> Failed
	Lisa Whiting	Yea	

97-17 Superintendent recommended, Ms. Whiting moved and Mr. Lambert seconded that the Board of Education approve the 2017-2018 bus routes as presented.

ROLL CALL:	Heather Keck	Yea	
	Paul Lambert	Yea	<u> X </u> Passed
	Nadia Long	Yea	
	Andy Teater	Yea	<u> </u> Failed
	Lisa Whiting	Yea	

98-17 Superintendent recommended, Ms. Whiting moved and Mrs. Keck seconded that the Board of Education adopt the following resolution:

WHEREAS, the Hilliard City Schools Board of Education wishes to authorize the Director of Business to advertise, receive bids, and purchase twelve (12) 78-passenger conventional school bus chassis and bodies and (3) 65-passenger conventional handicap school bus chassis and bodies.

THEREFORE, BE IT RESOLVED the Hilliard City Schools Board of Education wishes to participate and authorize the META Solutions (META) to advertise and receive bids on said Board's behalf as per the specifications submitted for the cooperative purchase of twelve (12) 78-passenger conventional school bus chassis and bodies (3) 65-passenger conventional handicap school bus chassis and bodies.

ROLL CALL:	Heather Keck	Yea	
	Paul Lambert	Yea	<u> X </u> Passed
	Nadia Long	Yea	
	Andy Teater	Yea	<u> </u> Failed
	Lisa Whiting	Yea	

99-17 Mrs. Keck moved and Ms. Whiting seconded that the Board of Education caucus to executive session to Discuss the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of an employee or official. Time: 6:54 pm

ROLL CALL:	Heather Keck	Yea	
	Paul Lambert	Yea	<u> X </u> Passed
	Nadia Long	Yea	
	Andy Teater	Yea	<u> </u> Failed
	Lisa Whiting	Yea	

Let the record reflect that the Board returned from executive session at 8:35 pm with all members present. Time: 7:11 pm

100-17 Mrs. Keck moved and Ms. Whiting seconded that the Board of Education meeting is hereby adjourned. Time: 7:11 pm

ROLL CALL:	Heather Keck	Yea	
	Paul Lambert	Yea	<u> X </u> Passed
	Nadia Long	Yea	
	Andy Teater	Yea	<u> </u> Failed
	Lisa Whiting	Yea	

Attest:

Mr. Teater, President

Mr. Wilson, Treasurer