

Minutes of the Regular Meeting of the Board of Education of the Hilliard City School District at Ridgewood Elementary on September 11, 2017.

The meeting was called to order at 7:00 pm.

ROLL CALL:	Heather Keck	Present
	Paul Lambert	Present
	Nadia Long	Present
	Andy Teater	Present
	Lisa Whiting	Present

106-17 Superintendent recommended, Ms. Whiting moved and Mr. Lambert seconded that the Board of Education adopt the agenda.

ROLL CALL:	Heather Keck	Yea	
	Paul Lambert	Yea	<u> X </u> Passed
	Nadia Long	Yea	
	Andy Teater	Yea	<u> </u> Failed
	Lisa Whiting	Yea	

107-17 Superintendent recommended, Mr. Lambert moved and Mrs. Keck seconded that the Board of Education approve the July 2017 Treasurer’s Report.

ROLL CALL:	Heather Keck	Yea	
	Paul Lambert	Yea	<u> X </u> Passed
	Nadia Long	Yea	
	Andy Teater	Yea	<u> </u> Failed
	Lisa Whiting	Yea	

108-17 Superintendent recommended, Ms. Whiting moved and Mrs. Keck seconded that the Board of Education approve the minutes from the following meetings:

- a. August 7, 2017 – regular meeting
- b. August 21, 2017 – regular meeting

ROLL CALL:	Heather Keck	Yea	
	Paul Lambert	Yea	<u> X </u> Passed
	Nadia Long	Yea	
	Andy Teater	Yea	<u> </u> Failed
	Lisa Whiting	Yea	

109-17 Superintendent recommended, Ms. Whiting moved and Mrs. Keck seconded that the Board of Education approve the consent agenda – Items E1 through E4. Action by the Board of Education in “Adoption of the Consent Agenda” means that all E items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1) Verification of education and experience, 2) Proof of proper certification, and 3) Positive results from a criminal records check.

E1 Approve the following Certificated Personnel actions:

- a. Rescind Resignation from previous board agenda:
Kazmerzak, Jeryl L, Title Reading Tchr, HZN, effective August 1, 2018 – 08/07/2017 board agenda
- b. Resignation - effective end of the day as noted:
Rigsby, Kristen L, Title Reading Tchr, HZN, effective August 1, 2018
- c. Unpaid Leave of Absence:
 - 1. Bope, Kristina L, Interv Spec-SLP, RGW, an unpaid leave of absence for family responsibilities effective the beginning of the day September 18, 2017, and ending the end of the day January 2, 2018.
 - 2. Kalvas, Chelsea L, Science, 50%, HDV, an unpaid leave of absence for family responsibilities effective the beginning of the day September 8, 2017, and ending the end of the day October 29, 2017.
 - 3. Smiley Hubek, Amy L, Reading Support Tchr/Title Reading Tchr, BRT, an unpaid leave of absence for family responsibilities effective the beginning of the day October 2, 2017, and ending the end of the day October 27, 2017.
 - 4. Stauffer, Stephanie L, Spanish, HDB, an unpaid leave of absence for family responsibilities effective the beginning of the day October 2, 2017, and ending the end of the day November 30, 2017.

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d. Change in Employment for the 2017/2018 school year:

STAFF MEMBER	TITLE	PERCT	BLDG	DEG	STEP	SALARY	EFF DATE
Rawlins, Lauren M							
FROM:	Occup Therapist	50%	HPS	M	0	\$23,495.39	
TO:	Occup Therapist	100%	HPS	M	0	\$46,990.78	08/16/2017
Roy, Lauren N							
FROM:	Occup Therapist	80%	HPS	M	0	\$37,592.62	
TO:	Occup Therapist	100%	HPS	M	0	\$46,990.78	08/28/2017

e. Employments – One year limited contracts, for the 2017/2018 school year as indicated below:

STAFF MEMBER	TITLE	PERCT	BLDG	DEG	STEP	SALARY
Rigsby, Kristen L	Title Reading Tchr	100%	HZN	M	0	\$46,990.78

f. Employment Tutors – One year limited contracts, for the 2017/2018 school year:

The number of days and hours will be established within the approved budget and student needs.

STAFF MEMBER	TITLE	PERCT	BLDG	CLASS	STEP	RATE/HR
Allen, Rebecca J	Intervention-Tutor	100%	HDV	II	0	\$27.09

g. Employment - Supplemental Salaries - effective for the 2017/2018 school year. All are 100% level unless otherwise indicated.

STAFF MEMBER	ASSIGNMENT	BLDG	PERCT	STEP	SALARY
Hayes, Paige E	Volleyball-Head 7/8 Flex Girls	HMS	5.50%	0	\$2,296.00
Borden, Shane M	Volleyball-Head 7/8 Flex Girls	MMS	5.50%	1	\$2,391.00
Hetterscheidt, Roseanne S	Tennis-Asst. 7/8 Girls	WMS	5.00%	2	\$2,264.00
Stille, Samuel S	Cross Country-Asst 7 & 8	WMS	5.00%	5	\$2,557.00
Dietrich, Stephanie K	Volleyball-Asst. Varsity Girls	HDB	7.00%	19	\$4,569.00
Lohmann, Craig D	Drama-Asst. Director	HDB	5.00%	0	\$2,087.00
Tsai, Wayne W	Volleyball-Head Fr. Girls	HDB	7.00%	9	\$4,212.00
VanWinkle, James M	Golf-Asst. Varsity Boys	HDB	6.50%	14	\$4,243.00
Allen, Douglas P	Golf-Asst. Varsity Boys	HBR	6.50%	2	\$2,943.00
Burkhart, Charles F	Golf-Asst. Varsity Girls	HBR	6.50%	0	\$2,713.00
Emery, Jared A	Golf-Asst. Varsity Girls	HDV	6.50%	8	\$3,756.00
Stimmel, James M	Golf-Asst. Varsity Boys	HDV	6.50%	31	\$4,243.00

h. Decline employment - Pupil Activity Programs - effective for the 2017/2018 school year.

All are 100% level unless otherwise indicated.

STAFF MEMBER	ASSIGNMENT	BLDG	PERCT	STEP	SALARY
Long, Cynthia L	Music-Instrumental-Color Guard Supv	HBR	6.50%	2	\$2,943.00
Walker, Gary M	Football-Asst. Varsity	HBR	8.00%	11	\$5,014.00
Kellogg, Hayley M	Cheerleading-Asst. Var Basketball/JV	HDV	5.50%	0	\$2,296.00

i. Employment – Pupil Activity Programs - effective for the 2017/2018 school year. All are 100% level unless otherwise indicated.

STAFF MEMBER	ASSIGNMENT	BLDG	PERCT	STEP	SALARY
Grier, Brian R	Gymnastics-Head 7/8 (50%)	HMS	6.00%	11	\$1,880.50
Seagraves, Phillip M	Soccer-Head Middle Boys	HMS	6.00%	1	\$2,608.00
Stone, Sean H	Gymnastics-Asst. 7/8	HMS	5.50%	0	\$2,296.00
Woda, Megan E	Cheerleading-7 Football	HMS	5.50%	0	\$2,296.00
Davis, Kyle A	Football-Asst. 7/8	MMS	5.50%	0	\$2,296.00
Grier, Brian R	Gymnastics-Head 7/8 (50%)	MMS	6.00%	11	\$1,880.50
Parsley, Amber N	Gymnastics-Asst. 7/8	MMS	5.50%	0	\$2,296.00
Shiplot, Hydie R	Soccer-Asst. Middle Boys	MMS	5.50%	0	\$2,296.00
Shiplot, Jacob P	Soccer-Head Middle Boys	MMS	6.00%	1	\$2,608.00
Fullen, Whitney L	Soccer-Asst. Middle Girls	WMS	5.50%	4	\$2,701.00
Grier, Brian R	Gymnastics-Head 7/8	WMS	6.00%	11	\$3,761.00
Bermudez, Eric A	Soccer-Asst. Varsity Boys	HDB	7.00%	0	\$2,921.00
Goldammer, Teri E	Volleyball-Head Fr. Boys	HBR	7.00%	3	\$3,300.00
Long, Cynthia L	Music-Instrumental-Color Guard Supv (30%)	HBR	6.50%	2	\$882.90
Picetti, Michael A	Football-Asst. Varsity	HBR	8.00%	10	\$5,014.00
Rings, Sydney L	Cheerleading-Fr. Football	HBR	5.50%	0	\$2,296.00
Walker, Gary M	Football-Asst. Varsity (33%)	HBR	8.00%	11	\$1,654.62
Watts, Melissa J	Music-Instrumental-Color Guard Supv (70%)	HBR	6.50%	2	\$2,060.10
Boyer, Britni N	Volleyball-Head Fr. Girls	HDV	7.00%	2	\$3,169.00
Kellogg, Hayley M	Cheerleading-Asst. Var Football/JV	HDV	5.50%	0	\$2,296.00

j. Employment – Contractual Activity Stipends – effective for the 2017/2018 school year. All are 100% level unless otherwise indicated.

STAFF MEMBER	RESPONSIBILITY AREA	BLDG	PERCT	AMOUNT
Bay, Barry E	LPDC	COA	100%	\$2,600.00

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Bloom, Bonnie W	LPDC	COA	100%	\$2,600.00
Boettner III, Richard L	LPDC	COA	100%	\$2,600.00
Calco-Dorow, Teresa M	LPDC	COA	100%	\$2,600.00
Fout, Julie A	LPDC	COA	100%	\$2,600.00
Henkel, Heather N	LPDC	COA	100%	\$2,600.00
Higginbotham, Herbert G	LPDC	COA	100%	\$2,600.00
Jones, Edward S	LPDC	COA	100%	\$2,600.00
Michael, Christine B	LPDC	COA	100%	\$2,600.00
O'Dea, Linda L	LPDC	COA	100%	\$2,600.00
Schulte, Chad J	LPDC	COA	100%	\$2,600.00
Sicker, Tasia M	LPDC	COA	100%	\$2,600.00
Bloom, Bonnie W	LPDC-Chair	COA	100%	\$500.00

- k. Employment – Stipends-Non Contractual – The Teachers of Critical Languages Program, American Councils for International Education Grant - effective for the 2017/2018 school year. All may or may not be paid with Grant monies.

STAFF MEMBER	RESPONSIBILITY AREA	BLDG	AMOUNT
Noland, Jacquelyn K	Mentoring Duties	JWR	\$1,000.00

- l. Employment – Stipends-Non Contractual – 21st Century Grant Power Hour/New Horizons – effective for the 2017/2018 school year: The Board establishes the hourly rate of pay for Power Hour/New Horizons teachers at Horizon Elementary and Brown Elementary, paid from the 21st Century Grant, at \$55.00 per hour.

- m. Non-contractual Duties. The following staff members will be paid at the rate of \$250.00 per day for providing technology support at the 2017 Big Think Conference. The Educational Service Center of Central Ohio will reimburse the district for these costs.

Banyots, David M – 1 day

- n. Decline Extended Duty – contracts effective for the 2017/2018 school year:

DEG	STEP	STAFF MEMBER	ASSIGNMENT	BLDG	PERCT	EXT DAYS	RESP INCR STEP
M	13	Rees, Nicole N	Intervention Teacher	HZN	50%	5	

- o. Extended Duty – contracts effective for the 2017/2018 school year:

DEG	STEP	STAFF MEMBER	ASSIGNMENT	BLDG	PERCT	EXT DAYS	RESP INCR STEP
M+	18	Henkel, Heather N	Sec Lit Instruction Ldr	COA	100%	10	
B+	3	Kazmerzak, Jeryl L	Intervention Tchr	HZN	100%	5	

- p. Employment – NEXT Summer School Staff 2017. Employment is based on student enrollment and staff receives \$25.00 per hour for first-time summer school teachers and \$30.00 per hour for returning summer school teachers.

STAFF MEMBER	ASSIGNMENT
DiBlasio, John A	Credit Flex Test Proctor - Phys Ed 2
Garrison, Nathan W	Credit Flex Test Proctor - ICT and Personal Finance
Kembitzky, Kimberle A	Credit Flex Test Proctor - Algebra 1A
Mottlow, Rebecca A	Credit Flex Test Proctor - Spanish 3
Norris, Brett A	Credit Flex Test Proctor - Health
Thompson, Tara N	Credit Flex Test Proctor - Honors English 10

E2 Approve the following Classified Personnel actions:

- a. Resignation – effective end of the day as noted:
Willis, James C, Intervention Assistant, HDV, effective August 31, 2017

- b. Change in Employment for the 2017/2018 school year:

STAFF MEMBER	TITLE	BLDG	HRS	DAYS	STEP	RATE/HR	EFF DATE
Eagle, Tobin M							
FROM:	Custodian	HTH	8	255	3	\$21.19	
TO:	Groundskeeper	COA	8	260	3	\$21.19	09/05/2017
Logan, Tyler J							
FROM:	Groundskeeper	COA	8	260	3	\$21.19	
TO:	Custodian	HDV	8	255	3	\$21.19	08/07/2017
McDonald, Lori A							
FROM:	Secretary	HDB	8	203	1	\$21.12	
TO:	Secretary	RGW	8	208	1	\$21.12	08/25/2017

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Usko, Megan K
 FROM: Secretary RGW 8 208 1 \$21.12
 TO: Secretary HDV 8 203 1 \$21.12 08/14/2017

c. Employments:

STAFF MEMBER	TITLE	BLDG	HRS	DAYS	STEP	RATE/HR	EFF DATE
Dennis, Melinda	Intervention Assistant	BCN	7	187	0	\$19.57	09/07/2017
Helton, John H	Custodian	UNA	8	255	0	\$20.26	08/28/2017
Holland, Ellen M	Intervention Assistant	COA	7	187	0	\$19.57	09/05/2017
May, Sarah C	Educational Asst/ Hall Monitor MS	WMS	5	187	0	\$19.57	09/05/2017
Peltcs, Alison M	Intervention Assistant	COA	7	187	0	\$19.57	09/05/2017
Pence, Lisa M	Secretary III	RGW	8	187	0	\$20.82	09/05/2017
Rinaldi, Laura	Intervention Assistant	BCN	7	187	0	\$19.57	09/07/2017
Walker, Gary M	Educational Asst	HBR	6	187	0	\$19.57	08/31/2017
Beale, Jamie	Intervention Assistant	BRT	7	187	8	\$21.98	09/11/2017
Colvin, Robin L	Intervention Assistant	BRT	7	187	0	\$19.57	09/11/2017
Johnson, Christopher	Intervention Assistant	HDB	7	187	0		
Murray, Cara N	Intervention Assistant	BRT	7	187	0	\$19.57	09/11/2017

d. Employment - Classified Substitutes - effective 2017/2018 school year:
 Bus Driver: Globke, Edward L
 Marable, Frances R
 Stepp, Robert J

E3 Approve contracts for certificated staff effective for the 2017/2018 school year as shown below. (Salary determined by established placement on the approved salary schedule.)

DEG	STEP	STAFF MEMBER	PERCT	BLDG	ASSIGNMENT	CONTRACT INFORMATION	
						CURRENT/RECOMMENDED	
B+	0	Hanlin, Catherine M	100%	ADE/DCR	Gifted Intrv Spc	1 YR	1 YR

E4 Approve the following student trip requests:

- a. Hilliard Davidson Girls Cross Country to Louisville, KY, September 16, 2017
- b. Hilliard Davidson Girls Cross Country to Terre Haute, IN, November 11, 2017

ROLL CALL: Heather Keck Yea
 Paul Lambert Yea X Passed
 Nadia Long Yea
 Andy Teater Yea _____ Failed
 Lisa Whiting Yea

110-17 Superintendent recommended, Ms. Whiting moved and Mr. Lambert seconded that the Board of Education accept the 2017-2018 Teachers of Critical Languages Program grant from the United States Department of State.

ROLL CALL: Heather Keck Yea
 Paul Lambert Yea X Passed
 Nadia Long Yea
 Andy Teater Yea _____ Failed
 Lisa Whiting Yea

111-17 Superintendent recommended, Ms. Whiting moved and Mrs. Keck seconded that Board of Education accept the following foreign exchange students for the 2017-18 school year:

Hilliard Bradley High School

Laetitia Braesel – Germany, Grade 11	Mariana Sanches Sau – Brazil, Grade 11
Host Family: Jerry and Vickie Trivette	Erika Weiffenbach

Hilliard Darby High School

Aylin Kilic – Turkey, Grade 10
 Host Family: Robert and Sarah Diemand

Hilliard Davidson High School

Larysa Kutyrkina – Ukraine, Grade 10
 Host Family: Jeff/Bethann Woollard

ROLL CALL: Heather Keck Yea
 Paul Lambert Yea X Passed
 Nadia Long Yea
 Andy Teater Yea _____ Failed
 Lisa Whiting Yea

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112-17 Superintendent recommended, Ms. Whiting moved and Mrs. Keck seconded that the Board of Education appoint Nadia Long as the delegate to the 2017 OSBA Annual Business Meeting and in the event the delegate cannot serve, Paul Lambert has been appointed as an alternate.

ROLL CALL:	Heather Keck	Yea	
	Paul Lambert	Yea	<u> X </u> Passed
	Nadia Long	Yea	
	Andy Teater	Yea	<u> </u> Failed
	Lisa Whiting	Yea	

113-17 Superintendent recommended, Mr. Lambert moved and Mrs. Keck seconded that the Board of Education adopt the following resolution:

BE IT RESOLVED by the Board of Education of the Hilliard City School District, Franklin County, Ohio, that to provide for current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2018, the following sums be amended and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year as follows:

018 – PUBLIC SCHOOL SUPPORT	\$623,560
019 – OTHER GRANTS	\$15,000
300 – DISTRICT MANAGED STUDENT ACTIVITY	\$1,210,000
587 – EARLY CHILDHOOD SPEC EDUCATION	\$58,500
590 – TITLE II-A SUPPORTING EFFECTIVE INSTR	\$274,500
599 – MISCELLANEOUS FEDERAL GRANT	\$400,000

Authorize the Treasurer to Transfer \$50,000 from the General Fund #001 to the following Public School Support #018 accounts:

- #018-9508 – Band Uniform Darby HS
- #018-9608 – Band Uniform Davidson HS
- #018-9708 – Band Uniform Bradley HS

ROLL CALL:	Heather Keck	Yea	
	Paul Lambert	Yea	<u> X </u> Passed
	Nadia Long	Yea	
	Andy Teater	Yea	<u> </u> Failed
	Lisa Whiting	Yea	

114-17 Superintendent recommended, Ms. Whiting moved and Mr. Lambert seconded that the Board of Education adopt the following resolution:

A RESOLUTION APPROVING REVISIONS TO THE OASBO SECTION 457 PLAN

WHEREAS, the Hilliard City School District (the "District") previously adopted and maintains an "eligible deferred compensation plan" under Section 457(b) of the Internal Revenue IRC ("IRC") through the Ohio Association of School Business Officials ("OASBO") OASBO 457 Deferred Compensation Plan (the "Plan"); and

WHEREAS, in prior years, OASBO has maintained a Plan Provider Agreement with Voya Retirement Insurance and Annuity Company ("Voya"), pursuant to which Voya has provided (i) group annuity contracts that meet the requirements of IRC Section 457(g)(3) ("Provider Contracts"), and (ii) assistance with certain aspects of Plan administration; and

WHEREAS, the Plan provides that it may be amended from time to time by OASBO; and

WHEREAS, OASBO has amended and restated the terms of Plan and the Plan Provider Agreement, effective as of April 1, 2017; and

WHEREAS, under the amended Plan and Plan Provider Agreement, AXA Equitable Life Insurance Company ("AXA") also is permitted to (i) offer Provider Contracts, and (ii) assist with certain aspects of Plan administration; and

WHEREAS, as a Participating Employer under the Plan, the District wishes to permit Eligible Employees under the Plan to be able to select Provider Contracts from either or both of Voya and AXA for receipt of their employee contributions under the Plan;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Hilliard City School District, Franklin County, Ohio, that:

Section 1. Inclusion of AXA as a Plan Provider. Effective as of September 1, 2017, in connection with the administration of the Plan, both Voya and AXA shall be permitted to offer Provider Contracts for receipt of employee contributions under the Plan. Voya and AXA shall do so pursuant to, and in accordance with, the terms of the Plan Provider Agreement between OASBO and Voya and AXA. The Treasurer is hereby authorized to execute the OASBO

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Plan Provider Selection Agreement and any other documents that may be necessary for inclusion of AXA as an additional Provider under the Plan.

Section 2. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 3. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 4. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

ROLL CALL:	Heather Keck	Yea		
	Paul Lambert	Yea	<u> X </u>	Passed
	Nadia Long	Yea		
	Andy Teater	Yea	<u> </u>	Failed
	Lisa Whiting	Yea		

115-17 Ms. Whiting moved and Mrs. Keck seconded that the Board of Education caucus to executive session to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official. Time 7:51 pm

ROLL CALL:	Heather Keck	Yea		
	Paul Lambert	Yea	<u> X </u>	Passed
	Nadia Long	Yea		
	Andy Teater	Yea	<u> </u>	Failed
	Lisa Whiting	Yea		

Let the record reflect that the Board returned at 8:21 pm

116-17 Mrs. Keck moved and Ms. Whiting seconded that the Board of Education meeting is hereby adjourned. Time: 8:21 pm

ROLL CALL:	Heather Keck	Yea		
	Paul Lambert	Yea	<u> X </u>	Passed
	Nadia Long	Yea		
	Andy Teater	Yea	<u> </u>	Failed
	Lisa Whiting	Yea		

Attest:

Mr. Teater, President

Mr. Wilson, Treasurer