

Minutes of the Regular Meeting of the Board of Education of the Hilliard City School District at Hoffman Trails Elementary School on March 11, 2024.

*A recording of the meeting has been made that accurately records the proceedings of the meeting and is deemed a part of the minutes. The recording is maintained by the treasurer's office, and members of the public can contact the Treasurer's Office at 614-921-7029 to access the recording.*

The meeting was called to order at 6:30 pm.

ROLL CALL:	Kelley Arnold	Yea
	Kara Crowley	Yea
	Beth Murdoch	Yea
	Brian Perry	Yea
	Zach Vorst	Yea

30-24 Superintendent recommended, Mrs. Crowley moved and Mr. Vorst seconded that the Board of Education adopt the agenda.

ROLL CALL:	Kelley Arnold	Yea
	Kara Crowley	Yea
	Beth Murdoch	Yea
	Brian Perry	Yea
	Zach Vorst	Yea

31-24 Superintendent recommended, Ms. Arnold moved and Mr. Perry seconded that the Board of Education approve the minutes from the following meeting:

- a. February 12, 2024 Regular Meeting
- b. February 12, 2024 Meeting Notes
- c. February 28, 2024 Work Session
- d. February 28, 2024 Meeting Notes

ROLL CALL:	Kelley Arnold	Yea
	Kara Crowley	Yea
	Beth Murdoch	Yea
	Brian Perry	Yea
	Zach Vorst	Yea

32-24 Superintendent recommended, Ms. Arnold moved and Mrs. Crowley seconded that the Board of Education approve the consent agenda – Items E1 through E3. Action by the Board of Education in “Adoption of the Consent Agenda” means that all E items are adopted by one single motion unless a member of the board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1) Verification of education and experience, 2) Proof of proper certification, and 3) Positive results from a criminal records check.

- E1 Approve the following Certified Personnel actions: See Attached Document
- E2 Approve the following Classified Personnel actions: See Attached Document

- E3 Approve the following trip requests:
  - a. Davidson Girls Lacrosse, Gatlinburg, TN –April 3, 2024
  - b. Bradley, Darby, Davison Chinese Class, China – June 1, 2025
  - c. Bradley Science/Interact Club, Costa Rica – June 2, 2024
  - d. Heritage, Memorial, Weaver, Washington DC – October 14, 2024

ROLL CALL:	Kelley Arnold	Yea
	Kara Crowley	Yea
	Beth Murdoch	Yea
	Brian Perry	Yea
	Zach Vorst	Yea

33-24 Superintendent recommended, Ms. Arnold moved and Mrs. Crowley seconded that the Board of Education approve the consent agenda – Items E4. Action by the Board of Education in “Adoption of the Consent Agenda” means that all E items are adopted by one single motion unless a member of the board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately.

Approve the following resolutions: See Attached Document.

ROLL CALL:	Kelley Arnold	Yea
	Kara Crowley	Yea
	Beth Murdoch	Yea
	Brian Perry	Yea
	Zach Vorst	Yea

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34-24 Superintendent recommended, Mrs. Murdoch moved and Mrs. Crowley seconded that the Board of Education approve the following resolution:

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2024; and

WHEREAS, The Budget Commission of Franklin County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the HILLIARD CITY School District, Franklin County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted: and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation for tax year 2024 (collection year 2025) as follows:

SCHEDULE A  
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY THE  
BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	Amount to be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Full Tax Rate to Be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
General Fund	\$142,122,552.50	\$20,385,187.76	4.45	80.50
Bond Retirement	18,272,400.85			4.00
Permanent Improvement Classroom Facilities	5,415,967.58			2.00
<b>TOTAL</b>	<b>\$165,810,920.93</b>	<b>\$20,385,187.76</b>	<b>4.45</b>	<b>86.50</b>

and be it further

RESOLVED, That the Treasurer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

ROLL CALL:	Kelley Arnold	Yea
	Kara Crowley	Yea
	Beth Murdoch	Yea
	Brian Perry	Yea
	Zach Vorst	Yea

Committee Reports

35-24 Mr. Perry moved and Mrs. Murdoch seconded that the Board of Education meeting is hereby adjourned. Time: 7:26 pm.

ROLL CALL:	Kelley Arnold	Yea
	Kara Crowley	Yea
	Beth Murdoch	Yea
	Brian Perry	Yea
	Zach Vorst	Yea

Attest:

\_\_\_\_\_  
Mr. Perry, President

\_\_\_\_\_  
Mrs. Swearingen, Treasurer

## Board Agenda - Personnel Action Items: 03/11/2024

\* - Denotes Late Breaking Agenda Item

### E1 Approve the following Certificated Personnel actions:

Retirement:						
STAFF MEMBER	TITLE	BLDG	EFF DATE	ADDITIONAL NOTES		
BUCHMAN, KEVIN M	PRINCIPAL	RGW	03/28/2024	KEVIN BUCHMAN has been with Hilliard City Schools since 08/01/2009.		
EHRET, JANE V	MUSIC	BRN	05/31/2024	JANE EHRET has been with Hilliard City Schools since 08/28/1997.		
KENNEDY, KATHRYN M	NURSE	HDV	05/31/2024	KATHRYN KENNEDY has been with Hilliard City Schools since 08/31/2001.		
LOGSDON, KEVIN M	SOCIAL STUDIES	HDV	05/31/2024	KEVIN LOGSDON has been with Hilliard City Schools since 08/26/2002.		
MILLER, DOREEN K	SCIENCE	MMS	08/30/2024	DOREEN MILLER has been with Hilliard City Schools since 08/28/1997.		
MILLER, MELISSA L	5TH GRADE	JWR	08/31/2024	MELISSA MILLER has been with Hilliard City Schools since 08/18/2006.		
MOSS, DONNA B	SCIENCE	HDV	05/31/2024	DONNA MOSS has been with Hilliard City Schools since 08/25/2003.		
RUFFENER, BRADLEY A	PRE-ENGINEERING	HMS	05/31/2024	BRADLEY RUFFENER has been with Hilliard City Schools since 08/31/1990.		
WARD, STEPHEN B	SOCIAL STUDIES	HTH	05/31/2024	STEPHEN WARD has been with Hilliard City Schools since 08/28/1997.		
WILLOUGHBY, LARRY D	PERSONAL SUCCESS NETWORK COACH	HBR	05/31/2024	LARRY WILLOUGHBY has been with Hilliard City Schools since 08/31/2001.		
Resignation - effective end of the day as noted:						
STAFF MEMBER	TITLE			PERCT	BLDG	EFF DATE
BORLAZA, STEPHANIE J	PRINCIPAL			100%	BRT	07/01/2024
BURR, DAISY J	EL TUTOR			100%	HBR	08/14/2024
GLOWACKI, GRACE K	INTERVENTION SPECIALIST SLP			100%	RGW	02/15/2024
LEE, JOY	EL TUTOR			100%	SDE	08/14/2024
PATA, KAZ M	ATHLETIC DIRECTOR			100%	HBR	03/01/2024
Change to Unpaid Leave of Absence:						
STAFF MEMBER	TITLE	BLDG	ADDITIONAL NOTES			
SHELL, SHARLENE E	KINDERGARTEN	SDE	UNPAID LEAVE OF ABSENCE FOR FAMILY RESPONSIBILITIES EFF MOD 2/5/2024 AND ENDING EFF EOD 2/25/2024 END DATE CHANGED TO 3/10/2024.			
Unpaid Leave of Absence:						
STAFF MEMBER	TITLE	BLDG	ADDITIONAL NOTES			
ALRJUB, MEJED	SCHOOL COUNSELOR ELEMENTARY	JWR	UNPAID LEAVE OF ABSENCE FOR FAMILY RESPONSIBILITIES EFF MOD 3/15/2024 AND ENDING EFF EOD 5/1/2024.			
HO, MELISSA S	5TH GRADE	BRN	UNPAID LEAVE OF ABSENCE FOR FAMILY RESPONSIBILITIES EFF MOD 3/22/2024 AND ENDING EFF EOD 8/1/2024.			
HURSH, JESSICA A	INNOVATION & DISCOVERY SPECIALIST	SDE	UNPAID LEAVE OF ABSENCE FOR FAMILY RESPONSIBILITIES EFF BOD 2/20/2024 AND ENDING EFF EOD 8/1/2024.			
MILLER, ALORA D	SCHOOL COUNSELOR	BRN	UNPAID LEAVE OF ABSENCE FOR FAMILY RESPONSIBILITIES EFF BOD 3/1/2024 AND ENDING EFF EOD 4/21/2024.			

## Board Agenda - Personnel Action Items: 03/11/2024

\* - Denotes Late Breaking Agenda Item

STAFF MEMBER	TITLE	BLDG	ADDITIONAL NOTES					
	ELEMENTARY							
<b>Change in Employment for the 2023-2024 school year:</b>								
STAFF MEMBER	TITLE	ADDITIONAL NOTES						
HUBLER, ELIZABETH A	PRESCHOOL SPECIAL EDUCATION	FROM: 50%, H PS, M+ DEGREE, STEP 32, \$55,646.50 TO: 100%, HPS, M+ DEGREE, STEP 32, \$111,293.00, EFF 3/18/2024 TO: 50%, H PS, M+ DEGREE, STEP 32, \$55,646.50, EFF 8/2/2024						
<b>Employments - Limited contracts for the 2024-2025 school year as indicated below:</b>								
STAFF MEMBER	TITLE	PERCT	BLDG	DEG	STEP	CONTRACT LENGTH	SALARY	
BURR, DAISY J	EL TEACHER	100%	COA	B+	2	1 YR	\$53,206.00	
HASHMI, ZAYNAB	EL TEACHER	100%	COA	B	2	1 YR	\$50,193.00	
HENDERSON, JANELLE R	EL TEACHER	100%	COA	M+	4	1 YR	\$64,247.00	
LEE, JOY	EL TEACHER	100%	COA	M+	4	1 YR	\$64,247.00	
O'BRIEN, MARIE S	INTERVENTION SPECIALIST SLP	100%	HDB	M	3	1 YR	\$58,550.00	
OHLIN, ASHLEY R	SCHOOL COUNSELOR ELEMENTARY	100%	HCR	M	1	1 YR	\$53,977.00	
PALM, JAYDA D	AMERICAN SIGN LANGUAGE	100%	HDB/ HBR/ HDV	B+	1	1 YR	\$51,085.00	
RIVELLO, NINA M	SCHOOL COUNSELOR SECONDARY	100%	HMS	M	2	1 YR	\$56,218.00	
<b>Employments - Administrative contracts for the 2023-2024 school year as indicated below:</b>								
STAFF MEMBER	TITLE	BLDG	EFF DATE	CONTRACT LENGTH				
BUCHMAN, KEVIN M	PRINCIPAL	RGW	04/01/2024	1 YEAR, 4 MONTHS				
<b>Decline employment - Supplemental Salaries - effective for the 2023-2024 school year:</b>								
STAFF MEMBER	ASSIGNMENT	PERCENT ALLOCATED	BLDG	PERCT	STEP	SALARY		
TOPP, DEREK J	VOLLEYBALL-HEAD 7/8 BOYS	100.00%	WMS	6.00%	2	\$2,953.00		
<b>Employment - Supplemental Salaries - effective for the 2023-2024 school year:</b>								
STAFF MEMBER	ASSIGNMENT	PERCENT ALLOCATED	BLDG	PERCT	STEP	SALARY		
MELSOP, AMY S	TRACK-ASSISTANT 7/8 GIRLS	100.00%	WMS	5.50%	1	\$2,599.00		
<b>Decline employment - Pupil Activity Programs - effective for the 2023-2024 school year:</b>								
STAFF MEMBER	ASSIGNMENT	PERCENT ALLOCATED	BLDG	PERCT	STEP	SALARY		
APICELLA, ADAM M	LACROSSE-ASSISTANT 7/8 BOYS	100.00%	HMS	5.00%	1	\$2,362.00		
JOHNSTON, AUSTIN M	WRESTLING-ASSISTANT VARSITY	100.00%	HBR	8.00%	2	\$3,937.00		
<b>Employment - Pupil Activity Programs - effective for the 2023-2024 school year:</b>								
STAFF MEMBER	ASSIGNMENT	PERCENT ALLOCATED	BLDG	PERCT	STEP	SALARY		
APICELLA, ADAM M	LACROSSE-ASSISTANT 7/8 BOYS	50.00%	HMS	5.00%	1	\$1,181.00		
MILLIKIN, ROBERT H	LACROSSE-ASSISTANT 7/8 BOYS	50.00%	HMS	5.00%	3	\$1,281.00		
GREEN, NATALIE G	LACROSSE-HEAD 7/8 GIRLS	100.00%	MMS	6.00%	1	\$2,835.00		
OLACH, REBECCA A	VOLLEYBALL-HEAD 7/8 BOYS	100.00%	WMS	6.00%	1	\$2,835.00		

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STAFF MEMBER	ASSIGNMENT	PERCENT ALLOCATED	BLDG	PERCT	STEP	SALARY
FERDA, NICHOLAS S	LACROSSE-ASSISTANT VARSITY GIRLS	100.00%	HDB	6.50%	1	\$3,071.00
BALMERT, MICHAEL J	WRESTLING-ASSISTANT VARSITY	50.00%	HBR	8.00%	22	\$2,956.00
JOHNSTON, AUSTIN M	WRESTLING-ASSISTANT VARSITY	50.00%	HBR	8.00%	2	\$1,968.50
CHAMBERLIN, SIDNY L	LACROSSE-ASSISTANT VARSITY GIRLS	100.00%	HDV	6.50%	1	\$3,071.00
SCHONFELD, HANNAH E	LACROSSE-ASSISTANT VARSITY GIRLS	100.00%	HDV	6.50%	1	\$3,071.00
SIMMONS, SPENCER T	VOLLEYBALL-HEAD FRESHMAN BOYS	100.00%	HDV	7.00%	1	\$3,307.00
<b>Decline Employment - Contractual Activity Stipends - effective for the 2023-2024 school year:</b>						
STAFF MEMBER	RESPONSIBILITY AREA		BLDG	PERCT		AMOUNT
ROBERTS, LAURA D	SCHOOL IMPROVEMENT TEAMS		AVY	100%		\$385.00
REHBECK, REBECCA M	BUS/CAR LIAISON		NOR	100%		\$660.00
<b>Employment - Contractual Activity Stipends - effective for the 2023-2024 school year:</b>						
STAFF MEMBER	RESPONSIBILITY AREA		BLDG	PERCT		AMOUNT
KENNEDY, MEREDITH A	BUS/CAR LIAISON		NOR	34%		\$224.40
REHBECK, REBECCA M	BUS/CAR LIAISON		NOR	66%		\$435.60
BOPE, JOSHUA R	WEIGHT ROOM/SPRING		HDB	100%		\$1,320.00
GEERS, NATHAN M	WEIGHT ROOM/SPRING		HDB	100%		\$1,320.00
SANTAGATA, JOHN J	WEIGHT ROOM/SPRING		HDB	100%		\$1,320.00
NORRIS, BRETT A	WEIGHT ROOM/SPRING		HBR	100%		\$1,320.00
SHRODES, MICHAEL L	WEIGHT ROOM/SPRING		HBR	100%		\$1,320.00
WHITE, JOSEPH Z	WEIGHT ROOM/SPRING		HBR	100%		\$1,320.00
CONGROVE, TIMOTHY N	WEIGHT ROOM/SPRING		HDV	100%		\$1,320.00
DAVIS, CHAD W	WEIGHT ROOM/SPRING		HDV	100%		\$1,320.00
SCALLY, JEREMEY P	WEIGHT ROOM/SPRING		HDV	100%		\$1,320.00
SCIPIO, RACHEL E	MENTOR		COA	100%		\$1,100.00
<b>Employment - Stipends-Non Contractual - effective for the 2023-2024 school year:</b>						
STAFF MEMBER	RESPONSIBILITY AREA		BLDG			AMOUNT
GIACOMELLI, WILLIAM F	MARCHING BAND ASSISTANT		HBR			\$1,730.11
BOBEK, CHAD A	SPRING SITE MANAGER		HBR			\$1,500.00
LOPARO, MICHAEL J	SPRING SITE MANAGER		HBR			\$3,000.00

**E2 Approve the following Classified Personnel actions:**

Retirement:					
STAFF MEMBER	TITLE	BLDG	EFF DATE	ADDITIONAL NOTES	
HOUBLER, LEE A	INTERVENTION ASSISTANT SLP	HZN	05/31/2024	LEE HOUBLER has been with Hilliard City Schools since 08/31/1994.	
KELLY, LAURIE A	SECRETARY	COA	06/30/2024	LAURIE KELLY has been with Hilliard City Schools since 08/24/1999.	
MANN, CHERYLE L	ATTENDANCE ASSISTANT	MMS	07/31/2024	CHERYLE MANN has been with Hilliard City Schools since 02/08/1999.	

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STAFF MEMBER	TITLE	BLDG	EFF DATE	ADDITIONAL NOTES		
MEHL, TERRY	INTERVENTION ASSISTANT SLP	HMS	07/31/2024	TERRY MEHL has been with Hilliard City Schools since 08/28/2002.		
<b>Resignation - effective end of the day as noted:</b>						
STAFF MEMBER	TITLE	PERCT	BLDG	EFF DATE		
BRATYS, CAROL A	NOON ASSISTANT	25%	JWR	03/06/2024		
BROWN, ANITA J	NOON ASSISTANT	25%	RGW	03/06/2024		
OCHOA, MARTIN	BUS DRIVER	100%	COA	02/14/2024		
OSBORNE, CHARLES E	EDUCATIONAL ASSISTANT HALL MONITOR	100%	HDB	02/23/2024		
WALTERS, KIMBERLEY E	SECRETARY	100%	JWR	02/28/2024		
WHITMORE, KARIE A	NOON ASSISTANT	25%	ADE	03/01/2024		
<b>Unpaid Leave of Absence:</b>						
STAFF MEMBER	TITLE	BLDG	ADDITIONAL NOTES			
NATIVIDAD, MARTHA N	BUS DRIVER	COA	UNPAID LEAVE OF ABSENCE FOR PERSONAL ILLNESS EFF BOD 3/4/2024 AND ENDING EFF EOD 4/16/2024.			
<b>Change in Employment for the 2023-2024 school year:</b>						
STAFF MEMBER	TITLE	ADDITIONAL NOTES				
BAY, DIANA D	INNOVATION & DISCOVERY ASSISTANT	FROM: INTERVENTION ASSISTANT SLP, RGW, 7 HRS/DAY, 187 DAYS, STEP 5, \$20.43 PER HR TO: INNOVATION & DISCOVERY ASSISTANT, RGW, 6.5 HRS/DAY, 187 DAYS, STEP 5, \$20.43 PER HR, EFF 2/20/2024				
<b>Employments:</b>						
STAFF MEMBER	TITLE	BLDG	STEP	RATE	HRS/DAYS	EFF DATE
BARNETTE, NICHOLAS A	BUS DRIVER	TRN	1	\$23.99	5 / 185	02/27/2024
FARABAUGH, STEFANIE L	SECRETARY	JWR	1	\$19.87	8 / 208	03/04/2024
KLIER ONDERAK, HEATHER M	INTERVENTION ASSISTANT SLP	RGW	1	\$18.22	7 / 187	02/29/2024
NICHOLS, TAMI N	BUS DRIVER	TRN	1	\$23.99	5 / 185	02/20/2024
NICHOLS, TAMI N	NOON ASSISTANT	RGW	1	\$18.22	2 / 187	02/26/2024
RISAL, ABHILASHA	INTERVENTION ASSISTANT SLSP	AVY	1	\$18.22	7 / 187	03/04/2024
<b>Employment - Classified Substitutes - effective for the 2023-2024 school year:</b>						
STAFF MEMBER	TITLE	EFF DATE				
BOUALI, MOHAND O	CLASSIFIED SUB-BUS DRIVER	02/09/2024				
NICHOLS, JASON L	CLASSIFIED SUB-BUS DRIVER	02/26/2024				