

*A recording of the meeting has been made that accurately records the proceedings of the meeting and is deemed a part of the minutes. The recording is maintained by the treasurer's office, and members of the public can contact the Treasurer's Office at 614-921-7029 to access the recording.*

The meeting was called to order at 6:30 pm.

ROLL CALL:		
	Kelley Arnold	Yea
	Kara Crowley	Yea
	Beth Murdoch	Yea
	Brian Perry	Yea
	Zach Vorst	Yea

Pledge to the Flag

Meritorious Budget Award Presentation - Jim Rowan, Executive Director of the Association of School Business Officials International

Avery Elementary second-grade teacher, Mrs. Boyden, and her students will share how their daily math fact fluency work supports learning through games, small groups, and individual practice.

Embrace, Empower, Inspire Award Winners: Chelsey Steiner and Dave Carter

143-25         Superintendent recommended, Ms. Arnold moved and Mr. Vorst seconded that the Board of Education adopt the agenda.

ROLL CALL:			
	Kelley Arnold	Yea	
	Kara Crowley	Yea	<u>X</u> Passed
	Beth Murdoch	Yea	
	Brian Perry	Yea	_____ Failed
	Zach Vorst	Yea	

144-25         Superintendent recommended, Mrs. Murdoch moved and Ms. Arnold seconded that the Board of Education approve the November 2025 Treasurer's Report.

ROLL CALL:			
	Kelley Arnold	Yea	
	Kara Crowley	Yea	<u>X</u> Passed
	Beth Murdoch	Yea	
	Brian Perry	Yea	_____ Failed
	Zach Vorst	Yea	

145-25         Superintendent recommended, Mr. Vorst moved and Mrs. Murdoch seconded that the Board of Education approve the minutes from the following meeting:

- a. November 10, 2025, Regular Meeting
- b. November 10, 2025, Regular Notes
- c. November 24, 2025, Work Session
- d. November 24, 2025, Meeting Notes

ROLL CALL:			
	Kelley Arnold	Yea	
	Kara Crowley	Yea	<u>X</u> Passed
	Beth Murdoch	Yea	
	Brian Perry	Yea	_____ Failed
	Zach Vorst	Yea	

146-25         Superintendent recommended, Ms. Arnold moved and Mrs. Murdoch seconded that the Board of Education approve the consent agenda – Items E1 through E3. Action by the Board of Education in “Adoption of the Consent Agenda” means that all E items are adopted by one single motion unless a member of the board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1) Verification of education and experience, 2) Proof of proper certification, and 3) Positive results from a criminal records check.

E1   Approve the following Certified Personnel actions: See Attached Document.  
E2   Approve the following Classified Personnel actions: See Attached Document.

E3   Approve the following trip requests:  
a. Bradley Varsity Wrestling, Buckeye Local HS – January 30, 2026  
b. Davidson Competition Cheer, Richmond, OH – December 20, 2025  
c. Darby Varsity Wrestling, Medina HS – December 28, 2025

## RECORD OF PROCEEDINGS

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Minutes of the Regular Meeting of the Board of Education of the Hilliard City School District at Avery Elementary on December 8, 2025.

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- d. Darby Varsity Baseball, Sweetwater, TN – March 30, 2026
- e. Darby Varsity Softball, Pigeon Forge, TN – March 28, 2026

ROLL CALL:	Kelley Arnold	Yea	
	Kara Crowley	Yea	<input checked="" type="checkbox"/> Passed
	Beth Murdoch	Yea	
	Brian Perry	Yea	<input type="checkbox"/> Failed
	Zach Vorst	Yea	

147-25            Superintendent recommended, Ms. Arnold moved and Mrs. Crowley seconded that the Board of Education approve a Lease Agreement with Huntington Technology Finance for a cash vault (SmartSafe).

ROLL CALL:	Kelley Arnold	Yea	
	Kara Crowley	Yea	<input checked="" type="checkbox"/> Passed
	Beth Murdoch	Yea	
	Brian Perry	Yea	<input type="checkbox"/> Failed
	Zach Vorst	Yea	

148-25            Superintendent recommended, Ms. Arnold moved and Mr. Perry seconded that the Board of Education establish the date, time, and location of the Organizational Meeting for the calendar year 2026. Regular business meeting to immediately follow: Date: Monday, January 12, 2026, 6:30 pm, Weaver Middle School.

ROLL CALL:	Kelley Arnold	Yea	
	Kara Crowley	Yea	<input checked="" type="checkbox"/> Passed
	Beth Murdoch	Yea	
	Brian Perry	Yea	<input type="checkbox"/> Failed
	Zach Vorst	Yea	

149-25            Superintendent recommended, Mrs. Murdoch moved and Mrs. Crowley seconded that the Board of Education appoint a president pro tem for the first Board of Education meeting of 2026.

ROLL CALL:	Kelley Arnold	Yea	
	Kara Crowley	Yea	<input checked="" type="checkbox"/> Passed
	Beth Murdoch	Yea	
	Brian Perry	Yea	<input type="checkbox"/> Failed
	Zach Vorst	Yea	

#### Committee Reports

150-25            Mr. Vorst moved and Mrs. Murdoch seconded that the Board of Education meeting is hereby adjourned.  
Time: 7:05 pm.

ROLL CALL:	Kelley Arnold	Yea	
	Kara Crowley	Yea	<input checked="" type="checkbox"/> Passed
	Beth Murdoch	Yea	
	Brian Perry	Yea	<input type="checkbox"/> Failed
	Zach Vorst	Yea	

Attest:

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Mrs. Crowley, President

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Mrs. Swearingen, Treasurer

## Board Agenda - Personnel Action Items: 12/08/2025

\* - Denotes Late Breaking Agenda Item

### E1 Approve the following Certificated Personnel actions:

Retirement:						
STAFF MEMBER	TITLE	BLDG	EFF DATE	ADDITIONAL NOTES		
BROWN, PHYLLIS M	4TH GRADE	HCR	05/31/2026	PHYLLIS BROWN has been with Hilliard City Schools since 08/24/1992.		
RANSOM, ROBERT D	ENGLISH	HDV	05/31/2026	ROBERT RANSOM has been with Hilliard City Schools since 08/29/1994.		
WALKER, KATHRYN J	4TH GRADE	HCR	05/31/2026	KATHRYN WALKER has been with Hilliard City Schools since 08/29/1996.		
WEYGANDT, DOUGLAS R	MATHEMATICS	HDV	05/31/2026	DOUGLAS WEYGANDT has been with Hilliard City Schools since 08/31/1990.		
Resignation - effective end of the day as noted:						
STAFF MEMBER	TITLE				PERCT	BLDG
JOHNSON, NICOLE L	INTERVENTION TEACHER				100%	JWR
SEXTON, AMANDA L	SCHOOL COUNSELOR				100%	STB
SMALLEY, JAMES D	INNOVATION & DISCOVERY SPECIALIST				100%	JWR
Unpaid Leave of Absence:						
STAFF MEMBER	TITLE	BLDG	ADDITIONAL NOTES			
COSTELLO, JAZMYN	EL TEACHER	HTE	UNPAID LEAVE OF ABSENCE FOR FAMILY RESPONSIBILITIES EFF BOD 1/9/2026 AND ENDING EFF EOD 1/19/2026.			
SCHLITTERER, LAURYN M	SOCIAL WORKER	JWR	UNPAID LEAVE OF ABSENCE FOR FAMILY RESPONSIBILITIES EFF MOD 10/23/2025 AND ENDING EFF EOD 2/2/2026.			
Employments - Limited contracts for the 2025-2026 school year as indicated below:						
STAFF MEMBER	TITLE		PERCT	BLDG	DEG	STEP
SEXTON, AMANDA L	SCHOOL COUNSELOR		100%	STB	M	1
						1 YEAR
						\$29,291.38
Employments - Administrative contracts for the 2025-2026 school year as indicated below:						
STAFF MEMBER	TITLE			BLDG	EFF DATE	CONTRACT LENGTH
JOHNSON, NICOLE L	INTERIM PRINCIPAL			JWR	11/12/2025	9 MONTHS
SHERBURN, APRIL L	ASSISTANT COORDINATOR TRANSPORTATION			COA	12/01/2025	2 YEARS, 8 MONTHS
SMALLEY, JAMES D	COORDINATOR INSTRUCTIONAL TECHNOLOGY			COA	01/02/2026	2 YEARS, 7 MONTHS
Decline employment - Pupil Activity Programs - effective for the 2025-2026 school year:						
STAFF MEMBER	ASSIGNMENT			PERCENT ALLOCATED	BLDG	PERCT
KELLEHER, TODD P	CROSS COUNTRY-ASST VARSITY BOYS			100.00%	HDB	6.50%
						5
						\$3,815.00
Decline Employment - Contractual Activity Stipends - effective for the 2025-2026 school year:						
STAFF MEMBER	RESPONSIBILITY AREA					AMOUNT
BORTOLANI, KAYTLIN M	TECHNOLOGY COORDINATOR					BRN 100% \$385.00
ZAWISZA, STACEY L	SCHOOL IMPROVEMENT TEAMS					JWR 100% \$385.00
ARTETA CUNNINGHAM, ELIZABETH G	FAMILY ENGAGEMENT					NOR 100% \$690.00
HUTCHINS, TIFFANY M	SCHEDULE CREATION					NOR 50% \$345.00

## Board Agenda - Personnel Action Items: 12/08/2025

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STAFF MEMBER	RESPONSIBILITY AREA	BLDG	PERCT	AMOUNT
BICKLEY, JENNIFER M	TECHNOLOGY COORDINATOR	SDE	100%	\$1,150.00
EHLE, KATHRYN M	GRADE LEVEL ATTENDANCE REP	SDE	50%	\$345.00
SIGMUND, BETTY M	SCHOOL IMPROVEMENT TEAMS	MMS	100%	\$385.00
THOMPSON, TARA N	BUILDING LEADERSHIP TEAM	ILC	100%	\$1,150.00
PIERCE, ELIZABETH G	SCHOOL COMMUNICATIONS LEADER	HDB	100%	\$1,150.00
REICHLE, KYLE G	SKI CLUB	HDB	50%	\$345.00
RYAN, BLAKE W	SKI CLUB	HDB	50%	\$345.00
SHOAF, ELISSA M	TESTING COORDINATOR/SUPPORT	HDB	100%	\$690.00
RICE, MELISSA J	TUTOR	HBR	50%	\$345.00
ELNAJI, NOURA	MUSLIM STUDENT ASSOCIATION	HDV	50%	\$345.00
THALER, ANN MARIE S	SPEECH PATHOLOGIST FACILITATOR	COA	50%	\$575.00

### Employment - Contractual Activity Stipends - effective for the 2025-2026 school year:

STAFF MEMBER	RESPONSIBILITY AREA	BLDG	PERCT	AMOUNT
GOODE, JENNIFER L	MENTOR	AVY	50%	\$575.00
RANSBERGER, KATLYN K	PARENT COMMUNICATIONS	BCN	100%	\$690.00
BORTOLANI, KAYTLIN M	TECHNOLOGY COORDINATOR	BRN	100%	\$1,100.00
DENMAN, SAMANTHA C	SCHOOL COMMUNICATIONS LEADER	JWR	50%	\$480.00
CURRAN, REBECCA J	SCHOOL IMPROVEMENT TEAMS	JWR	50%	\$192.50
KOWALSKI, ERIN E	SCHOOL IMPROVEMENT TEAMS	JWR	100%	\$385.00
DENMAN, SAMANTHA C	BUILDING SUPPORT	JWR	100%	\$690.00
DENMAN, SAMANTHA C	CULTURE COORDINATOR	JWR	50%	\$345.00
DENMAN, SAMANTHA C	SCHOOL NEWS	JWR	25%	\$172.50
ARTETA CUNNINGHAM, ELIZABETH G	FAMILY ENGAGEMENT	NOR	50%	\$345.00
HUTCHINS, TIFFANY M	SCHEDULE CREATION	NOR	100%	\$690.00
TAYLOR, TABATHA N	GRADE LEVEL ATTENDANCE REP	SDE	50%	\$345.00
BICKLEY, JENNIFER M	TECHNOLOGY COORDINATOR	SDE	100%	\$1,100.00
DUBLIN, EMILY E	WINTER ATHLETIC SITE MANAGER	HMS	50%	\$750.00
GILKERSON, MATTHEW J	WINTER ATHLETIC SITE MANAGER	HMS	50%	\$750.00
THOMPSON, TARA N	BUILDING LEADERSHIP TEAM	ILC	100%	\$690.00
PIERCE, ELIZABETH G	SCHOOL COMMUNICATIONS LEADER	HDB	100%	\$1,100.00
MORRIS, SHAWN R	WINTER ATHLETIC SITE MANAGER	HDB	50%	\$750.00
REED, GRIFFIN T	WINTER ATHLETIC SITE MANAGER	HDB	50%	\$750.00
BREZNENIK, ALEXANDRIA R	ART SHOW	HDB	50%	\$345.00
REICHLE, KYLE G	SKI CLUB	HDB	100%	\$690.00
RYAN, BLAKE W	SKI CLUB	HDB	100%	\$690.00
KELLER, RACHEL B	TUTOR	HBR	50%	\$345.00
ELNAJI, NOURA	MUSLIM STUDENT ASSOCIATION	HDV	100%	\$690.00
SCIPIO, RACHEL E	SPEECH PATHOLOGIST FACILITATOR	COA	50%	\$575.00

## Board Agenda - Personnel Action Items: 12/08/2025

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### Employment - Stipends-Non Contractual - effective for the 2025-2026 school year:

STAFF MEMBER	RESPONSIBILITY AREA	BLDG	AMOUNT
JOHNSON, NICOLE L	21ST CENTURY PROGRAM COORDINATOR	JWR	\$4,000.00
BIEDENHARN, ASHLEY H	MUSICAL DIRECTOR	HMS	\$432.53
LUDBAN, CHRISTOPHER M	SITE MANAGER	HDB	\$600.00
SMITH, JAY B	SITE MANAGER	HDB	\$600.00
BAKER, COLLEEN M	TOURNAMENT MANAGER	HBR	\$250.00
LIMBIRD, MICHAEL A	TOURNAMENT MANAGER	HBR	\$250.00
PALMER, RACHEL M	CURRICULUM EL DEVELOPMENT	COA	\$215.00
BRICKLEY, JOYCE A	SCORE TABLE	COA	\$355.00

E2 Approve the following Classified Personnel actions:

### Resignation - effective end of the day as noted:

STAFF MEMBER	TITLE	PERCT	BLDG	EFF DATE
BRATYS, DARRYL A	NOON ASSISTANT	100%	JWR	11/30/2025
HARDING, DAWN R	BUS DRIVER	100%	TRN	12/19/2025
KRAMER, DEBORAH C	INTERVENTION ASSISTANT	100%	HPS	12/01/2025
MCLEAN, TALLY A	BUS ASSISTANT	100%	COA	11/21/2025
PACK, ROBERT	NOON ASSISTANT	100%	JWR	11/18/2025
SHERBURN, APRIL L	BUS DISPATCHER	100%	TRN	11/30/2025
STULZ DEYOUNG, PHOEBE L	INTERVENTION ASSISTANT SLSP	100%	ADE	12/05/2025
WAGNER, BOBBI J	ACCOUNT CLERK PAYROLL	100%	COA	12/05/2025
WHITMORE, PAULA S	INTERVENTION ASSISTANT SBP	100%	MMS	11/10/2025

### Unpaid Leave of Absence:

STAFF MEMBER	TITLE	BLDG	ADDITIONAL NOTES
LINHART, CHRIS P	EDUCATIONAL ASSISTANT MS	WMS	UNPAID LEAVE OF ABSENCE FOR PERSONAL ILLNESS EFF MOD 10/31/2025 AND ENDING EFF EOD 1/14/2026.
MATHEWS, MARLA K	NOON ASSISTANT	BCN	UNPAID LEAVE OF ABSENCE FOR PROFESSIONAL STUDY/TRAVEL EFF BOD 12/5/2025 AND ENDING EFF EOD 1/7/2026.
VATELLE, SHERRIE C	NOON ASSISTANT	RGW	UNPAID LEAVE OF ABSENCE FOR PERSONAL ILLNESS EFF BOD 12/8/2025 AND ENDING EOD 2/6/2026.

### Employments:

STAFF MEMBER	TITLE	BLDG	STEP	RATE	HRS/DAYS	EFF DATE
BROWN, J C	BUS DRIVER	TRN	1	\$25.45	5 / 185	11/24/2025
BUTTERS, NATHAN R	CUSTODIAN	HDB	1	\$20.50	8 / 255	12/16/2025
CLIFTON, HALEY R	INTERVENTION ASSISTANT SBP	MMS	1	\$19.32	7 / 187	12/08/2025
DETOMASO, SHANNON M	ATTENDANCE ASSISTANT	HMS	1	\$19.32	7 / 187	01/05/2026
EWING, JEFFREY S	BUS ASSISTANT	TRN	1	\$23.38	5 / 185	11/10/2025
GASAWAY, AMANDA M	NOON ASSISTANT	JWR	1	\$19.32	2 / 187	11/24/2025
HALL, TREENA L	BUS ASSISTANT	TRN	1	\$23.38	5 / 185	11/24/2025

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\* - Denotes Late Breaking Agenda Item

STAFF MEMBER	TITLE	BLDG	STEP	RATE	HRS/DAYS	EFF DATE
HILFINGER, RANDALL L	BUS DRIVER	COA	4	\$26.51	5 / 185	11/10/2025
KHATER, GHASSAN S	NOON ASSISTANT	JWR	1	\$19.32	2 / 187	12/01/2025
KHATER, GHASSAN S	BUS DRIVER	TRN	1	\$25.45	5 / 185	11/11/2025
KNEZOVICH, MARIA L	BUS DRIVER	TRN	1	\$25.45	5 / 185	11/10/2025
MATHEWS, MARLA K	NOON ASSISTANT	BCN	1	\$19.32	2 / 187	11/20/2025
WEST, BRIANN C	NOON ASSISTANT	ADE	1	\$19.32	2 / 187	11/25/2025

### Employment - Classified Substitutes - effective for the 2025-2026 school year:

STAFF MEMBER	TITLE	EFF DATE
PENNINGTON, JENNIFER R	CLASSIFIED SUB-BUS DRIVER	11/20/2025