

Minutes of the Organizational Meeting of the Board of Education of the Hilliard City School District at Darby High School on January 12, 2026.

A recording of the meeting has been made that accurately records the proceedings of the meeting and is deemed a part of the minutes. The recording is maintained by the treasurer's office, and members of the public can contact the Treasurer's Office at 614-921-7029 to access the recording.

Mr. Perry has been appointed to serve as president pro tem.

The meeting was called to order at 6:30 pm.

ROLL CALL:	Kelley Arnold	Yea
	Sarah Byler	Yea
	Kara Crowley	Yea
	Tony Moog	Yea
	Brian Perry	Yea

Mrs. Crowley was nominated by Ms. Arnold to serve as the 2026 Board of Education President.

Mr. Moog moved and Ms. Arnold seconded to close nominations for President.

Voting to elect the 2026 Board of Education President:

Ms. Arnold voted for:	Mrs. Crowley
Mrs. Byler voted for:	Mrs. Crowley
Mrs. Crowley voted for:	Mrs. Crowley
Mr. Moog voted for:	Mrs. Crowley
Mr. Perry voted for:	Mrs. Crowley

Ms. Arnold was nominated by Mrs. Crowley to serve as the 2026 Board of Education Vice President.

Mr. Moog moved, and Mrs. Crowley seconded to close nominations for Vice President

Ms. Arnold voted for:	Ms. Arnold
Mrs. Byler voted for:	Ms. Arnold
Mrs. Crowley voted for:	Ms. Arnold
Mr. Moog voted for:	Mr. Arnold
Mr. Perry voted for:	Mr. Arnold

1-26 Superintendent recommended, Mrs. Crowley moved, and Ms. Arnold seconded that the Board of Education establish the following meeting dates for the 2026 calendar. All meetings are held at 6:30 pm unless otherwise noted.

- January 12 Organizational Meeting/ Regular Meeting - Darby
- January 26 Work Session - Central Office
- February 9 Regular Meeting – Beacon
- February 23 Work Session - Central Office
- March 9 Regular Meeting - Britton
- March 23 Work Session - Central Office
- April 13 Regular Meeting - Horizon
- April 27 Work Session - Central Office
- May 11 Regular Meeting - Washington
- June 8 Regular Meeting - Central Office
- July 9 Regular Meeting - Central Office
- August 10 Regular Meeting - Central Office
- August 24 Work Session - Central Office
- September 14 Regular Meeting - Darby
- September 28 Work Session - Central Office
- October 12 Regular Meeting – Tharp
- October 26 Work Session - Central Office
- November 9 Regular Meeting - Bradley
- November 23 Work Session - Central Office
- December 14 Regular Meeting – JW Reason

ROLL CALL:	Kelley Arnold	Yea	
	Sarah Byler	Yea	<u> X </u> Passed
	Kara Crowley	Yea	
	Tony Moog	Yea	<u> </u> Failed
	Brian Perry	Yea	

2-26 Superintendent recommended Ms. Arnold moved, and Mrs. Byler seconded that the Board of Education adopt the following standing authorizations for 2026:

- a. Advisory Committees – Authorize the Superintendent/Board of Education to establish advisory committees that coincide with the district's mission and vision.

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- b. Investments of Inactive and Interim Funds - Authorization for the Treasurer to invest inactive and interim funds in permissible investments pursuant to sections Chapter 135 of the Ohio Revised Code and Board Policy DFA.
- c. Payment of Bills - Authorize the Treasurer to pay all bills, within the limits of the appropriations resolution, as bills are received and when the merchandise has been received in good condition.
- d. Advances – Authorize the Treasurer to advance monies from the General Fund to other funds in anticipation of future receipts. When the anticipated money has been received, the advance will be returned to the General Fund.
- e. Banking Accounts – Authorize the Treasurer to establish the banking accounts deemed necessary to properly account for District funds providing that said accounts are within the limits established in the depository contracts with the banking institutions.
- f. Appropriation Modifications – Authorize the Treasurer to make appropriation modifications between fund accounts with these modifications being reported to the Board of Education for approval at its next succeeding regular meeting.
- g. Public Records Training – Authorize the Treasurer, Deputy Treasurer, Communications Director, or newly elected Board Member is hereby authorized to represent the Board of Education as their designee for public records training as require by R.C. 109.43.
- h. Tax Budget – Authorize the Treasurer to approve and submit the alternate tax budget to the County Auditor.
- i. Approval of Superintendent to Make Offers of Employment Pending Board Ratification
The Superintendent is hereby authorized to make offers of employment, during periods when the Board is not in session, directly to candidates for administrative, teaching or nonteaching positions on behalf of the Board, and to acknowledge acceptance of such offers on behalf of the Board, subject to successful background checks and receipt of necessary documentation, and a subsequent vote of ratification by the Board; provided however, that upon ratification by the Board, the employment shall be deemed effective as of the date and time of the employee’s acceptance of the Superintendent’s offer. Nothing in this resolution shall require the Board to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy. The authorization provided by this resolution shall remain in effect until withdrawn by formal action of the Board.
- j. Approval of Superintendent Authorization to Accept Resignations
The Superintendent is hereby authorized to accept resignations which have been submitted by employees during times when this Board is not is session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent’s acceptance.
- k. Approval of Leaves of Absence – Authorize the Superintendent to approve unpaid employee leaves of absence as appropriate, consistent with the provisions of the Negotiated Agreements pertaining to district employees.
- l. Appointment of Purchasing Agent - Authorize the Treasurer and/or Chief Operating Officer (or Superintendent or Deputy Superintendent if the COO position is unfilled) to serve as purchasing agents for the school district to initiate contracts with vendors relating to supplies, services, repairs and equipment availability, invoices, purchase orders and contracts consistent with the procedures and monetary limits found in Board Policy. The Board desires that these duties be performed in a timely manner. The Board authorizes the Treasurer and/or Chief Operating Officer to act as purchasing agent and dispenses with the adoption of resolutions authorizing purchases and approving warrants for payment of any claim from school funds, as permitted by Ohio Revised Code section 3313.18, to the extent provision therefore is made in the Board’s annual appropriations resolution.
- m. Authorize Federal Agent and Authorized Representative - Authorization for the Treasurer and Superintendent, or their designee(s), to be appointed the district’s Federal Agent and Authorized Representative to transact all district business in any and all Federal programs and projects in which the district may become involved.
- n. Notice of Exemption Applications - Authorize the Treasurer to notify the State Tax Commissioner of the Board’s desire to be notified of all real estate tax exemption applications affecting the Hilliard City Schools and that such notice be forwarded to Rich & Gillis Law Group, LLC, attorneys acting as the Board’s agent in such cases.
- o. Board Compensation - Authorize the compensation of each Board members upon initiation of a new term to be at the maximum level authorized by the Ohio Constitution and Statutes, but limited to 24 meetings per year.
- p. Release for Transportation Purposes Only - Authorize the Chief Operating Officer to approve releases to other school districts for transportation purposes only.
- q. Membership in OSBA - Authorize the Treasurer to purchase for the Board annual membership for the Ohio School Boards Association (OSBA) and directs the Treasurer to pay the dues.
- r. Appoint Coordinator - Affirm that no person shall, on the basis of race, color, national origin, sex or disability be excluded from participation in, be denied the benefits of, or be subject to discrimination under any educational program or activity. This shall extend to employees therein and to admission thereto. Inquiries concerning the application of policy may be

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referred to the Superintendent or designated coordinator. To carry out policy statements the following office shall be identified with responsibility for compliance within the stated areas:

1. Title IX Coordinator (nondiscrimination on basis of sex) – Executive Director of Human Resources
 2. Title VI Coordinator (nondiscrimination on basis of race, color or national origin) – Executive Director of Human Resources
 3. Section 504 Coordinator (nondiscrimination on the basis of disability) - Director of Special Education
- s. Grandparent Release – Authorize the Superintendent to act on behalf of the Board for admittance or non-admittance of students under the Grandparent Law (Section 3313.64 O.R.C. and House Bill #723 effective 11-8-90).
- t. Disposal of Excess Property - Authorize the Chief Operating Officer to dispose of excess material and equipment whose estimated value is less than \$10,000 upon filing of an itemized list, including location, serial or inventory number, with the district's Treasurer.
- u. Administrative Work Schedule - Authorize the Superintendent to alter the daily, weekly, monthly, or annual work schedule of administrative personnel as deemed necessary to carry out the official duties of the District.
- v. Transportation of Non-Residential Students and Impracticality Determinations – Authorize the Director of Business to decline requests for non-residential student transportation and authorize the Chief Operating Officer to determine, approve and authorize Payment in Lieu of transportation when any transportation request or route is deemed impractical, providing a listing of qualifying families to the Board of Education annually at its organizational meeting.
- w. Purchasing and Procurement Networks – Authorize the Chief Operating Officer to utilize the below listed networks for district purchases and services including, but not limited to, supplies, contracted services, building improvements, and construction needs:
1. State of Ohio Procurement Services
 2. Metropolitan Educational Technology Association (META) Solutions
 3. Association of Educational Purchasing Agencies (AEPA)
 4. Sourcwell Cooperative (formerly NJPA)
 5. National Intergovernmental Purchasing Alliance (NIPA)
 6. The Cooperative Purchasing Network (TCPN)
 7. U.S. Communities Government Purchasing Alliance (now OMNIA Partners)
 8. E & I Cooperative Services
 9. BuyBoard National Purchasing Cooperative
 10. Keystone Purchasing Network (KPN)
 11. The Interlocal Purchasing System-(TIPS-USA)
- x. Property Tax Advances - authorize the Treasurer to secure real estate and personal tax advances from the County Auditor(s) when funds are available and payable to the school district. This authorization shall be effective this date and shall be in effect through the organizational meeting to be held in January 2027.
- y. Resolution to Appoint a Designee to Hear Expulsion Appeals
WHEREAS, Ohio Revised Code 3313.66 and Board Policy JGE allow the Board of Education to identify a designee to hear an appeal of a student expulsion;
- WHEREAS, the Board of Education believes it appropriate to identify individuals to serve as the Board's designee for all expulsion appeals;
- NOW BE IT THEREFORE RESOLVED that the Board of Education designates Laura Anthony, Dane Gaschen, and Melissa Bondy, Esq. as the Board's designee(s) to hear any appeal of a student expulsion;
- BE IT FURTHER RESOLVED that the Superintendent is hereby authorized to appoint one of the Board's designees for an appeal of a student expulsion; and
- BE IT FURTHER RESOLVED that the designee may affirm the order of expulsion, reinstate the student, or otherwise reverse, vacate, or modify the order of expulsion heard on appeal.
- z. Resolution to adopt the 2026-2027 Membership in the Ohio High School Athletic Association
- Whereas, the Hilliard City Schools of 2140 Atlas Street, Columbus, 43228, Franklin County, Ohio, has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and
- Whereas, the Board of Education ("Board") and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;
- Now therefore, be it resolved by the Board of Education/Governing Board that the district's middle and high schools do hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution, Bylaws and Business Rules of the OHSAA are hereby adopted by this Board as and for its own minimum student-athlete eligibility requirements. Notwithstanding the foregoing, the Board reserves the right to raise the student-athlete eligibility standards as it deems appropriate for the schools and students under its jurisdiction; and

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Be it further resolved that the schools under this Board’s jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, Interpretations and decisions of the OHSAA and to cooperate fully and timely with the Executive Director’s Office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board’s jurisdiction shall be the primary enforcers of the OHSAA Constitution, Bylaws, Sports Regulations, Business Rules and the interpretations and rulings rendered by the Executive Director’s Office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

ROLL CALL: Kelley Arnold Yea
 Sarah Byler Yea X Passed
 Kara Crowley Yea
 Tony Moog Yea _____ Failed
 Brian Perry Yea

3-26 Superintendent recommended, Mr. Perry moved and Ms. Arnold seconded that the Board of Education authorize the Superintendent to enter into memoranda of understanding with the Hilliard Education Association and/or the Ohio Association of Public School Employees and its Local 310 related to discrete personnel matters; amendment, interpretation, and clarification of the respective master agreements; and the resolution of grievances provided such are within the financial limitations as identified in the annual appropriations resolution as may be amended during each fiscal year and/or are consistent with Board policy. Additions to the respective master agreements or financial commitments in excess of budgetary line items must be voted upon by the Board prior to execution by the Superintendent.

The Board of Education committee appointment by the Board President per Policy BCE:

Committee	Recommended Frequency of Meeting	Appointment Clarification	Arnold	Byler	Crowley	Moog	Perry
Board*							
Policy	1st Friday of Feb, May, Sept, Nov at 830am	public meeting	X				Chair
Facilities	scheduled by chair	public meeting	Chair	X			
Negotiated							
Classified Labor Relations	As needed	n/a					X
Superintendent’s Advisory	At direction of Superintendent	n/a			X		
Insurance	As needed	n/a					X
Administrative							
Finance/Compensation	As needed	n/a				X	X
Communications	Quarterly	Appointed Board Member +1 additional rotating member		X	X		
Teaching and Learning Committee	At direction of Superintendent				X		
Wellness & Belonging	At direction of Superintendent			X		X	
Liaisons							
OSBA Legislative	As needed, including Capital Conference Delegate & Student	n/a	X				
Community Relations (Administrative / Liaisons)							
PTO / Booster Pres. Lunch	At direction of Superintendent	only 1 board member to attend at time				X	
ISPTO	Determined by group	Appointed Board Member +1 additional rotating member		X	X		
HEF	As determined by group	only 1 board member to attend at time		X			
Senior Citizens	As needed	only 1 board member to attend at time				X	
Local Govt Liaison	1st Friday at 8:30am bimonthly	Appointed Board Member +1 additional rotating member	X			X	

4-26 Ms. Arnold moved and Mr. Moog seconded that the Board of Education adjourn the Organizational Meeting.
 Time: 6:36 pm

ROLL CALL: Kelley Arnold Yea
 Sarah Byler Yea X Passed
 Kara Crowley Yea
 Tony Moog Yea _____ Failed
 Brian Perry Yea

Attest:

 Mr. Perry, President Pro Tem

 Mrs. Melissa Swearingen, Treasurer