

2025-26 Credit Flexibility Application COURSE PROFICIENCY

Updated: July 2025



Credit flexibility provides students within the Hilliard City School District with an alternative method for earning high school credit. Recognizing that some students have advanced skills and/or special interests in particular content areas, credit flexibility provides a venue for demonstrating learning and proficiency — thus allowing students to earn credit and/or move into more advanced coursework, bypassing previous “seat time” requirements.

Credit flexibility encourages student self-direction and motivates learners to develop new skills and fulfill their potential. It also recognizes that, while learning experiences must be high quality, not all learning happens inside the classroom or in formal education settings.

Please note that per the Credit Flexibility Course Proficiency Guidelines:

- ☐ Credit will be issued for an assessment score of 70% or higher.
- ☐ **A score below 70% will result in an “F” on the student’s official transcript.**

Guidelines for COURSE PROFICIENCY Credit Flexibility:

1. All courses listed in the Hilliard City Schools’ High School Program of Studies are eligible for the credit flexibility option.
2. The completed application for Course Proficiency Credit Flexibility must be submitted by the following deadline(s): **October 3** (for the December assessment); **March 6** (for the May/June assessment); **May 1** (for the August assessment).
3. The completed application should be submitted to the guidance office.
4. A letter will be mailed home confirming receipt of the application.

Building: ☐ Bradley ☐ Darby ☐ Davidson ☐ Online Academy ☐ Heritage ☐ Memorial ☐ Weaver

Student Name: _____ **ID#** _____ **Date:** _____

Guidance Counselor: _____ **Current Grade:** _____

Content Area in which Credit Flexibility is Requested:

- | | | |
|---|---|--|
| ☐ Art | ☐ Family & Consumer Sciences | ☐ Pre-Engineering |
| ☐ Business | ☐ Foreign Languages | ☐ Science* |
| ☐ Computer Sciences | ☐ Mathematics* | ☐ Social Studies* |
| ☐ English — Language Arts* | ☐ Performing Arts | ☐ Wellness (Physical Education is excluded)* |

- * Please note that in order to receive full credit for core subject areas, students participating in course proficiency credit flexibility will also be required to take an end-of-course assessment.
- * To earn full credit for **Physical Education**, students must meet the Ohio Department of Education’s Physical Education Learning Standards and complete a minimum of 120 contact hours. The standards can be reviewed at: <http://education.ohio.gov/Topics/Learning-in-Ohio/Physical-Education>. Students have two options to fulfill this requirement:
 1. they may enroll in the Online Physical Education course **and** apply their personal sport or activity experience toward the course objectives; **or**,
 2. they may request to present a proposal to the Educational Options Committee. Guidelines and the application for this option are available at: <https://www.hilliardschools.org/schools/creditflexibility/>

Course Title: _____ **Code #:** _____ **Credit Amount:** _____

Requested Assessment Period: ☐ December ☐ May/June ☐ August

Do you plan to participate in interscholastic athletics? ☐ Yes ☐ No

Briefly Describe Rationale for Requesting the Credit Flexibility Option:

Parent Signature: _____ **Date:** _____

☐ Check to confirm that you read and understand fully the Credit Flexibility Course Proficiency Guidelines

High School Use Only

Approved for Credit Flexibility Option: ☐ Yes ☐ No **Date Received:** _____