
Addendum No. 1

Project: Secured Entry Projects -Phase II, 2026

Client: Hilliard City Schools

Issued: 01.23.2026

This addendum amends the drawings and specifications and shall be accounted for in preparing your proposal. This addendum is a part of the Contract Documents and must be acknowledged for on the bid form.

ITEM 1 Pre-Bid Meeting: A Prebid meeting took place on January 21, 2026. The meeting sign-in sheet and the Pre-Construction Meeting Agenda are attached.

ITEM 2 PLAN SHEET CLARIFICATIONS:

Plan sheet coded notes CLARIFICATIONS, all building:

Demolition/Existing Coded notes that include “(TBD)” at the end refer to existing items that are to remain. Any work regarding these items would be performed by the Owner.

Coded Note 8 should read, “Existing mailbox cubby unit to remain.”

Coded Note 12: remove, “(REPLACED TBD)”

Sheet ALA1.3, Note C3 should read, “Existing can light fixture to remain”.

Finish Plans, all building, Coded Note 6 should read, “Owner may paint existing office walls not associated with the scope of this project.”

All electrical sheets reference the minor HVAC modifications of extending/modifying existing supply and return differs in area of alterations. This work can be self-performed by the prime contractor or a sub-contractor. Materials should match existing in materials and sizes.

Attachments:

1. Sign-in sheet.
2. Pre-Bid Meeting Agenda.

End of Addendum No. 1

PROJECT: SECURED ENTRY PROJECTS -PHASE II 2026
SAI #2560
OWNER:HILLIARD CITY SCHOOL DISTRICT

PRE-BID MEETING SIGN-IN SHEET
January 21, 2026, 10 am

[illegible]

Pre-Bid Meeting Agenda:

Secured Entry Projects, Phase II 2026

Hilliard City Schools

SAI-2560

1/21/2026

A. Introductions and Sign-In

1. Attendance sheet is attached.

B. Channel of Communications

1. All Questions should be submitted in writing as a prebid RFI.

Project Architect: Dave Jolliff, AIA

djolliff@schorrarchitects.com

Office: 614-798-2096

Cell: 614-460-1476

Construction Administrator: Rachel Eiferd

reiferd@schorrarchitects.com

Office: 614-956-7544

Cell: 614-407-4168

C. Project Overview / Description / Alternates

1. This project has an architect's estimated base bid of \$1,036,000.00 and consists of the following scope:
 - a. This project consists of alterations to seven (7) Hilliard school facilities to secure visitor entry at each building. Buildings in Phase II consist of: Alton Darby Elementary and Pre-school, Avery Elementary, Crossing Elementary, Darby Creek, Hoffman Trails Elementary, Horizon Elementary, and Norwich Elementary.
 - b. At Alton Darby Elementary, Crossing Elementary, Darby Creek Elementary, Hoffman Trails Elementary, Horizon Elementary, and Norwich Elementary the scope consists of modifications to existing vestibules for secure access to the offices in each building. The scope is nearly identical as these existing building are the same layout and configuration.
 - c. At Avery Elementary, the scope consists of door hardware and access controls work in the existing vestibule.
 - d. At Alton Darby Pre-School, the scope consists of modifications to the existing vestibule for secure access to the office.
 - e. Allowance #1: For access controls thru Silco
 - f. Allowance #2: For procurement of cores keyed thru Golden Bear.
 - g. The Owner has contracted through Schorr Architects, Inc. to provide special inspections. Contractor is responsible to coordinate schedule of special inspections per the schedule of special inspections for steel, etc.
 - h. Contractor is responsible to remove and dispose of any materials removed from the site at an off-site location.

- i. The Contractor is to verify all existing conditions, which may affect their bid. Information has been gathered with reasonable care but is of a diagrammatic nature and is not guaranteed for accuracy. The contractor shall verify all information given prior to bidding. The contractor shall make careful investigation to establish the exact location of items indicated on the drawings.
- j. Coordination of relocating existing furniture and equipment in areas of work should be coordinated with the Owner.

D. Other Work by Owner

- 1. The Owner will provide select finishes at certain buildings and locations, to be coordinated per building, including, but not limited to, office painting, office and vestibule floor finishes, and office furniture.

E. Schedule

- 1. Deadline for submitting bidding questions: noon, January 23, 2026.
- 2. Addendum #1 to be issued and will include this Agenda, Sign-in Sheet, any needed clarifications by 10:00AM January 26, 2026.
- 3. Bids Due: 10:00am, January 29, 2026.
- 4. Anticipated Board Meeting to Approve Contracts: February 9, 2026.
- 5. Contract Times:
 - i. Milestone Schedule:
 - ii. Notice to Proceed: February 23, 2026 (approximately)
 - iii. Construction to begin on site: June 1, 2026
 - iv. Substantial Completion: July 27, 2026
 - v. Final Completion: August 10, 2026
- 6. The milestone dates included within the schedule represent the Owner's anticipated and desired timeline for project completion.

F. Temporary Facilities / General Info

- 1. Site Logistics: Confine operations to construction areas. Owner shall partially occupy buildings and areas surrounding the project site. It is the intent to complete interior work over the summer break.
- 2. Parking: Contractor parking will be coordinated per site, after the bid. Parking may change once school is in session in the Fall.
- 3. Restroom Facilities: Provide temporary toilets.
- 4. Project Trailer: Not required, but may be provided at Contractor's Option. Contractor to pay for all utility connection and hookups. Trailer must be located within project site.
- 5. Work Restrictions: Use of tobacco products and other controlled substances within the existing building or on Project site is not permitted.
- 6. Cleaning: Maintain a clean site daily and provide final cleaning.
- 7. BCI and FBI background checks are required for all workers.
- 8. Project is tax exempt.
- 9. Prevailing wages do not apply to this project.

G. Site Visit

Site visits to the major work areas following the meeting are available upon request. Requests are to be submitted to Rachel Eiferd, Schorr Architects, Inc.

Questions

Questions are to be submitted to Dave Jolliff , Schorr Architects, Inc.

Nothing presented in this Pre-bid Meeting is intended to conflict with the Contract Documents. Where conflicts may occur, Contract Documents take precedence. Verbal interpretations of the Contract documents, and any statements made at the Pre-Bid meeting by the Architect, the Owner, or its representatives will not be binding.

Any and all changes to the Contract Documents will be made by written addendum.