

Hilliard City School District
BOARD OF EDUCATION REGULAR MEETING
August 13, 2018 – 6:30 pm
Memorial Middle School
John Marschhausen, Ph.D. – Superintendent

AGENDA with Late Breaking Action Items

A1 President calls meeting to order. Time: _____

A2 President calls on Treasurer to take the roll.

ROLL CALL: ABATE____, KECK____, LAMBERT____, LONG____, WHITING____.

A3 Pledge to flag

B. RECOGNITION / PROGRAM

B1 Auditor Mingo

C. ROUTINES

C1 Additions or deletions to agenda

- a. _____
- b. _____

C2 Superintendent recommends, _____ moves and _____ seconds that the Board of Education adopt the agenda.

ROLL CALL: ABATE____, KECK____, LAMBERT____, LONG____, WHITING____.

C3 Superintendent recommends, _____ moves and _____ seconds that the Board of Education approve the minutes from the following meeting:

- a. January 8, 2018 – regular meeting
- b. July 16, 2018 – regular session

ROLL CALL: ABATE____, KECK____, LAMBERT____, LONG____, WHITING____.

D. PUBLIC PARTICIPATION

The Board of Education of the Hilliard City School District encourages and appreciates citizen interest in meetings of the board. This place in the agenda is especially set aside to hear comments from visitors. Persons wishing to address the board should make written requests in advance of the meeting or complete the Visitor Form found where the agenda materials are located. When called, each speaker is asked to address the board at the microphone so that remarks may be clearly heard and recorded. The speaker should give his or her name and address and limit comments to three minutes.

Board members may ask questions of the speaker for information or clarification and may or may not make comments in response to a speaker’s remarks. It should be noted that this section of the agenda is to hear the views of citizens about their schools. No board member has the power or authority to act for the board; therefore, no response from an individual board member should be interpreted as an official action of the board. Portions of the board meeting are being audio taped.

E. CONSENT AGENDA

Superintendent recommends, _____ moves and _____ seconds that the Board of Education approve the consent agenda – Items E1 through E2. Action by the Board of Education in “Adoption of the Consent Agenda” means that all E items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1) Verification of education and experience, 2) Proof of proper certification, and 3) Positive results from a criminal records check.

E1 Approve the following Certificated Personnel actions:

a. Resignation - effective end of the day as noted:

Babcock, Melinda M, ELL Tchr, BRN, effective August 1, 2019
 Kelly, Emily N, Title Reading Tchr, BRT, effective August 1, 2019

ADD: Norris, Megan C, Title Reading Tchr, BCN, effective August 1, 2019
 Rolsten, Kole J, Intervention-Tutr 50%, HBR, effective August 1, 2019
 Sultemeier, Jessica K, Reading/Math Tutor, WMS, effective August 12, 2018
 Ulmer, Jacqueline G, Title Reading Tchr, HCR, effective August 1, 2019

b. Unpaid Leave of Absence:

ADD: 1. Bowen, Ann C, Spanish, HMS, an unpaid leave of absence for professional responsibilities effective the beginning of the day August 17, 2018, and ending the end of the day August 1, 2020.
 2. Matthews, Amy M, ELL Kdg Intervention, JWR, an unpaid leave of absence for family responsibilities effective the beginning of the day August 27, 2018, and ending the end of the day August 1, 2019.

c. Change in Employment for the 2018/2019 school year:

STAFF MEMBER	TITLE	PERCT	BLDG	DEG	STEP	SALARY	EFF DATE
Lattig, Nicole C							
FROM:	Art	50%	HST	B+	1	\$22,681.50	
TO:	Art	100%	HBR	B+	1	\$45,363.00	08/17/2018
Smith, Angela D							
FROM:	Occup Therapist	50%	COA	M	1	\$23,965.50	
TO:	Occup Therapist	100%	COA	M	1	\$47,931.00	08/17/2018

d. Change in Tutor Employment for the 2018/2019 school year:

STAFF MEMBER	TITLE	PERCT	BLDG	CLASS	STEP	RATE/HR	EFF DATE
Turney, Nathan D							
FROM:	EL Tutor	50%	HDB	III	1	\$27.98	
TO:	EL Tutor	100%	HDB	III	2	\$29.76	08/16/2018

e. Employments – One year limited contracts, for the 2018/2019 school year as indicated below:

STAFF MEMBER	TITLE	PERCT	BLDG	DEG	STEP	SALARY
Allen, Heather L	Art	50%	HST	B+	1	\$22,681.50
Babcock, Melinda M	EL Tchr	100%	BRN	M+	2	\$52,595.00
ADD: Folk, Emma C	Speech Pathologist	100%	HPS	M	1	\$47,931.00
Heinlen, Kyle X	Mathematics	100%	HBR	B+	1	\$45,363.00
Kelly, Emily N	Title Reading Tchr	100%	BRT	B+	2	\$47,246.00
ADD: Norris, Megan C	Title Reading Tchr	100%	BCN	B	1	\$42,795.00
Ulmer, Jacqueline G	Title Reading Tchr	100%	HCR	B	1	\$42,795.00

f. Employment Tutors – One year limited contracts, for the 2018/2019 school year:

The number of days and hours will be established within the approved budget and student needs.

STAFF MEMBER	TITLE	PERCT	BLDG	CLASS	STEP	RATE/HR
Bauer, Roseann	Interv Spec-Tutor	100%	NOR	III	1	\$28.54
Beachy, Megan D	Interv Spec-Tutor	100%	BRT	III	1	\$28.54
Beachy, Paige N	EL Tutor	100%	BRN	II	1	\$27.63
Bolton, Allyson M	Intervention-Tutr	100%	HMS	II	1	\$27.63
Esterhazy, Maria L	Intervention-Tutr	100%	HTH	II	1	\$27.63

Fleshman, Shelby A	Intervention-Tutr	100%	HBR	III	1	\$28.54
Hatch, Bethany J	Intervention-Tutr	100%	HST	III	1	\$28.54
Heifner, Hannah C	EL Tutor	100%	BRT	II	1	\$27.63
Ison, Tyler A	Intervention-Tutr	100%	HBR	II	1	\$27.63
Longauer, Emma A	Intervention-Tutr	100%	HDV	III	1	\$28.54
McKenzie, Matthew M	Intervention-Tutr	100%	WMS	II	1	\$27.63
Misiolek, Nicole L	Reading/Math Tutor	100%	WMS	III	1	\$28.54
Rolsten, Kole J	Intervention-Tutr	50%	HBR	II	1	\$27.63
Shook, Amy L	EL Tutor	100%	WMS	II	3	\$29.76
Stepp, Logan M	Intervention-Tutr	100%	HMS	II	1	\$27.63
Sweder, Nicole L	Intervention-Tutr	100%	HDB	III	1	\$28.54
Wright, Darin A	Intervention-Tutr	100%	HST	III	1	\$28.54

g. Employment - Supplemental Salaries - effective for the 2018/2019 school year:

All are 100% level unless otherwise indicated.

STAFF MEMBER	ASSIGNMENT	BLDG	PERCT	STEP	SALARY
Wilcox, Anne G	Volleyball-Head 7/8 Flex Girls	HMS	5.50%	9	\$3,259.00
Hanson, Brooke N	Cheerleading-8 Football	MMS	5.50%	6	\$2,885.00
Sweeney, Saundra L	Tennis-Head 7/8 Girls	WMS	5.50%	18	\$3,682.00
Gmerek, Brad M	Intramurals 9-12-Director	HBR	7.00%	14	\$4,499.00
Heinlen, Kyle X	Soccer-Asst. Varsity Boys	HBR	7.00%	1	\$2,996.00
Endicott, Jessica R	Cheerleading-Fr. Football	HDV	5.50%	2	\$2,452.00
Fletcher, Logan W	Drama-Asst. Director	HDV	5.00%	1	\$2,140.00

h. Decline employment - Pupil Activity Programs - effective for the 2018/2019 school year:

All are 100% level unless otherwise indicated.

STAFF MEMBER	ASSIGNMENT	BLDG	PERCT	STEP	SALARY
Davis, Olivia N	Volleyball-Asst. Varsity Girls	HBR	7.00%	1	\$2,996.00
Mantell, Andrew T	Cross Country-Asst. Varsity Boys	HBR	6.50%	2	\$2,898.00
Hogan, Shane M	Football-Asst. Freshman	HDV	6.00%	12	\$3,857.00

i. Employment – Pupil Activity Programs - effective for the 2018/2019 school year:

All are 100% level unless otherwise indicated.

STAFF MEMBER	ASSIGNMENT	BLDG	PERCT	STEP	SALARY
Kraynak, Angela N	Tennis-Head 7/8 Girls	HMS	5.50%	1	\$2,354.00
Kisor, Anthony J	Soccer-Head Middle Boys	MMS	6.00%	1	\$2,568.00
Parsley, Amber N	Gymnastics-Asst. 7/8	MMS	5.50%	2	\$2,452.00
Rings, Sydney L	Cheerleading-7 Football	MMS	5.50%	2	\$2,452.00
Chowning, Amanda M	Music-Instrumental-Asst (70%)	HDB	10.00%	5	\$3,525.20
Ryan, Thomas J	Football-Asst. Varsity (50%)	HDB	8.00%	4	\$1,934.00
Moore, Rachel S	Drama-Asst. Director	HBR	5.00%	1	\$2,140.00
Kline, Christopher A	Wrestling-Head Varsity	HDV	15.00%	1	\$6,420.00
Robertson, Kody M	Soccer-Asst. Varsity Girls	HDV	7.00%	1	\$2,996.00

j. Employment – Contractual Activity Stipends – effective for the 2017/2018 school year:

All are 100% level unless otherwise indicated.

STAFF MEMBER	RESPONSIBILITY AREA	BLDG	PERCT	AMOUNT
Kline, Christopher A	Weight Room/Summer II	HDV	100%	\$1,000.00

k. Decline Employment – Stipends-Non Contractual – effective for the 2017/2018 school year:

All are 100% unless otherwise indicated.

STAFF MEMBER	RESPONSIBILITY AREA	BLDG	AMOUNT
Helmlinger, Andrew D	High School Math iBook Revisions	COA	\$1,600.00

- I. Employment – Stipends-Non Contractual – effective for the 2017/2018 school year:
All may or may not be paid with Grant monies.

STAFF MEMBER	RESPONSIBILITY AREA	BLDG	AMOUNT
Gouldin, Katlin E	EL Newcomer Curriculum Development	COA	\$800.00
Kembitzky, Kimberle A	High School Math iBook Revisions	COA	\$1,600.00

E2 Approve the following Classified Personnel actions:

a. Retirement:

1. Fish, Diane L, Intervention Assistant, HPS, effective July 31, 2018. Mrs. Fish has been with Hilliard City Schools since November 1990.

b. Resignation – effective end of the day as noted:

- Erb, Thomas B, Bus Driver, TRN, effective July 16, 2018
- Huck, Erin M, Bus Driver, COA, effective July 18, 2018
- Korbini, Lori R, Intervention Assistant, AVY, effective August 17, 2018
- Marable, Frances R, Bus Driver, TRN, effective July 19, 2018

c. Change to Unpaid Leave of Absence:

1. Bergin, Trena L, Secretary III, HTH, an unpaid leave of absence for personal illness effective the beginning of the day October 5, 2017, and ending the end of the day ~~August 1, 2018~~ October 31, 2018.

d. Change in Employment for the 2018/2019 school year:

STAFF MEMBER	TITLE	BLDG	HRS	DAYS	STEP	RATE/HR	EFF DATE
Dicke, Derek J							
FROM:	Educational Assistant	HBR	6	187	3	\$20.19	
TO:	Intervention Assistant	HBR	7	187	10*	\$20.89	08/20/2018
Moore, Cathy M							
FROM:	Secretary	AVY	8	208	20	\$25.01	
TO:	Secretary	HDV	8	223	27*	\$25.51	07/30/2018

*Per OAPSE contract effective July 1, 2018

e. Employments:

	STAFF MEMBER	TITLE	BLDG	HRS	DAYS	STEP	RATE/HR	EFF DATE
ADD:	<i>Curran, Matthew S</i>	<i>Custodian</i>	<i>UNA</i>	<i>8</i>	<i>255</i>	<i>1</i>	<i>\$17.50</i>	<i>08/20/2018</i>
	Deoring, Mary J	Custodian	UNA	8	255	1	\$17.50	08/06/2018
	Geist, Andrea J	Educational Asst/Hall Monitor MS	MMS	5	187	1	\$16.50	08/20/2018
	LeFevre, Tyler S	Mechanic	TRN	8	260	1	\$22.24	07/30/2018
	Perry, David	Custodian	UNA	8	255	1	\$17.50	07/30/2018
	Pierson, James E	Custodian	UNA	8	255	1	\$17.50	08/20/2018
DELETE:	Snead Jr, Frank R	Custodian	UNA	8	255	1	\$17.50	08/14/2018

f. Employment - Classified Substitutes - effective 2018/2019 school year:

- Bus Driver: Evans, Allen T
- Garner, Richard H

ROLL CALL: ABATE _____, KECK _____, LAMBERT _____, LONG _____, WHITING _____.

F. ACTION AGENDA

F1 Superintendent recommends, _____ moves and _____ seconds that the Board of Education adopt the following resolution:

WHEREAS, the Hilliard City Schools Board of Education wishes to authorize the Director of Business to advertise, receive bids, and purchase thirteen (13) 78-passenger conventional school bus chassis and bodies and two (2) 65-passenger conventional handicap school bus chassis and bodies.

THEREFORE, BE IT RESOLVED the Hilliard City Schools Board of Education wishes to participate and authorize the META Solutions (META) to advertise and receive bids on said Board’s behalf as per the specifications submitted for the cooperative purchase of thirteen (13) 78-passenger conventional school bus chassis and bodies two (2) 65-passenger conventional handicap school bus chassis and bodies.

ROLL CALL: ABATE____, KECK____, LAMBERT____, LONG____, WHITING____.

F2 The superintendent recommends, _____ moves and _____seconds that the Board of Education affirm and endorse the Letter Regarding School Safety to be sent to state and federal officials representing the Hilliard City School District.

ROLL CALL: ABATE____, KECK____, LAMBERT____, LONG____, WHITING____.

F3 Superintendent recommends, _____ moves and _____ seconds that the Board of Education approve the 2018-2019 bus routes as presented.

ROLL CALL: ABATE____, KECK____, LAMBERT____, LONG____, WHITING____.

F4 Superintendent recommends, _____ moves and _____ seconds that the Board of Education authorizes the amendment of the Hilliard City School District Section 403(b) Plan (the "Plan"), by adopting the following resolution:

RESOLVED: That the Plan be amended and restated in the form attached hereto, which amendment and restatement are hereby adopted and approved;

RESOLVED FURTHER: That the Treasurer/CFO of the District be, and hereby is, authorized and directed to execute said amendment and restatement on behalf of the District;

RESOLVED FURTHER: That the Treasurer/CFO of the District be, and hereby is, authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to effect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports documents or other information as may be required under applicable law.

ROLL CALL: ABATE____, KECK____, LAMBERT____, LONG____, WHITING____.

F5 Superintendent recommends, _____ moves and _____ seconds that the Board of Education approve the following 2018 Summer Graduates:

- Hilliard Davidson High School
- Monika Rose Goralczyk
- Isaiah Michael Cremeens
- Leah Renee Belgar

ROLL CALL: ABATE____, KECK____, LAMBERT____, LONG____, WHITING____.

G. REPORTS / INFORMATION / EXHIBIT ITEM

- G1 Superintendent’s Report
 - a. Station Sixth Grade and Innovation Campus Update
 - b. Board of Education Retreat Options

- c. Earned Income Tax Focus Groups
- d. Work Session Plans for August

H. EXECUTIVE SESSION / ADJOURNMENT

H1 _____ moves and _____ seconded that the Board of Education meeting is hereby adjourned.
Time: _____

ROLL CALL: ABATE____, KECK____, LAMBERT____, LONG____, WHITING____.