

**Hilliard City School District  
BOARD OF EDUCATION MEETING  
July 6, 2023  
Administration Building  
David Stewart – Superintendent**

**Agenda with Late Breaking Action Items**

A1 President calls meeting to order. Time: \_\_\_\_\_

A2 President calls on Treasurer to take the roll.

*ROLL CALL: CROWLEY\_\_\_\_, LONG\_\_\_\_, MURDOCH\_\_\_\_, PERRY\_\_\_\_, VORST\_\_\_\_.*

A3 Pledge to flag

**B. PROGRAMS/PRESENTATIONS**

B1 No Presentations this evening

**C. ROUTINES**

C1 Additions or deletions to the agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_

C2 Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education adopt the agenda.

*ROLL CALL: CROWLEY\_\_\_\_, LONG\_\_\_\_, MURDOCH\_\_\_\_, PERRY\_\_\_\_, VORST\_\_\_\_.*

C3 Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approve the minutes from the following meeting:

- a. June 12, 2023, Regular Meeting
- b. June 12, 2023, Meeting Notes

*ROLL CALL: CROWLEY\_\_\_\_, LONG\_\_\_\_, MURDOCH\_\_\_\_, PERRY\_\_\_\_, VORST\_\_\_\_.*

**D. PUBLIC PARTICIPATION**

The Board of Education appreciates citizen interest in meetings of the Board. This place on the agenda is set aside to hear comments from visitors. When called, please go to the microphone so that remarks may be clearly heard and recorded. You must give your name and limit comments to three minutes. Comments must be respectful and professional in nature. Board members may or may not ask questions or make comments. No board member has the power or authority to act for the Board; therefore, no response from an individual board member should be interpreted as an official action of the Board. Portions of this meeting are being recorded.

**E. CONSENT AGENDA**

Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approve the consent agenda – Items E1 through E3. Action by the Board of Education in “Adoption of the Consent Agenda” means that all E items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1) Verification of education and experience, 2) Proof of proper certification, and 3) Positive results from a criminal records check.

**ADD E1** Approve the following Certified Personnel actions: See Attached Document.

**ADD E2** Approve the following Classified Personnel actions: See Attached Document.

**E3 Approve the following student trip requests:**

- a. Davidson Football, Ohio University – July 23, 2023
- b. Davidson Girls Cross Country, Louisville, KY – September 15, 2023
- c. Davidson Girls Cross Country, Terre Haute, IN – November 11, 2023
- d. Davidson Choirs, Italy – June 3, 2024

*ROLL CALL: CROWLEY\_\_\_\_, LONG\_\_\_\_, MURDOCH\_\_\_\_, PERRY\_\_\_\_, VORST\_\_\_\_.*

**F. ACTION AGENDA**

F1 Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education authorizes the issuance of an Athletic Training Services agreement with OhioHealth Corporation for a period of five (5) years, at a cost of \$60,000 per year.

*ROLL CALL: CROWLEY\_\_\_\_, LONG\_\_\_\_, MURDOCH\_\_\_\_, PERRY\_\_\_\_, VORST\_\_\_\_.*

F2 Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approve the following resolution:

BE IT RESOLVED by the Board of Education of the Hilliard City School District, Franklin County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2023 the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows

Fund		Appropriation
499 - MISC STATE GRANT	-	167,500
599 - MISC FEDERAL GRANT	-	334,000

*ROLL CALL: CROWLEY\_\_\_\_, LONG\_\_\_\_, MURDOCH\_\_\_\_, PERRY\_\_\_\_, VORST\_\_\_\_.*

**G. REPORTS / INFORMATION / EXHIBIT ITEM**

G1 Policies submitted for a second reading

- a) JED – Student Absences and Excuses
- b) JHCCB – Tuberculosis Control Policy

G2 Committee Reports

**H. EXECUTIVE SESSION/ADJOURNMENT**

H1 \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education caucus to executive session to consider the appointment, employment, discipline, promotion, demotion, or compensation of a public employee or official.

Time: \_\_\_\_\_

*ROLL CALL: CROWLEY\_\_\_\_, LONG\_\_\_\_, MURDOCH\_\_\_\_, PERRY\_\_\_\_, VORST\_\_\_\_.*

Let the record reflect that the Board returned from executive session at \_\_\_\_\_ pm.

H2 \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education meeting is hereby adjourned.

Time: \_\_\_\_\_

*ROLL CALL: CROWLEY\_\_\_\_, LONG\_\_\_\_, MURDOCH\_\_\_\_, PERRY\_\_\_\_, VORST\_\_\_\_.*

# Board Agenda - Personnel Action Items: 07/06/2023

\* - Denotes Late Breaking Agenda Item

## E1 Approve the following Certificated Personnel actions:

Retirement:									
STAFF MEMBER	TITLE		BLDG	EFF DATE	ADDITIONAL NOTES				
OSBUN, DEBORAH A	FAMILY PREVENTION/INTERVENTION		HPS	06/30/2023	DEBORAH OSBUN has been with Hilliard City Schools since 08/27/1998.				
Resignation - effective end of the day as noted:									
STAFF MEMBER	TITLE				PERCT	BLDG	EFF DATE		
ELLIOTT, CATHERINE E	READING/MATH TEACHER				100%	RGW	08/16/2023		
FERRALL, SARAH E	2ND GRADE				100%	JWR	06/13/2023		
GEISER, AMBER C	EL TUTOR				100%	HDB	08/01/2024		
HAMMERSMITH, HOLLY M	2ND GRADE				100%	BRT	08/01/2023		
HENDERSON, JANELLE R	EL TEACHER				100%	HUB	08/01/2024		
HUNT, KEVIN T	TEACHER LEADER ELECTIVES				100%	COA	07/23/2023		
REED, MALLORY S	ENGLISH				100%	HDB	08/01/2024		
RYAN, ALLISON A	1ST GRADE				100%	JWR	08/01/2023		
WILLIAMS, JEFFREY A	SCHOOL COUNSELOR ELEMENTARY				100%	JWR	08/13/2023		
Unpaid Leave of Absence:									
STAFF MEMBER	TITLE	BLDG	ADDITIONAL NOTES						
FERRALL, SARAH E	2ND GRADE	JWR	UNPAID LEAVE OF ABSENCE FOR PERSONAL ILLNESS EFF MOD 3/16/2023 AND ENDING EFF EOD 6/12/2023.						
Change in Employment for the 2023-2024 school year:									
STAFF MEMBER	TITLE	ADDITIONAL NOTES							
KESEL, MIKAYLA L	LANGUAGE ARTS	RESCIND SIGN/RESIGN TEACHING POSITION (ENGLISH AT HDB) FROM 6/12/2023 BOARD AGENDA; ACCEPTED LANGUAGE ARTS TEACHING POSITION AT HMS (NOT SIGN/RESIGN).							
NOSS, MELODY J	TITLE READING TEACHER	FROM: 50%, JWR, B DEGREE, STEP 3, \$25,122.50 (2022-2023) TO: 100%, JWR, B DEGREE, STEP 4, \$53,376.00, EFF 8/17/2023 (2023-2024)							
Change in Tutor Employment for the 2023-2024 school year:									
STAFF MEMBER	TITLE	ADDITIONAL NOTES							
MORAN, VICTORIA E	EL TUTOR	RESCIND SIGN/RESIGN TUTOR POSITION FROM 6/12/2023 BOARD AGENDA; ACCEPTED 2ND GRADE TEACHING POSITION FOR 2023-2024 SCHOOL YEAR.							
Employments - Limited contracts for the 2023-2024 school year as indicated below:									
STAFF MEMBER	TITLE			PERCT	BLDG	DEG	STEP	CONTRACT LENGTH	SALARY
ALRJUB, MEJED	SCHOOL COUNSELOR ELEMENTARY			100%	JWR	M	1	1 YR	\$52,918.00
ANDERSON, LARKIN M	INTERVENTION SPECIALIST SLSP			100%	RGW	M+	3	1 YR	\$59,292.00
DAVIS, MACKENZIE D	ART			100%	RGW	B	1	1 YR	\$47,248.00
<i>*ENDICOTT, ALLISON A</i>	<i>5TH GRADE</i>			<i>100%</i>	<i>BCN</i>	<i>B+</i>	<i>1</i>	<i>1 YR</i>	<i>\$50,083.00</i>
FORGY, JONATHAN	INTERVENTION SPECIALIST SBP			100%	WMS	M+	6	1 YR	\$68,321.00
GARVEY, ALEXIS L	LANGUAGE ARTS			100%	WMS	B+	1	1 YR	\$50,083.00
GECKLER, JORDAN R	LANGUAGE ARTS			100%	MMS	B	2	1 YR	\$49,209.00

## Board Agenda - Personnel Action Items: 07/06/2023

\* - Denotes Late Breaking Agenda Item

STAFF MEMBER	TITLE	PERCT	BLDG	DEG	STEP	CONTRACT LENGTH	SALARY
HENDERSON, JANELLE R	EL TEACHER	100%	HUB	M+	3	1 YR	\$60,477.00
JOHNSON, MAGGIE M	2ND GRADE	100%	JWR	B	1	1 YR	\$47,248.00
MATOUSEK, EMMA L	4TH GRADE	100%	BCN	B	1	1 YR	\$47,248.00
MCBEE, LYNDSLEY M	2ND GRADE	100%	ADE	B	1	1 YR	\$47,248.00
MORAN, VICTORIA E	2ND GRADE	100%	HCR	B+	2	1 YR	\$52,162.00
O'CONNELL, HANNAH M	2ND GRADE	100%	JWR	B	1	1 YR	\$47,248.00
REED, MALLORY S	ENGLISH	100%	HDB	M	1	1 YR	\$52,918.00
RODRIGUEZ, HAILEY M	4TH GRADE	100%	HCR	B	1	1 YR	\$47,248.00
SALEH, JOANN A	MATHEMATICS	100%	HMS/ WMS	B+	1	1 YR	\$50,083.00
TAYLOR, MICHAEL A	ENGLISH	100%	HDV	B+	1	1 YR	\$50,083.00
Employment Tutors - One year limited contracts for the 2023-2024 school year:							
STAFF MEMBER	TITLE		PERCT	BLDG	CLASS	STEP	RATE/ HR
GEISER, AMBER C	EL TUTOR		100%	HDB	II	1	\$30.51
Employments - Administrative contracts for the 2023-2024 school year as indicated below:							
STAFF MEMBER	TITLE	BLDG	EFF DATE	CONTRACT LENGTH			
BARBON, ERIK F	EL COORDINATOR	COA	07/27/2023	3 YEARS			
HUNT, KEVIN T	ASSISTANT PRINCIPAL	WMS	07/24/2023	3 YEARS			
<b>*KELLY, JANE A</b>	<b>PAYROLL SUPERVISOR</b>	<b>COA</b>	<b>08/01/2023</b>	<b>3 YEARS</b>			
RAGLAND, WILLIAM K	PRINCIPAL	HDV	07/24/2023	3 YEARS			
Employment - Supplemental Salaries - effective for the 2023-2024 school year:							
STAFF MEMBER	ASSIGNMENT	PERCENT ALLOCATED		BLDG	PERCT	STEP	SALARY
FORGY, JONATHAN	WRESTLING-HEAD VARSITY	100.00%		HDV	15.00%	11	\$10,644.00
Employment - Pupil Activity Programs - effective for the 2023-2024 school year:							
STAFF MEMBER	ASSIGNMENT	PERCENT ALLOCATED		BLDG	PERCT	STEP	SALARY
GRINCH, SEAN M	FOOTBALL-ASSISTANT VARSITY	50.00%		HDB	8.00%	11	\$2,838.50
PETTIT, CRAIG T	FOOTBALL-ASSISTANT FRESHMAN	100.00%		HDV	6.00%	1	\$2,835.00
Employment - Contractual Activity Stipends - effective for the 2022-2023 school year:							
STAFF MEMBER	RESPONSIBILITY AREA				BLDG	PERCT	AMOUNT
MOTTLOW, REBECCA A	CURRICULUM WRITING K-5				COA	50%	\$875.00
Employment - Stipends-Non Contractual - effective for the 2022-2023 school year:							
STAFF MEMBER	RESPONSIBILITY AREA					BLDG	AMOUNT
NICKLAS, DIANA S	HONORS BAND					HST	\$519.00
WAY, EMILY R	SPRING ORCHESTRA CONCERT					HST	\$519.00
RICE, ANDREW J	HONORS BAND					HBR	\$43.25
SMITH, MATTHEW P	HONORS BAND					HBR	\$43.25

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Decline Extended Duty and Decline Responsibility Increment - contracts effective for the 2023-2024 school year:						
DEG	STEP	STAFF MEMBER	ASSIGNMENT	PERCT	BLDG	EXT DAYS
M+	17	HUMM, DANA R	INTERVENTION TEACHER	100%	BCN	5
M	15	HUNT, KEVIN T	TEACHER LEADER ELECTIVES	100%	COA	10
Extended Duty and Responsibility Increment: Approve contracts for certificated staff effective for the 2023-2024 school year as shown below. Salary determined by established placement on the approved salary schedule. Next year's degree and step are reflected below:						
DEG	STEP	STAFF MEMBER	ASSIGNMENT	PERCT	BLDG	EXT DAYS
M+	22	CALLIF, LISA K	INTERVENTION TEACHER	100%	BCN	5
<b>*M</b>	<b>9</b>	<b>GOULDIN, KATLIN E</b>	<b>TEACHER LEADER ELECTIVES</b>	<b>100%</b>	<b>COA</b>	<b>10</b>
<b>*M+</b>	<b>7</b>	<b>LEONARD, BRENDAN P</b>	<b>TEACHER LEADER GRADUATE SUCCESS</b>	<b>100%</b>	<b>COA</b>	<b>10</b>

### E2 Approve the following Classified Personnel actions:

Resignation - effective end of the day as noted:							
STAFF MEMBER	TITLE				PERCT	BLDG	EFF DATE
<i>*KELLY, JANE A</i>	<i>ACCOUNT CLERK</i>				<i>100%</i>	<i>COA</i>	<i>07/31/2023</i>
PERRY, DAVID	CUSTODIAN				100%	NOR	06/23/2023
SPANO, ANNE E	BENEFITS COORDINATOR				100%	COA	07/07/2023
TYNDALL, RIKKI	CUSTODIAN				100%	COA	07/07/2023
Change in Employment for the 2023-2024 school year:							
STAFF MEMBER	TITLE	ADDITIONAL NOTES					
<i>*DUNLAVY, THERESA M</i>	<i>SECRETARY</i>	<i>FROM: TRN, 8 HRS/DAY, 213 DAYS, STEP 12, \$24.61 PER HR (2022-2023)</i> <i>TO: TRN, 8 HRS/DAY, 255 DAYS, STEP 13, \$25.46 PER HR, EFF 7/1/2023 (2023-2024)</i>					
SHERBURN, APRIL L	BUS DISPATCHER	FROM: BUS DRIVER, TRN, 5 HRS/DAY, 185 DAYS, STEP 4, \$24.50 PER HR (2022-2023) TO: BUS DISPATCHER, TRN, 8 HRS/DAY, 201 DAYS, STEP 5, \$24.79 PER HR, EFF 8/1/2023 (2023-2024)					
Employments:							
STAFF MEMBER	TITLE	BLDG	STEP	RATE	HRS/DAYS	EFF DATE	
BIDDLE, JENNIFER J	INTERVENTION ASSISTANT	HPS	1	\$18.22	7 / 154	08/18/2023	
BOSTICK, ALISHA R	INTERVENTION ASSISTANT SLSP	SDE	1	\$18.22	7 / 187	08/18/2023	
CLIPSON, SARA J	INTERVENTION ASSISTANT	HPS	1	\$18.22	7 / 154	08/18/2023	
DAAOU, AMINA	INTERVENTION ASSISTANT SLSP	JWR	3	\$19.32	7 / 187	08/18/2023	
DEAR, KIMBERLY A	INTERVENTION ASSISTANT SLSP	BCN	1	\$18.22	7 / 187	08/18/2023	
LYBARGER, ERIN E	INTERVENTION ASSISTANT	HPS	1	\$18.22	7 / 154	08/18/2023	
MUNCY, SHERRY L	INTERVENTION ASSISTANT SLSP	BCN	1	\$18.22	7 / 187	08/18/2023	
STULZ DEYOUNG, PHOEBE L	INTERVENTION ASSISTANT SLSP	ADE	2	\$18.77	7 / 187	08/18/2023	
THOMAS, KELLEE B	INTERVENTION ASSISTANT SLSP	SDE	1	\$18.22	7 / 187	08/18/2023	