

**Hilliard City School District
BOARD OF EDUCATION MEETING
February 8, 2021 – 6:30 PM
Virtual On-line
John Marschhausen, Ph.D. – Superintendent**

Agenda

A1 President calls meeting to order. Time: _____

A2 President calls on Treasurer to take the roll.

ROLL CALL: ABATE _____, LAMBERT _____, LONG _____, PERRY _____, WHITING _____.

A3 Pledge to flag

B. PROGRAMS/PRESENTATIONS

B1 Return to School Plan – Dr. Marschhausen

C. ROUTINES

C1 Additions or deletions to agenda

- a. _____
b. _____

C2 Superintendent recommends, _____ moves and _____ seconds that the Board of Education adopt the agenda.

ROLL CALL: ABATE _____, LAMBERT _____, LONG _____, PERRY _____, WHITING _____.

C3 Superintendent recommends, _____ moves and _____ seconds that the Board of Education approve the January 2021 Treasurer's Report.

ROLL CALL: ABATE _____, LAMBERT _____, LONG _____, PERRY _____, WHITING _____.

C4 Superintendent recommends, _____ moves and _____ seconds that the Board of Education approve the minutes from the following meeting:

- a. January 11, 2021 – Organizational meeting
b. January 11, 2021 – Organizational notes
c. January 11, 2021 – Regular meeting
d. January 11, 2021 - Regular notes
e. January 25, 2021 – Work session meeting
f. January 25, 2021 – Work session notes

ROLL CALL: ABATE _____, LAMBERT _____, LONG _____, PERRY _____, WHITING _____.

D. PUBLIC PARTICIPATION

The Board of Education of the Hilliard City School District encourages and appreciates citizen interest in meetings of the board. This place on the agenda is especially set aside to hear comments from visitors. Persons wishing to address the board should make written requests in advance of the meeting or complete the Visitor Form found where the agenda materials are located. When called, each speaker is asked to address the board at the microphone so that remarks may be clearly heard and recorded. The speaker should give his or her name and address and limit comments to three minutes.

Board members may ask questions of the speaker for information or clarification and may or may not make comments in response to a speaker’s remarks. It should be noted that this section of the agenda is to hear the views of citizens about their schools. No board member has the power or authority to act for the board; therefore, no response from an individual board member should be interpreted as an official action of the board. Portions of the board meeting are being audiotaped.

E. CONSENT AGENDA

Superintendent recommends, _____ moves and _____ seconds that the Board of Education approve the consent agenda – Items E1 through E2. Action by the Board of Education in “Adoption of the Consent Agenda” means that all E items are adopted by one single motion unless a member of the board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1) Verification of education and experience, 2) Proof of proper certification, and 3) Positive results from a criminal records check.

- E1 Approve the following Certified Personnel actions: See Attached Document
- E2 Approve the following Classified Personnel actions: See Attached Document

ROLL CALL: ABATE____, LAMBERT _____, LONG _____, PERRY _____, WHITING _____.

F. ACTION AGENDA

F1 Superintendent recommends, _____ moves, and _____ seconds that the Board of Education adopt the following policies:

- a) BDC – Executive Sessions
- b) DH – Bonded Employees and Officers
- c) DM – Cash in School Buildings
- d) GBRA-Family and Medical Leave Act Expansion (rescind policy)
- e) GBRA-A-Family and Medical Leave Act Expansion (rescind policy)
- f) GBRAA-Emergency Paid Sick Leave (rescind policy)
- g) GBRAA-R-Emergency Paid Sick Leave (rescind policy)

ROLL CALL: ABATE____, LAMBERT _____, LONG _____, PERRY _____, WHITING _____.

F2 Superintendent recommends, _____ moves, and _____ seconds that the Board of Education approve the following resolution:

AMENDED

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

**(CITY, VILLAGE OF LOCAL BOARD OF EDUCATION)
OHIO REVISED CODE, SECTIONS 5705.34, 5705.35**

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1, 2020; and

WHEREAS, The Budget Commission of Franklin County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the Hilliard City School District, Franklin County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted: and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation for tax year 2020 (collection year 2021) as follows:
 SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY THE BUDGET COMMISSION, AND COUNTY AUDITOR'S ESTIMATED TAX RATES

Fund	County Auditor's		Estimate of Full Tax	
	Amount to be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	Rate to be Levied Inside 10 Mill Limit	Rate to be Levied Outside 10 Mill Limit
General Fund	\$136,228,529.84	\$15,290,758.48	4.45	80.50
Bond Retirement	16,938,935.72			4.95
Permanent Improvement	5,211,911.16			2.00
Classroom Facilities				
TOTAL	\$158,379,376.72	\$15,290,758.48	4.45	87.45

and be it further

RESOLVED, That the Treasurer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

ROLL CALL: ABATE____, LAMBERT____, LONG____, PERRY____, WHITING____.

F3 Superintendent recommends, _____ moves, and _____ seconds that the Board of Education approve the following resolution:

Because of the unprecedented situation surrounding the COVID-19 situation, various Administrative staff were needed on the job and were not able to take vacations in 2020. This effectively precludes these Administrators from using the earned and accrued vacation days last year, and it is recommended that the Board adopt the following resolution with respect to these staff members:

1. Any such Administrator with an earned and accrued vacation balance as of February 1, 2021, in excess of twenty (20) days may opt to cash in, at his/her then current rate of pay, up to but not to exceed ten (10) vacation days.
2. In all cases, the Administrator wishing to cash in vacation days shall make that fact known via email (or other writing) to the District Treasurer not later than March 1, 2021. The Treasurer and Superintendent have final authority to approve or disapprove any Administrator's request.
3. This resolution is valid only through March 1, 2021 and is not precedent setting. This resolution does not supersede any other resolution, policy or individual contract already in existence.

ROLL CALL: ABATE____, LAMBERT____, LONG____, , PERRY____, WHITING____.

G. REPORTS / INFORMATION / EXHIBIT ITEM

G1 Committee Reports

G2 Enrollment

G3 Superintendent’s Update

- a. Assistant Superintendent Search Update
- b. Scheduling and Staffing Update
- c. Thank you and appreciation for vaccine clinic
- d. Other items as deemed necessary

H. EXECUTIVE SESSION / ADJOURNMENT

H1 _____ moves and _____ seconds that the Board of Education meeting is hereby adjourned.

Time: _____

ROLL CALL: ABATE____, LAMBERT _____, LONG _____, PERRY _____, WHITING _____.

Board Agenda - Personnel Action Items: 02/08/2021

* - Denotes Late Breaking Agenda Item

E1 Approve the following Certificated Personnel actions:

Retirement:							
STAFF MEMBER	TITLE	BLDG	EFF DATE				
MERE, CATHY L	ELEMENTARY LITERACY INSTRUCTION LEADER	COA	03/12/2021	CATHY MERE has been with Hilliard City Schools since 08/31/2001.			
PALLOS, JOANNA S	OCCUPATIONAL THERAPIST	COA	08/09/2021	JOANNA PALLOS has been with Hilliard City Schools since 08/27/1998.			
Unpaid Leave of Absence:							
STAFF MEMBER	TITLE	BLDG	ADDITIONAL NOTES				
DANKO, MAURA E	MATHEMATICS	HMS/HDB	UNPAID LEAVE OF ABSENCE FOR FAMILY RESPONSIBILITIES EFF BOD 2/17/2021 AND ENDING EFF EOD 4/4/2021.				
EVANS, ALICIA A	ART	AVY	UNPAID LEAVE OF ABSENCE FOR FAMILY RESPONSIBILITIES EFF BOD 3/1/2021 AND ENDING EFF EOD 4/30/2021.				
LOWER, BRIDGET F	NURSE	ADE	UNPAID LEAVE OF ABSENCE FOR FAMILY RESPONSIBILITIES EFF BOD 3/12/2021 AND ENDING EFF EOD 4/8/2021.				
PRICHARD, KELSEY P	OA-HS ENGLISH	ILC	UNPAID LEAVE OF ABSENCE FOR FAMILY RESPONSIBILITIES EFF BOD 3/8/2021 AND ENDING EFF EOD 4/4/2021.				
Change in Employment for the 2020-2021 school year:							
STAFF MEMBER	TITLE	ADDITIONAL NOTES					
HARTMANN, STEPHANIE B	PSYCHOLOGIST	FROM: 50%, BCN, M+ DEGREE, STEP 8, \$34,918.00 TO: 90%, BCN, M+ DEGREE, STEP 8, \$62,852.40, EFF 2/8/2021 TO: 50%, BCN, M+ DEGREE, STEP 8, \$34,918.00, EFF 4/12/2021					
Decline employment - Supplemental Salaries - effective for the 2020-2021 school year:							
STAFF MEMBER	ASSIGNMENT	PERCENT ALLOCATED	BLDG	PERCT	STEP	SALARY	
GMEREK, BRAD M	INTRAMURALS 9-12 DIRECTOR	75.00%	HBR	7.00%	16	\$3,656.25	
Employment - Supplemental Salaries - effective for the 2020-2021 school year:							
STAFF MEMBER	ASSIGNMENT	PERCENT ALLOCATED	BLDG	PERCT	STEP	SALARY	
KINGCADE, JESSICA M	TRACK-HEAD 7/8 BOYS	100.00%	HMS	6.00%	2	\$2,783.00	
NICKEL, SCOTT W	TENNIS-HEAD VARSITY BOYS	100.00%	HDB	10.00%	21	\$6,964.00	
GMEREK, BRAD M	INTRAMURALS 9-12 DIRECTOR	22.50%	HBR	7.00%	16	\$1,096.86	
Decline employment - Pupil Activity Programs - effective for the 2020-2021 school year:							
STAFF MEMBER	ASSIGNMENT	PERCENT ALLOCATED	BLDG	PERCT	STEP	SALARY	
HOUSE, GREGORY D	LACROSSE-ASSISTANT 7/8 BOYS	50.00%	HMS	5.00%	3	\$1,207.50	
BOBER, MICHAEL C	LACROSSE-ASSISTANT VARSITY BOYS	100.00%	HDB	6.50%	9	\$4,007.00	
ESTEPP, JOSEPH D	TRACK-ASSISTANT VARSITY BOYS	100.00%	HDB	7.00%	2	\$3,247.00	
RYAN, GARRETT	LACROSSE-ASSISTANT VARSITY BOYS	100.00%	HDB	6.50%	3	\$3,140.00	
Employment - Pupil Activity Programs - effective for the 2020-2021 school year:							
STAFF MEMBER	ASSIGNMENT	PERCENT ALLOCATED	BLDG	PERCT	STEP	SALARY	
HOUSE, GREGORY D	LACROSSE-HEAD 7/8 BOYS	100.00%	HMS	6.00%	3	\$2,898.00	
MILLIKIN, MATTHEW R	LACROSSE-ASSISTANT 7/8 BOYS	100.00%	HMS	5.00%	1	\$2,227.00	

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STAFF MEMBER	ASSIGNMENT	PERCENT ALLOCATED	BLDG	PERCT	STEP	SALARY
BOBER, MICHAEL C	LACROSSE-ASSISTANT VARSITY BOYS	50.00%	HDB	6.50%	9	\$2,003.50
ESTEPP, JOSEPH D	TRACK-ASSISTANT VARSITY BOYS	50.00%	HDB	7.00%	2	\$1,623.50
RYAN, GARRETT	LACROSSE-ASSISTANT VARSITY BOYS	50.00%	HDB	6.50%	3	\$1,570.00
ROUTZONG, AUSTIN W	LACROSSE-ASSISTANT VARSITY BOYS	100.00%	HBR	6.50%	1	\$2,895.00
WILSON, LEE E	WRESTLING-ASSISTANT VARSITY	100.00%	HDV	8.00%	8	\$4,735.00

Decline Employment - Contractual Activity Stipends - effective for the 2020-2021 school year:

STAFF MEMBER	RESPONSIBILITY AREA	BLDG	PERCT	AMOUNT
AL-SIBAI, LILA D	MULTI-CULTURAL LIAISON	RGW	100%	\$660.00
BRANDT, JOYCE A	SPRING FLING	SDE	50%	\$330.00
HARRIS, DAVID A	SPRING FLING	SDE	50%	\$330.00
KIEFFER-GERCKENS, JENNIFER L	SCIENCE CLUB	HBR	100%	\$660.00
PRESSLER, ERIC J	RTI	HDV	100%	\$1,100.00
MERE, CATHY L	DISTRICT INITIATIVES	COA	100%	\$660.00

Employment - Contractual Activity Stipends - effective for the 2020-2021 school year:

STAFF MEMBER	RESPONSIBILITY AREA	BLDG	PERCT	AMOUNT
HARRIS, DAVID A	SPRING FLING	SDE	100%	\$660.00
LUCAS, ELIZABETH R	RTI	HDV	100%	\$1,100.00
MERE, CATHY L	DISTRICT INITIATIVES	COA	80%	\$528.00

Employment - Stipends-Non Contractual - effective for the 2020-2021 school year:

STAFF MEMBER	RESPONSIBILITY AREA	BLDG	AMOUNT
PARKER-JONES, KATHLEEN J	ONLINE CONTENT DISTRICT UPLOAD	COA	\$2,000.00
BORTOLANI, KAYTLIN M	ONLINE DEVELOPMENT	COA	\$1,000.00
JONES, EDWARD S	ONLINE DEVELOPMENT	COA	\$1,000.00

E2 Approve the following Classified Personnel actions:

Resignation - effective end of the day as noted:

STAFF MEMBER	TITLE	PERCT	BLDG	EFF DATE
JOHNSON, CHRISTOPHER M	INTERVENTION ASSISTANT SBP	100%	HDB	02/11/2021
JONES, KAREN L	BUS DRIVER	100%	TRN	01/12/2021
ROBERTS, SETH A	MECHANIC	100%	TRN	01/28/2021
USKO, MEGAN K	SECRETARY	100%	HDV	01/27/2021

Change to Unpaid Leave of Absence:

STAFF MEMBER	TITLE	BLDG	ADDITIONAL NOTES
CHRISTENSEN, RITA N	BUS DRIVER	COA	UNPAID LEAVE OF ABSENCE FOR PERSONAL ILLNESS EFF BOD 9/29/2020 AND ENDING EFF EOD 1/18/2021 END DATE CHANGED TO EOD 8/1/2021.

Employments:

STAFF MEMBER	TITLE	BLDG	STEP	RATE	HRS/DAYS	EFF DATE
GILBERT, MATTHEW J	EDUCATIONAL ASSISTANT HALL MONITOR	HBR	1	\$17.17	6 / 187	01/19/2021

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STAFF MEMBER	TITLE	BLDG	STEP	RATE	HRS/DAYS	EFF DATE
HARRINGTON, JODY A	CUSTODIAN	UNA	1	\$18.21	8 / 255	01/15/2021
IOIA, THOMAS J	BUS DRIVER	TRN	2	\$22.92	5 / 185	01/22/2021
IOIA, THOMAS J	NOON ASSISTANT	DCR	1	\$17.17	2 / 184	01/22/2021
SMITH, NATHANIEL L	BUS DRIVER	TRN	1	\$22.60	5 / 185	01/28/2021
Employment - Classified Substitutes - effective for the 2020-2021 school year:						
STAFF MEMBER	TITLE					EFF DATE
SMITH, NATHANIEL L	CLASSIFIED SUB-NOON ASSISTANT					01/20/2021