

**Hilliard City School District  
BOARD OF EDUCATION MEETING  
February 13, 2023  
Avery Elementary School  
David Stewart – Superintendent**

**Agenda**

A1 President calls meeting to order. Time: \_\_\_\_\_

A2 President calls on Treasurer to take the roll.

*ROLL CALL: CROWLEY\_\_\_\_, LONG\_\_\_\_, MURDOCH\_\_\_\_, PERRY\_\_\_\_, VORST\_\_\_\_.*

A3 Pledge to flag

**B. PROGRAMS/PRESENTATIONS**

B1 Embrace, Empower, Inspire award winners

**C. ROUTINES**

C1 Additions or deletions to agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_

C2 Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education adopt the agenda.

*ROLL CALL: CROWLEY\_\_\_\_, LONG\_\_\_\_, MURDOCH\_\_\_\_, PERRY\_\_\_\_, VORST\_\_\_\_.*

C3 Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approve the January 2023 Treasurer's Report.

*ROLL CALL: CROWLEY\_\_\_\_, LONG\_\_\_\_, MURDOCH\_\_\_\_, PERRY\_\_\_\_, VORST\_\_\_\_.*

C4 Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approve the minutes from the following meeting:

- a. January 9, 2023, Organizational Meeting
- b. January 9, 2023, Regular Meeting
- c. January 9, 2023, Meeting Notes
- d. January 23, 2023 Work Session
- e. January 23, 2023 Meeting Notes

*ROLL CALL: CROWLEY\_\_\_\_, LONG\_\_\_\_, MURDOCH\_\_\_\_, PERRY\_\_\_\_, VORST\_\_\_\_.*

**D. PUBLIC PARTICIPATION**

The Board of Education appreciates citizen interest in meetings of the board. This place on the agenda is set aside to hear comments from visitors. When called, please go to the microphone so that remarks may be clearly heard and recorded. You must give your name and limit comments to three minutes. Comments must be respectful and professional in nature. Board members may or may not ask questions or make comments. No board member has the power or authority to act for the board; therefore, no response from an individual board member should be interpreted as an official action of the board. Portions of this meeting are being recorded.

**E. CONSENT AGENDA**

Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approve the consent agenda – Items E1 through E3. Action by the Board of Education in “Adoption of the Consent Agenda” means that all E items are adopted by one single motion unless a member of the board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1) Verification of education and experience, 2) Proof of proper certification, and 3) Positive results from a criminal records check.

- E1 Approve the following Certified Personnel actions: See Attached Document  
 E2 Approve the following Classified Personnel actions: See Attached Document

- E3 Approve the following trip requests:  
 a. Davidson Basketball, Bowling Green, KY – March 30, 2023  
 b. Davidson Girls Lacrosse, Orlando, FL – April 1, 2023

*ROLL CALL: CROWLEY\_\_\_\_, LONG\_\_\_\_, MURDOCH\_\_\_\_, PERRY\_\_\_\_, VORST\_\_\_\_.*

**F. ACTION AGENDA**

- F1 Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education adopt the following policies:  
 a) BF – Board Policy Development and Adoption  
 b) JFE – Pregnant Students  
 c) KKA – Recruiters in the Schools  
 d) KMA – Parent/Citizen Organizations

*ROLL CALL: CROWLEY\_\_\_\_, LONG\_\_\_\_, MURDOCH\_\_\_\_, PERRY\_\_\_\_, VORST\_\_\_\_.*

- F2 Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approve the K-12 Health and Wellness Course of Study.

*ROLL CALL: CROWLEY\_\_\_\_, LONG\_\_\_\_, MURDOCH\_\_\_\_, PERRY\_\_\_\_, VORST\_\_\_\_.*

**G. REPORTS / INFORMATION / EXHIBIT ITEM**

- G1 Committee Reports

**H. EXECUTIVE SESSION / ADJOURNMENT**

- H1 \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education meeting is hereby adjourned.  
 Time: \_\_\_\_\_

*ROLL CALL: CROWLEY\_\_\_\_, LONG\_\_\_\_, MURDOCH\_\_\_\_, PERRY\_\_\_\_, VORST\_\_\_\_.*

## Board Agenda - Personnel Action Items: 02/13/2023

\* - Denotes Late Breaking Agenda Item

### E1 Approve the following Certificated Personnel actions:

Retirement:						
STAFF MEMBER	TITLE	BLDG	EFF DATE	ADDITIONAL NOTES		
MCCONKEY, BRADLEY D	SCIENCE	HMS	05/31/2023	BRADLEY MCCONKEY has been with Hilliard City Schools since 08/29/1994.		
NEES, KIMBERLY A	LANGUAGE ARTS	HMS	05/31/2023	KIMBERLY NEES has been with Hilliard City Schools since 08/25/2000.		
VOLBERT, JULIE A	FAMILY & CONSUMER SCIENCE	MMS	05/31/2023	JULIE VOLBERT has been with Hilliard City Schools since 08/31/2001.		
Unpaid Leave of Absence:						
STAFF MEMBER	TITLE	BLDG	ADDITIONAL NOTES			
JACOBS, LAUREN N	OCCUPATIONAL THERAPIST	HPS	UNPAID LEAVE OF ABSENCE FOR FAMILY RESPONSIBILITIES EFF BOD 3/9/2023 AND ENDING EFF EOD 4/28/2023.			
KIRBY, KELSIE N	INTERVENTION SPECIALIST SBP	RGW	UNPAID LEAVE OF ABSENCE FOR FAMILY RESPONSIBILITIES EFF BOD 3/7/2023 AND ENDING EFF EOD 4/14/2023.			
RICE, JESSICA L	SPEECH PATHOLOGIST	HPS	UNPAID LEAVE OF ABSENCE FOR FAMILY RESPONSIBILITIES EFF BOD 12/14/2022 AND ENDING EFF EOD 3/24/2023.			
SCHMIDT, LAUREN N	ADMINISTRATOR	COA	UNPAID LEAVE OF ABSENCE FOR FAMILY RESPONSIBILITIES EFF BOD 7/1/2023 AND ENDING EFF EOD 6/30/2024.			
SCHMITT, EMILY J	1ST GRADE	RGW	UNPAID LEAVE OF ABSENCE FOR FAMILY RESPONSIBILITIES EFF BOD 2/6/2023 AND ENDING EFF EOD 8/1/2023.			
Change in Employment for the 2022-2023 school year:						
STAFF MEMBER	TITLE	ADDITIONAL NOTES				
HUBLER, ELIZABETH A	PRESCHOOL SPECIAL EDUCATION	FROM: 50%, HPS, M+ DEGREE, STEP 31, \$54,555.50 TO: 100%, HPS, M+ DEGREE, STEP 31, \$109,111.00, EFF 1/30/2023 TO: 50%, HPS, M+ DEGREE, STEP 31, \$54,555.50, EFF 8/2/2023				
WILKINSON, LEE W	MATHEMATICS	CHANGE RETIREMENT DATE FROM 7/31/2023 TO 5/31/2023 ORIGINALLY BOARD APPROVED ON 12/12/2022.				
Employments - Administrative contracts for the 2022-2023 school year as indicated below:						
STAFF MEMBER	TITLE	BLDG	EFF DATE	CONTRACT LENGTH		
DUDGEON, MARK A	CHIEF OPERATIONS OFFICER	COA	03/01/2023	2 YEARS, 5 MONTHS		
Employment - Supplemental Salaries - effective for the 2022-2023 school year:						
STAFF MEMBER	ASSIGNMENT	PERCENT ALLOCATED	BLDG	PERCT	STEP	SALARY
TOPP, DEREK J	VOLLEYBALL-HEAD 7/8 BOYS	100.00%	WMS	6.00%	1	\$2,779.00
JANNING, AVERY J	BASEBALL-ASSISTANT VARSITY	50.00%	HDB	7.00%	1	\$1,621.50
KRANSTUBER, GEORGE J	BASEBALL-HEAD 8	100.00%	HDB	6.00%	1	\$2,779.00
MARTIN, MATTHEW J	BASKETBALL-ASST VARSITY BOYS	90.00%	HDV	8.00%	2	\$3,474.00
Decline employment - Pupil Activity Programs - effective for the 2022-2023 school year:						
STAFF MEMBER	ASSIGNMENT	PERCENT ALLOCATED	BLDG	PERCT	STEP	SALARY
HUNTON, BROOKS A	BASEBALL-ASSISTANT VARSITY	100.00%	HDV	7.00%	2	\$3,377.00
PARIS, THEODORE W	BASKETBALL-HEAD FRESHMAN BOYS	100.00%	HDV	8.00%	8	\$4,926.00
Employment - Pupil Activity Programs - effective for the 2022-2023 school year:						

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STAFF MEMBER	ASSIGNMENT	PERCENT ALLOCATED	BLDG	PERCT	STEP	SALARY
GARRISON, MADELYN M	TRACK-ASSISTANT VARSITY GIRLS	100.00%	HDB	7.00%	2	\$3,377.00
HUNTON, BROOKS A	BASEBALL-ASSISTANT VARSITY	50.00%	HDB	7.00%	2	\$1,688.50
KELLEHER, TODD P	TRACK-ASSISTANT VARSITY BOYS	100.00%	HDB	7.00%	2	\$3,377.00
HORNE, ANTAVIA C	LACROSSE-ASSISTANT VARSITY GIRLS	100.00%	HBR	6.50%	1	\$3,011.00
PATTON, CHASE V	TRACK-ASSISTANT VARSITY GIRLS	100.00%	HBR	7.00%	1	\$3,243.00
ROUTZONG, AUSTIN W	LACROSSE-ASSISTANT VARSITY BOYS	50.00%	HBR	6.50%	3	\$1,633.00
DAVIS, KENNETH J	LACROSSE-ASSISTANT VARSITY BOYS	100.00%	HDV	6.50%	6	\$3,690.00
PARIS, THEODORE W	BASKETBALL-HEAD FRESHMAN BOYS	50.00%	HDV	8.00%	8	\$2,463.00
PUHL, PATRICK S	BASKETBALL-HEAD FRESHMAN BOYS	50.00%	HDV	8.00%	1	\$1,853.00
SEKELSKY, JESSICA	VOLLEYBALL-ASSISTANT VARSITY BOYS	100.00%	HDV	7.00%	1	\$3,243.00
ST. CLAIR, ANDREW D	LACROSSE-ASSISTANT VARSITY BOYS	100.00%	HDV	6.50%	1	\$3,011.00
Decline Employment - Contractual Activity Stipends - effective for the 2022-2023 school year:						
STAFF MEMBER	RESPONSIBILITY AREA		BLDG	PERCT	AMOUNT	
MCCANN, ANGELA S	SCHOOL IMPROVEMENT TEAMS		BRT	100%	\$385.00	
SMILEY-HUBEK, AMY L	SCHOOL IMPROVEMENT TEAMS		BRT	100%	\$385.00	
VAUGHN, MEREDYTH M	SCHOOL IMPROVEMENT TEAMS		BRT	100%	\$385.00	
NORTH, KAITLIN A	JAMBOREE		HTE	100%	\$660.00	
JOHNSTON, BETH G	SODA		MMS	100%	\$660.00	
MONROE, KATHERINE	SCHOOL IMPROVEMENT TEAMS		ILC	100%	\$385.00	
PAYNE, CHRISTOPHER M	WEIGHT ROOM/WINTER		HDB	100%	\$1,320.00	
MARKLEY, NICOLE A	DEPT HEADS/FACILITATORS		HBR	100%	\$1,100.00	
Employment - Contractual Activity Stipends - effective for the 2022-2023 school year:						
STAFF MEMBER	RESPONSIBILITY AREA		BLDG	PERCT	AMOUNT	
FRIEDMAN, LINDSAY N	SCHOOL IMPROVEMENT TEAMS		BRT	100%	\$385.00	
HOUSER, KIERSTEN A	SCHOOL IMPROVEMENT TEAMS		BRT	100%	\$385.00	
MILES, STEPHANIE A	SCHOOL IMPROVEMENT TEAMS		BRT	100%	\$385.00	
VAUGHN, MEREDYTH M	SPECIAL EDUCATION CONSULT		BRT	100%	\$660.00	
WESTFALL, AMANDA G	JAMBOREE		HTE	100%	\$660.00	
FRIEDMAN, NICHOLAS A	GAMING CLUB		MMS	100%	\$660.00	
JOHNSTON, BETH G	SODA		MMS	50%	\$330.00	
CRAWFORD, NICHOLAS P	WEIGHT ROOM/WINTER		HDB	100%	\$1,320.00	
THOMAS, TIFFANY N	DEPT HEADS/FACILITATORS		HBR	100%	\$1,100.00	
CAMERON, BETTY	INTRAMURAL REFEREE		HDV	50%	\$330.00	
SMITH, LAUREN M	INTRAMURAL REFEREE		HDV	50%	\$330.00	
Employment - Stipends-Non Contractual - effective for the 2022-2023 school year:						
STAFF MEMBER	RESPONSIBILITY AREA		BLDG	AMOUNT		
ALLEN, JENNIFER L	SOCCER-HEAD MIDDLE SCHOOL GIRLS		MMS	\$348.00		

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### E2 Approve the following Classified Personnel actions:

Retirement:							
STAFF MEMBER	TITLE	BLDG	EFF DATE	ADDITIONAL NOTES			
ROPP, MELISSA A	BUS DRIVER	TRN	01/19/2023	MELISSA ROPP has been with Hilliard City Schools since 10/17/2000.			
Resignation - effective end of the day as noted:							
STAFF MEMBER	TITLE			PERCT	BLDG	EFF DATE	
APODACA, SAMMY L	BUS DRIVER			100%	TRN	02/17/2023	
CLARK, KELLY J	NOON ASSISTANT			25%	BCN	01/20/2023	
GRINE, SLIMANE	BUS DRIVER			100%	TRN	02/10/2023	
LAUTZENHEISER, ANTHONY D	MAINTENANCE			100%	COA	02/03/2023	
MCCLAIN, SARAH M	NOON ASSISTANT			25%	HCR	01/05/2023	
ROSS, GAVIN L	NOON ASSISTANT			25%	RGW	02/10/2023	
RUSSELL, BRADLEY A	BUS DRIVER			100%	COA	02/10/2023	
SHEGA, XHEVAIR	BUS DRIVER			100%	COA	02/09/2023	
SHEGA, XHEVAIR	NOON ASSISTANT			25%	HZN	02/09/2023	
SLOVER, HEIDI C	NOON ASSISTANT			25%	RGW	02/10/2023	
THOMPSON, BRITTANY S	NOON ASSISTANT			25%	HCR	02/22/2023	
Change in Employment for the 2022-2023 school year:							
STAFF MEMBER	TITLE	ADDITIONAL NOTES					
HEHEMANN, LISA M	ATTENDANCE ASSISTANT	FROM: INTERVENTION ASSISTANT SLP, BRN, 7 HRS/DAY, 187 DAYS, STEP 25, \$26.27 PER HR TO: ATTENDANCE ASSISTANT, WMS, 7 HRS/DAY, 187 DAYS, STEP 25, \$26.27 PER HR, EFF 1/9/2023					
Employments:							
STAFF MEMBER	TITLE		BLDG	STEP	RATE	HRS/DAYS	EFF DATE
DOMITROVIC, HEATHER E	INTERVENTION ASSISTANT SLP		BRN	1	\$17.86	7 / 187	01/31/2023
GORDON, CRYSTAL G	CUSTODIAN		RGW	5	\$21.11	8 / 255	01/11/2023
OCHOA, EUNICE K	NOON ASSISTANT		BCN	1	\$17.86	2 / 185	02/02/2023
REED, LINDSAY A	BUS DRIVER		COA	1	\$23.52	5 / 185	02/01/2023
Employment - Classified Substitutes - effective for the 2022-2023 school year:							
STAFF MEMBER	TITLE					EFF DATE	
APODACA, SAMMY L	CLASSIFIED SUB-BUS DRIVER					02/18/2023	
HAYS, ELEXA M	CLASSIFIED SUB-BUS ASSISTANT					01/20/2023	
HUFFMAN, NATALIE M	CLASSIFIED SUB-BUS DRIVER					01/27/2023	
HUFFMAN, NATALIE M	CLASSIFIED SUB-BUS ASSISTANT					01/20/2023	
REED, LINDSAY A	CLASSIFIED SUB-NOON ASSISTANT					02/01/2023	
SCOTT, STEVE D	CLASSIFIED SUB-BUS DRIVER					01/11/2023	
SCOTT, STEVE D	CLASSIFIED SUB-BUS ASSISTANT					01/11/2023	
SCOTT, STEVE D	CLASSIFIED SUB-NOON ASSISTANT					01/13/2023	

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STAFF MEMBER	TITLE	EFF DATE
THOMPSON, BRITTANY S	CLASSIFIED SUB-NOON ASSISTANT	02/23/2023