

Hilliard City School District  
BOARD OF EDUCATION REGULAR MEETING  
February 11, 2019 – 6:30 PM  
Hilliard Library  
John Marschhausen, Ph.D. – Superintendent

Agenda

A1 President calls meeting to order. Time: \_\_\_\_\_

A2 President calls on Treasurer to take the roll.

ROLL CALL: ABATE \_\_\_\_, KECK \_\_\_\_, LAMBERT \_\_\_\_, LONG \_\_\_\_, WHITING \_\_\_\_.

A3 Pledge to flag

**B. ROUTINES**

B1 Additions or deletions to agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_

B2 Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education adopt the agenda.

ROLL CALL: ABATE \_\_\_\_, KECK \_\_\_\_, LAMBERT \_\_\_\_, LONG \_\_\_\_, WHITING \_\_\_\_.

B3 Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approve the January 2019 Treasurer’s Report.

ROLL CALL: ABATE \_\_\_\_, KECK \_\_\_\_, LAMBERT \_\_\_\_, LONG \_\_\_\_, WHITING \_\_\_\_.

B4 Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approve the minutes from the following meetings:

- a. January 14, 2019 – Organizational Meeting
- b. January 14, 2019 – Regular Meeting
- c. January 28, 2019 – Works Session

ROLL CALL: ABATE \_\_\_\_, KECK \_\_\_\_, LAMBERT \_\_\_\_, LONG \_\_\_\_, WHITING \_\_\_\_.

**C. PUBLIC PARTICIPATION**

The Board of Education of the Hilliard City School District encourages and appreciates citizen interest in meetings of the board. This place in the agenda is especially set aside to hear comments from visitors. Persons wishing to address the board should make written requests in advance of the meeting or complete the Visitor Form found where the agenda materials are located. When called, each speaker is asked to address the board at the microphone so that remarks may be clearly heard and recorded. The speaker should give his or her name and address and limit comments to three minutes.

Board members may ask questions of the speaker for information or clarification and may or may not make comments in response to a speaker’s remarks. It should be noted that this section of the agenda is to hear the views of citizens about their schools. No board member has the power or authority to act for the board; therefore, no response from an individual board member should be interpreted as an official action of the board. Portions of the board meeting are being audio taped.

**D. CONSENT AGENDA**

Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education approve the consent agenda – Items D1 through D3. Action by the Board of Education in “Adoption of the Consent Agenda” means that all E items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1) Verification of education and experience, 2) Proof of proper certification, and 3) Positive results from a criminal records check.

D1 Approve the following Certificated Personnel actions:

a. Retirement:

1. Brown, Ann M, Phys Ed, BRT, effective May 31, 2019. Mrs. Brown has been with Hilliard City Schools since August 1997.
2. Culbertson, Linda A, Media Spec-Elem, HTE/WSH, effective May 31, 2019. Ms. Culbertson has been with Hilliard City Schools since August 1998.
3. Patterson, Catherine W, Physical Therapist (74%), COA, effective February 28, 2019. Mrs. Patterson has been with Hilliard City Schools since January 1992.

b. Resignation - effective end of the day as noted:

Lowery, Jennifer A, Director, Special Education, effective July 31, 2019  
 Riley, Kelly L, Coordinator, Gifted Services, COA, effective July 31, 2019

c. Change to Unpaid Leave of Absence:

Miller, Bethany S, Physical Therapist, COA, an unpaid leave of absence for family responsibilities effective the beginning of the day ~~January 22, 2019~~ February 4, 2019, and ending the end of the day March 4, 2019.

d. Unpaid Leave of Absence:

1. Rich, Katelin M, Social Studies, HBR, an unpaid leave of absence for family responsibilities effective the beginning of the day February 26, 2019, and ending the end of the day April 15, 2019.
2. Shell, Sharlene E, 2nd Grade, SDE, an unpaid leave of absence for family responsibilities effective the beginning of the day January 16, 2019, and ending the end of the day February 28, 2019.
3. Webb, Kelli L, 3rd Grade, JWR, an unpaid leave of absence for family responsibilities effective the beginning of the day February 15, 2019, and ending the end of the day March 28, 2019.

e. Employments – Continuing contract beginning with the 2019/2020 school year as indicated below:

STAFF MEMBER	TITLE	PERCT	BLDG	DEG	STEP	SALARY
Riley, Kelly L	Innovation Media Specialist	100%	HTE/WSH	M+	17	\$94,793.00

f. Employments – Administrative contracts for the 2019/2020 school year, as indicated below:

Cochran, Deborah F, Director, Special Education, COA, three-year contract, effective August 1, 2019  
 Lowery, Jennifer A, Coordinator, Gifted Services, COA, three-year contract, effective August 1, 2019  
 Meister, Holly A, Principal, SDE, three-year contract, effective August 1, 2019

g. Employment - Supplemental Salaries - effective for the 2018/2019 school year:

All are 100% level unless otherwise indicated.

STAFF MEMBER	ASSIGNMENT	BLDG	PERCT	STEP	SALARY
Johnson, Nicole L	Softball-Head 7	HMS	6.00%	1	\$2,568.00
Sweeney, Saundra L	Tennis-Head 7/8 Boys	WMS	5.50%	18	\$3,682.00
Forney, Lillian E	Track-Asst. Varsity Girls	HDB	7.00%	23	\$4,686.00
Hendricks, Lauren R	Tennis-Asst. Varsity Boys	HDB	6.50%	2	\$2,898.00
Heinlen, Todd A	Track-Asst. Varsity Boys	HDV	7.00%	28	\$4,686.00

h. Decline employment - Pupil Activity Programs - effective for the 2018/2019 school year:

All are 100% level unless otherwise indicated.

STAFF MEMBER	ASSIGNMENT	BLDG	PERCT	STEP	SALARY
Bermudez, Eric A	Soccer-Asst. Varsity Boys	HDB	7.00%	2	\$3,120.00

i. Employment – Pupil Activity Programs - effective for the 2018/2019 school year:

All are 100% level unless otherwise indicated.

STAFF MEMBER	ASSIGNMENT	BLDG	PERCT	STEP	SALARY
Young, Megan A	Softball-Head 7	MMS	6.00%	2	\$2,675.00
Staten, Devon J	Track-Asst. Varsity Boys	HDB	7.00%	1	\$2,996.00

j. Decline Employment – Contractual Activity Stipends – effective for the 2018/2019 school year:

All are 100% level unless otherwise indicated.

STAFF MEMBER	RESPONSIBILITY AREA	BLDG	PERCT	AMOUNT
Rolfes, Jordan Q	Weight Room/ Winter	HDV	100%	\$1,320.00

k. Employment – Contractual Activity Stipends – effective for the 2018/2019 school year:

All are 100% level unless otherwise indicated.

STAFF MEMBER	RESPONSIBILITY AREA	BLDG	PERCT	AMOUNT
Dunworth, Kaylin J	Primary Book Room Coordinator	RGW	100%	\$660.00
Abele, Johnson C	Weight Room/ Winter	HDV	50%	\$660.00
Rolfes, Jordan Q	Weight Room/ Winter	HDV	50%	\$660.00

D2 Approve the following Classified Personnel actions:

a. Retirement:

Miller, Scott A, Bus Driver, TRN, effective March 31, 2019. Mr. Miller has been with Hilliard City Schools since March 2009.

b. Employments:

STAFF MEMBER	TITLE	BLDG	HRS	DAYS	STEP	RATE/HR	EFF DATE
Garner, Richard H	Bus Driver	COA	5	185	1	\$21.73	01/16/2019
Holderby, Craig S	Bus Driver	COA	5	185	1	\$21.73	02/08/2019
Planicka, Nathaniel M	Custodian	HBR	8	255	1	\$17.50	02/20/2019

c. Employment - Classified Substitutes - effective 2018/2019 school year:

Bus Driver: Armbrester, Kiera L, effective 01/22/2019  
 Gallagher, Teresa A, effective 01/11/2019

D3 Approve the following student trip requests:

- a. Bradley Marching Band, Orlando, FL – February 13, 2019
- b. Davidson Symphonic Choir, Cleveland, OH – March 15, 2019
- c. Darby Theatre, Akron, OH – March 29, 2019
- d. Bradley Softball, Willow Wood, OH – April 19, 2019
- e. Darby Travel Club, England & France – March 21, 2020
- f. Bradley, Darby, Davidson, Greece – June 2020
- g. Davidson, Peru – March 27, 2021

ROLL CALL: ABATE\_\_\_\_, KECK\_\_\_\_, LAMBERT\_\_\_\_, LONG\_\_\_\_, WHITING\_\_\_\_.

**E. ACTION AGENDA**

E1 Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education authorize the Director of Business to bid and award the following project:

Hilliard Davidson High School- West Parking Lot Drainage. The Engineer's estimate of construction cost is \$125,000.00. Bids will not be awarded if in excess of 10% greater than the estimate.

*ROLL CALL: ABATE \_\_\_\_\_, KECK \_\_\_\_\_, LAMBERT \_\_\_\_\_, LONG \_\_\_\_\_, WHITING \_\_\_\_\_.*

E2 Superintendent recommends, \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education adopt the following policies.

- a) DECA – Administration of Federal Grant Funds
- b) DGA – Authorized Signatures
- c) DJF – Purchasing Payment Procedures
- d) DJF-R – Purchasing Payment Procedures
- e) DJH – Credit Purchasing Cards
- f) DJH-R – Credit Purchasing Cards
- g) EBBA – First Aid
- h) EFF – Food Sale Standards
- i) EFG – Wellness
- j) JECBB – Admission of Interdistrict Transfer Students
- k) JECBD – Intradistrict Open Enrollment
- l) JFCF – Hazing and Bullying
- m) JHCA – Physical Examinations of Students
- n) JHH – Notification about Sex Offenders
- o) JP – Positive Behavioral Interventions and Supports

*ROLL CALL: ABATE \_\_\_\_\_, KECK \_\_\_\_\_, LAMBERT \_\_\_\_\_, LONG \_\_\_\_\_, WHITING \_\_\_\_\_.*

**F. REPORTS / INFORMATION / EXHIBIT ITEM**

F1 Enrollment – February 1, 2019

F2 Committee Reports

F3 Superintendent's Update

- a. Elementary Campus Programming
- b. Kenyon College Partnerships
- c. Board Retreat Reflections
- d. Additional items as deemed important

**G. EXECUTIVE SESSION / ADJOURNMENT**

G1 \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education meeting is hereby adjourned.

Time: \_\_\_\_\_

*ROLL CALL: ABATE \_\_\_\_\_, KECK \_\_\_\_\_, LAMBERT \_\_\_\_\_, LONG \_\_\_\_\_, WHITING \_\_\_\_\_.*