



FACILITIES COMMITTEE

Mike McDonough, Deputy Superintendent
Thursday, June 1, 2023, 3:00 PM, Central Office

HILLIARD CITY SCHOOL DISTRICT
OPERATIONS DEPARTMENT

Committee Members

Brian Perry, Board of Education
Zach Vorst, Board of Education
Mike McDonough, Deputy Superintendent
Mark Dudgeon, Chief Operating Officer
Rich Boettner, Chief Technology Officer

Derek Farwick, Accountant
Mark Tremayne, Director Innovation & Extended Learning
Matt Middleton, Principal Hilliard Darby High School
Cort Hamilton, Assistant Principal Hilliard Bradley High School
Matthew Sparks, Principal Beacon Elementary

MINUTES

1. Davidson Hitting Facility

Mike McDonough said as he shared at our last meeting, very similar to the Darby weight room, the Davidson Baseball Boosters have started a campaign to launch some fundraising efforts in hopes of constructing a hitting facility. Mike introduced Amy Bidlack with the Davidson Baseball Boosters. Amy is also on the steering committee for the Master Facilities Plan and was a member of the Facilities Task Force in 2015.

Thank you for having me today. I appreciate it. My name is Amy Bidlack. I have an incoming senior at Davidson and an incoming freshman. We have been working diligently and it's been quite a process, but we have a lot of things in place now. We are looking to build a 60 X 80 X 15 and 15 foot, two inches, hitting facility building. It has been approved by the district.

Don Kirkham will be the builder for that project. This is an estimate and since this has come about, materials have come down a little bit. Currently it was at \$570,000. I work very closely with Don and we think this number can go down a little bit for that.

We have included water in this building as well. We just asked for everything that we would want. This has come to the building group before. This would be a dedicated training facility for our baseball team. Give them a home, eliminate some of the conflicts and whatnot within facility space.

It is just something that has kind of been overdue and most of the teams in our conferences do have this and it is something that we worked for. We are now looking at doing some fundraising because everything else, like I said is in place.

We are looking at maybe getting more corporate sponsorship, private donations. We are working on that now. This past week, coach Swallie did send out a flyer and attachment to Frank DiRenna for the paper to kind of get the word out. That way it is kind of making some connections with some corporate sponsors to see what we can get. I don't know, personally, I feel like once we start getting some momentum with this, I think it, maybe my gut is wrong, but it can take off pretty quickly.

For the building, it would take him approximately four months to put up and we need to have again, according to the district, 75% in order to start that. The location has already been determined, approved and the site has been worked out for that location.

Mr. Vorst asked where is it exactly? Amy answered, it is across the sidewalk from the weight room at Davidson High School, between kind of between the baseball field, kind of at an angle and whatnot. Mr. Vorst asked so it is on land that we already have? Amy replied, yes, it is. It has already been kind of surveyed per se, and that parcel has been approved, so we can put it on that location.

Mike McDonough asked, do you know if Don has done any, in terms of the, you had mentioned water, has he done any of legwork in terms of tap fees in any of that? Amy answered, I don't know specifically. I know he has been out on the property and they have done some surveying and that kind of stuff. I know he has had conversations with Dave Houston. I am not one hundred percent positive of what those conversations have been in regards to that piece of it.

Mike McDonough said this actually is the same gentleman that is working with Darby on the weight room, in terms of trying to provide some input on the design of what they want to build there. Just to put a frame of reference, Darby does have one of these hitting facilities. Davidson has a weight room, Darby does not. Darby has a hitting facility, Davidson does not. I think everybody is just trying to keep up with the Jones's in terms of what other folks have. Bradley does not have one.

Mr. Vorst said I feel like there are some questions I have to ask. Amy said that is fine. Mr. Vorst asked are there any issues with potentially using the Darby hitting facility? Have you ever tried to work that out? What are they doing right now? What is the team doing right now? Amy said we are in the field house so it is a big headache with scheduling sometimes, especially with winter kids. My understanding is gymnastics will move back over to Davidson, so we'll have to work with that in addition to basketball and everything else. Softball, baseball, gymnastics, basketball is a priority. This will kind of give them a sense of home. Most of other teams around our conference have much larger than this, I'll say. We have actually knocked this down a little bit. It would be a benefit. Give them a sense of a home.

Mr. Vorst asked how many cages would fit in this? Amy answered I think we are looking at least three, potentially four at least since we've decreased the size. What is on the flyer is an example of the size. I know you can't see it very well there, but this is an exact same size as to what Don Kirkham built up in Delaware. This is actually for a church, a youth building, but the dimensions are the same. We were able to go up there and take a look at that. So at least three, if not four.

Mr. Vorst said okay and then asked have you guys raised money so far? Amy answered we have about \$45,000, but that is just kind of what we had before. We haven't really done a lot, because everything kind of happened with the season and now that the season is over, we are hoping that we can hit this a little bit harder.

Mr. Vorst said so you guys just started fundraising? Amy answered yes. Mr. McDonough said I believe softball is going to join efforts too, or no? Amy said no, they chose not to.

Mr. Perry asked what is your goal for funding? Amy answered \$570,000. Mr. Perry asked so you are planning on fundraising the entire thing if you can? Amy answered yes, absolutely.

Mr. Perry asked have you talked with Bradley's boosters yet? Are they looking at similar projects? Amy answered I have not talked to them.

Mr. Perry said my anticipation is that they will be on the next year for the two of the three. He then asked do you have an anticipated, if you're trying to raise \$570,000, you can raise every dime but do you have an anticipated date that you are trying to achieve by the end of fiscal school year, next

school year or something? Amy said I would like personally to be the end of this year, but that is me. I want to get on Don's schedule because he is booked out, because he does a very good job and I have had a really great working experience with him. He has been phenomenal to work with and he does a lot of, and I hate to say this, but a lot of things up in Olentangy. He is very well-known and reputable in regards to that. My anticipation, and maybe I am out in left field, but I think once we get some momentum, I think what our caveat is, is this has been on the docket of conversation for the past eight years and nothing's went forward, but we have a plan in place and I think that is going to be a big benefit for this project.

Mike McDonough said that is what, unfortunately, fortunately, however you want to look at it, to your point, Bradley has had this conversation two baseball coaches ago, but it takes that person that is willing to take the bull by the horns like Amy has, and being willing to go out and pound pavement.

Mr. Perry said it is a chicken and egg thing too. I would imagine fundraising starts picking up once it gets approved rather than getting approved when you are fundraising.

Mr. McDonough said I think when you can start seeing something, whether it is foundation wise or something like that, I think that is when things pick up for sure.

Mr. Vorst asked how much did you say you needed, 75% of the funds before the builder would...Amy answered yes, 75%, well the district said we had to have 75% before we could start building. Mike McDonough said that is what we did with the Davidson weight room. My predecessor had established that and that is what Brian Wilson, we met with Brian back in the fall to talk about this as well.

Mr. Perry asked what if the costs go up? Is there a contingency for that? Mark Dudgeon said there is a contingency built in here. It is not very much, but he does have a \$15,000 contingency built in for escalations.

Amy said I will say that I trust that he is going to do us to the best of his ability just because we have a good working relationship. Now, I know he has a business to run, I understand that, but he has bent over backwards and kept in constant communication. Again, I know it is his business. I know he has to build and make money, but I can't speak enough for the relationship that we have (inaudible) on this project.

Mr. Perry said the proposed contract would include \$15,000 contingency not to exceed \$15,000 above the initial quoted price. Mr. Vorst asked and that is inclusive of general inflation and costs, not just...Amy said like I said, right now, depending, all depending, some costs have gone down and he has already communicated with me like if we get the go, then he said right now we are probably at least a little bit under that, which isn't reflected in this.

Mr. Perry said I always just assume it is going to be the \$590,000. It is going to be the 15, I mean, that is the assumption. If it is less than that, awesome, great, perfect. But that is always just the assumption that it is going to be the full amount.

Mr. Vorst asked what will you guys do if it gets partly built and you run out of money? Amy answered we won't. Mr. Vorst said alright. Amy then said I am sorry, I mean, we are going to go for it and I really truly believe that, and maybe I'm gone with the wind, but...

Mr. Vorst asked is there a Scrooge McDuck out there that says, hey, I'll cut a check for the balance once you guys run into a wall? Amy said we have some things in the back. If we get things rolling, I think some other people are going to step up on some items, but they want to see that it is, you know, and so we have already had a couple conversations. Mr. McDonough said we certainly have some partners internal that would be willing to contribute as well. Aramark and Ohio Health, I know would be willing to, I mean, they are not going to give \$50,000, but they will give sizable donations towards this. We work with Aramark on an annual basis on projects that they can help support throughout the district. Mr. Vorst said and this is not a seven or eight figure project. It is a really nice pole barn for very specific (inaudible).

Mr. Perry said I would be willing to say that if it does, something does happen and it runs out, then we just keep these meetings until it is completed.

Mr. Vorst asked why haven't they done that with the Darby weight room? Mike McDonough asked what is that? Mr. Vorst said where they, a bunch of people tried to raise money and they haven't raised enough money. Why haven't they reached out to corporate sponsorships? Mike McDonough said trust me, they have. They have generated a lot of money but just not to where they need to be yet. The difference between that project and this project, in full transparency, is a lot of the money that Chris has accumulated through hosting different events, we are allowing him to use that money. Once we have allowed him to use quote unquote public funds the rules of the game change significantly. That is why that one has kind of stalled out a little bit more, because of the bidding processes and all of those things that we are going to have to adhere to using public funds. Mr. Vorst asked but a lot of that red tape goes away if they privately fund it? Mike McDonough said that is correct.

Mr. Vorst asked is there any potential to rent the facility out? Amy answered potentially for our youth programs through Davidson. It is kind of a conversation. Mr. Perry asked anything with Optimist or anything outside? Amy said no, I think our youth programs get first dibs. We would have to look at that first and see what that would look like so I do not have the answer to that question right now. Mike McDonough said I don't know that Optimist programs, and we have a report here, ironically today about field usage, a lot of those rec programs don't start up in the months in which you would need to utilize a facility such as this.

Mike McDonough asked if there are any other questions for Amy?

Mr. Vorst said so you guys are just in the fundraising stages of this now? Amy said it is ready to roll. Mike McDonough said I anticipate that Mark and I will be meeting with Amy regularly and with the baseball coach there, Coach Swallie.

Mr. Perry said so in 2024, is that what we are looking at or end of 2023? Amy said my timeline would hopefully be the end of 2023. But again, that would be, and I don't know if that is possible, but I think the caveat that we are going to have to overcome right now is turning the thought process, because it has been conversation for the past eight years and people are like, well, we have not seen anything. Now we have something concrete so changing mindsets a little bit.

Mr. Perry said I guess the question is, what do you, what are you looking for from the facilities committee? Mike McDonough explained this is a part of the process. Anytime a group is doing something such as this, we would bring them before the Facilities Committee. Examples would be the Darby weight room, the Brown playground. A lot of these PTO or booster group things are

always brought before either this committee or the board in its entirety, just keep them in the loop of this because ultimately, we inherit the maintenance of these facilities once they are constructed. Mr. Vorst asked do you have an estimate of maintenance costs once it is completed? Mike McDonough said we could probably come up with something. We could look at what we did with the Davidson weight room. It would not be something that would require additional staff. Probably about four years ago, we added what we call a stadium custodian, but they service the campus. Each middle school/high school has a custodian that maintains all of the athletic spaces, whether it is indoor or outdoor. They work like a 10:00 to 6:00 so they get overlap with lunch so they can support with lunch as well. They manage stadium restrooms, the stadiums, locker rooms inside the building, making sure that things are stocked for the public before events happen and those types of things. It would probably be folded into their portfolio of work. I don't think it would be something that would impact, and I think our and our kids do a really nice job too, of, once they use, whether it's the weight room or those types of spaces, they do a good job of wiping things down.

Amy said we are behind the times for sports and athletics when it comes to Liberty and schools like that in the conference we are in. Thank you so much for your time. Nice to meet you. Have a great day.

2. Master Facilities Plan Update

Mike McDonough said I just wanted to bring everybody's attention to the updated timeline that is on the MFP website. It is here within our supporting documents. I know that at our last meeting, we had Tracy and Lee here to talk a little bit about the educational adequacy. We had a meeting with them last week to review some of the preliminary findings that they have done thus far. We are trying to set up a time in July for at least Brian and Zach to sit down and go through the report. I believe in August we are going to have a report to the full board with the educational adequacy results. Just wanted to bring your attention to the timeline.

We will be bringing back the steering committee and I will start to ramp up some communication to the folks that we have, as well as recruit some additional members. We will be bringing back that steering committee in September. We are going to ask a lot of the steering committee in October. We will have two meetings with them in October, one of which may be a little bit longer than a normal meeting. Norma and I will try and do something snack wise the group. We will be hot and heavy there in September, October, November. We will start to put some results together beginning in December and then start to formulate some recommendations around the new year, ultimately with a presentation to the Board sometime late February or March.

As we have referenced many times, we want this to be bigger than just what we would propose for a potential bond campaign in 2024. We would like for this plan to have multiple facets to it and be a long-standing plan that we could refer to that would have multiple phases and certainly with the Board's input, decide what kind of priorities go first in those types of things.

Again, this has been posted online. We will get this out to the steering committee. I know I have had a few folks express interest in joining and a few folks moving on. First order of business is recruiting a few more students because I think our students graduated. That will be the first order of business, to get some students to join us as well, because their perspective is very valuable.

Mike McDonough asked if there are any questions about that?

Mr. Perry said so right now it is proposed through February, is that the end of it or is that a continuation mark? Mike McDonough said that would be when we would make some presentations

to the Board. That would be the wrapping up. I don't think that you are ever done with your master facilities plan. I think we will have it in a spot where we can start to make some informed decisions. I think we will have a lot of things identified. We will have way more things identified than what we could do in one levy cycle. I think that is where the collective effort of the Board and the district leadership team will come into play in terms of what would we prioritize and then certainly some of those other things will move to a secondary phase.

3. Summer Projects Review

Mark Dudgeon said looking down the list, not a lot of big changes since the last time we were together. Obviously, we are in the beginning stages of a lot of projects.

A big thing is the Hoffman Trails parking lot. That work starts next week and they will begin removing some of the traffic islands out there. That work is going to take us through about the middle of July. Traffic islands will be coming out first then they will start the removal of the old pavement. They will wrap up that project near the beginning part of July with doing the concrete repairs out there and paving the bike path around the playground. We have had several conversations with that contractor. They seem like they are eager and ready to go on that.

One change in the paving bucket since last time we met, we were able, late in the operation budget cycle, we were able to work in some sealing and striping at Avery, Darby Creek, Memorial and JW Reason. This is especially exciting because those are all lots that have been paved over the last five to seven years so this sealing and striping is going to help us protect that investment and help extend the life of those parking lots. Our goal is as we continue to do paving projects over the next few years, that we are keeping up with the maintenance on those on a cycle that again, helps extend the life of that pavement and of those pavement markings.

Mr. Vorst asked is that typical to need sealing and striping five or so years after? Mike McDonough said to protect your investment. Mark Dudgeon said yes because they will do the crack filling and in Ohio with our wet winters, we get the freeze/thaw cycle. That's when some of that asphalt starts to break down. The other thing, with the way building materials have changed, we don't get as much life out of asphalt in this region as what we used to get so it is important that we keep them sealed and keep them striped.

Mr. Vorst asked so it is not indicative of a faulty project or anything? It is just something we need to do? Mark Dudgeon answered yes, exactly.

Mark Dudgeon said building improvement wise, our mechanical projects, as we had discussed the last time, we still have some items that we are waiting on equipment arrivals. We will keep the district informed as those impacts are beginning to launch.

One of the biggest changes and updates here is in the tech category. I am going turn it over to Rich to talk about where we are at with our visitor management system, which is really exciting.

Rich Boettner said above that, we are doing quite a bit of computer replacement this summer. On the PC side we have business labs, engineering labs, MAC labs that are up for replacement. A couple years ago we did all of the main office computers, so this round is more like side offices, an aide's office or an attendance office, stuff like that. There will be some computer replacement going on there.

The next thing on here, as Mark mentioned, is pretty exciting. We will be implementing a visitor

management system next year. Basically, today we still, most offices still use paper and pencil for the moms and dads to sign in and sign out of the building. Our students sign in and sign out using a Google form on an iPad.

This system will allow us to, over time, we are going to start with parent sign in, vendor sign in, contractor sign in. All of that will be captured on a kiosk and they will have a badge that prints out. All guests will wear a badge when they are in our buildings so that we know that they are identified and have been checked.

The system, they will swipe their driver's license or state id and then that does a quick background check on them and would flag any potential issues with a person coming in the building who shouldn't be there. They will get a badge.

Eventually we will roll this out to students and do away with our old Google form on the student's side, and students will sign in coming late to school or sign out, sign out early for a doctor's appointment, something like that. The third phase will be, eventually we will probably do substitute teacher and substitute staff sign in and sign out, which will allow HR and the treasurer's office to electronically, quickly capture without paper forms, substitutes so that they can be paid.

Mr. Perry asked as far as running background checks and whatnot, does that include custody concerns with checking in and checking out? Rich Boettner said it is two functions, but it does both. One of them is a state check and a national check to backgrounds for predator lists and stuff like that. Then we have custody information in our student information system that says this person is allowed to take the child home, or this person is not allowed to take the child home. Those things would also come up in a check like that.

Mr. Perry asked could we also use that to collect data on who is coming into the building? Mike McDonough said we have a spreadsheet that we could export every day. Rich Boettner said when you sign in, you say why you are there and who you are.

Mike McDonough said the first time that a parent was to use this would be the most cumbersome. From that point forward they would have a profile set up in the system and they wouldn't need to necessarily swipe their ID.

Mr. Boettner said a cool function with the one we picked, if you have ever used the tickets, like when you get an airline ticket, you can throw it into an app on your phone. You can get a school safe ID badge, and then you just swipe your badge from your phone. You don't have to do it that way. You can always use your driver's license, but it is a neat feature that will make sign in and sign out really fast for people who are frequent visitors. Matt Sparks said they showed us this in the demonstration. It literally was like, put your phone down, tickets gone.

Mike McDonough said we have four buildings that are going to start us off in the fall. I believe Matt, you are going to be one of the buildings. We are going to start small. Matt Sparks said so come visit and get a sticker.

Rich Boettner said Darby, Weaver, the ILC and Beacon will be our pilot schools in August with the goal of rolling out district wide by probably November as long as all of the roadblocks and bumps along the way have been ironed out.

Mr. Perry said other districts use this. I feel like Dublin is similar just because I got an email

saying...Mr. Boettner said there are a number of districts that already have a visitor management system. Mike McDonough said UA happens to have this exact one. We interviewed quite a few different vendors and we felt his was the best one to go with. Mr. Boettner said we had RFP out to like six or seven vendors. We had four that we liked and three that we brought in for the dog and pony show.

Mr. Perry asked was this the \$200,000? Is that right? Mr. Boettner said yes. Mr. Perry then asked is there an annual rate? Mr. Boettner said there is an annual rate, \$14,000 a year for licensing and then there is a cost for the labels. Depending on our stats, how many people need a printout each day, will probably help us determine long term what our cost is going to be for labels.

Mr. Vorst asked will we own the machines? Rich Boettner said we own the machines. Mr. Vorst then asked so we are responsible for any sort of upkeep or damage or problems with the those? Mr. Boettner said yes but in my conversation with the CTO at Upper Arlington, they have had this system for two or three years. They have had no problems with them so that is a good sign.

Mr. Vorst asked what is our protocol if somebody swipes their ID and it comes up red, that they are not allowed in? Mr. Boettner said we have work to do on that. That is part of the culture building process that is going to be a part of this. The system will immediately notify a person in the building, potentially an SRO or the principal of the building and the secretary. In general, they recommend that the secretary says I am having trouble with the system, please have a seat and someone will be with you to help you get that taken care of. Mr. Sparks said they even showed us on the kiosk, no matter if it is a custody thing that we know about or if it would be a background check thing, it literally says, oops, give us a second. That way they could easily call an admin so our secretarial staff isn't the one telling someone you are not allowed in.

Mr. McDonough said we haven't worked all of these things out. It may not mean that we kick the person out of the building. It may just bring awareness to who is in our building. We have not discussed all of those finer details yet but I think now we have people that walk in our buildings that we have no idea what their backgrounds are. At least we would now have a general sense of what is going on.

Matt Sparks said I was even anticipating, what if we get a parent that says, or a person that says, well, I am a parent but I don't have my ID on me, and I am not comfortable giving you that information. Well, that is fine but I am going to be with you when you are in my building or something like that. These are your options. The pilot will help us kind of fall into situations, figure out what we need to fix.

Mr. Boettner said those are practices and protocols we have to work on this summer so that when we roll this out, we will start it in the four buildings, we will train them and then revise and improve before we roll out district wide.

Mr. Perry said I already assume we are doing this, but I should ask anyway. We are involving law enforcement with discussions about civil system, if they get flagged and they get notified? Mr. Boettner said our SROs will certainly be involved. There is a safety team that does meet. I am sure they are aware because that was part of the start of this process.

Mr. McDonough said in order for us to apply for this grant, we had to do vulnerability assessments through the Hillard Police Department so they are aware of this process.

Mr. Perry said because I want to know if they get a flag...Mr. McDonough said the system is not going to talk directly to them. Mr. Perry said if we call them, obviously. Mr. McDonough answered yes.

Mr. Vorst asked do we have an issue with significant numbers of people unauthorized coming into the buildings? Mr. Boettner said no but I would also tell you that, let's say we may or may not know that somebody is on a predator list somewhere. They could come sign in because they are here to talk to so and so or whatever. This would flag that. Then, the other issue is once people know that we have a visitor management system, I think you also, once you know that barrier is there, you are also less likely to even show up.

Mr. McDonough said I think the other thing that, and Matt even made this comment when we did the interviews, the fact that it is going to print out a label with your picture on it, I think that makes kids more at ease. It makes staff that doesn't know who you are, or I am...Mr. Sparks said one of our biggest things at school is we are afraid, we know our staff is not going to let anybody in, but kids are kids and we are afraid somebody is going to open a door. We talk about that constantly. The other trouble is even substitutes, they have a lanyard on so we know if we see a lanyard, we know, okay, that person is safe. The moment we see a sticker, we will know they have been to the office and they are here. Right now, our protocol district-wide is to stop and question them. Not that we wouldn't if we felt uneasy, but it would be, I think for our visitors, how they feel more welcomed. They feel secure too. Nobody wonders why I am here. I am here to read to my kid's class. Right now, somebody could come in, sign and do everything, and I would hope in my building, if they walk to fourth grade, four people are going to stop and ask who they are because they don't have an ID badge. But if they have that sticker, hey, welcome to Beacon, glad you are here. I also think it helps our community feel more welcome in our schools because safety is our number one job. I want my staff to be vigilant about that but if that sticker lets them know, hey, that person has already been approved now I can just be welcoming. I think that will help our culture as well.

Mr. Perry said Zach to your point too, is the fact that we can now look at the data, answer the question better, because beforehand we might not have the ability to do that. We do this program, seems like at least, we will have the ability to see, and we will have the numbers on who tries to come in unauthorized because we will have flagged them and we will have kicked them out hopefully.

Mr. Sparks said 90% of the people that come in my building are parents to volunteer but if all of a sudden it is a guy working on the AC who is not in a Hilliard thing because he is, we have a stone kick up and hit the glass once a year. That guy is not a Hilliard person, he is a glass person, but if he had that sticker, he's not getting 13 questions and we are all walking our kids past him not worried because someone has already said he has been checked. There's his picture just in case. It just adds a layer of comfort I am looking forward to.

Rich Boettner said that's the main things. Mark Dudgeon asked are there any other questions about the project? Mr. Perry asked what is the anticipated date on that? Rich Boettner said it will be in four schools in August. The goal is to start those four on the first day of school and roll it out there. Once we get through hurdles and get comfortable with all the practices and let our buildings help us understand, then the goal is to roll out district wide in November.

Mr. Vorst asked do you guys have any concerns about any of the stuff on here going over as far as timeline?

Mark Dudgeon said I think our biggest vulnerability are the projects related to mechanical upgrades just because mechanical equipment, the lead times on those, there are just so many unknowns with that. This is a living document for us. We are trying to keep that timeline out to the right side of the page updated to the best of our ability. Our coordinators are staying in contact with our vendors to make sure that we are keeping things up to date as we get updates from them.

Mr. McDonough said the big reassurance, you see Darby chiller, you see a huge number there for that. That's a redundant chiller so we are not going to be without air. It is just to provide some backup and some redundancy there. That may even extend into the fall, but it is not going to impact the function of the system.

Mr. Perry asked, spot paving, not replacing (inaudible) parking lot, but just filling a pothole here and there, where does that fall in this, into the buckets? Mr. McDonough said that is more of a, each of our maintenance coordinators have their own budgets, and that is more of a building budget. Each building is assigned a maintenance budget. If there is some pothole work that needs to be done, then they will do that out of the building budget.

Mark Dudgeon said they are ramping up on that now with school letting out. We have a couple weekend associates that are focusing on that pothole repair now that our parking lots are starting to empty out.

4. Darby Weight Room

Mike McDonough said we don't have a document to show per se, but I know since we talked about the Darby weight room, I just wanted to, we had a meeting with Bruce from Fanning Howey last week just to try and again quantify a little bit more the cost of what that building may be. He has done a lot of work around potential costs associated with the building. Right now, we roughly estimate, if we keep water in the building, we roughly estimate that being around \$875,000 to \$900,000. Certainly, much larger than what they originally thought and certainly much larger than what was built at Davidson High School. A lot of that cost though, is contingent on if we continue to put restrooms in there, have the water, what tap fees would be, permitting, those types of things. We are continuing to work with Bruce and the team to finalize what that package may look like before we put it out on the street. Very much like Amy said, it is a hope of ours to get that out for bid sooner than later so that we can begin that process.

Mr. Perry said for some of these projects, there is no estimated or actual cost of that, assuming that there is not one? Mark Dudgeon said on some of them, we try to keep the estimates updated there. On other ones, such as Ridgewood HVAC replacement, is a big one. On that, we only have an estimate right now. We don't have an actual on that because it has not gone to the street for bid. As we get those updated numbers and as we get those updated timelines, that is when we are filling in the blanks there.

Mr. Perry said the HVAC fans, there's no estimate and no actual. Mark Dudgeon said what we have done is identified these projects as ones that are going to move forward. We have identified funding for them. We do not have updated costs for what those are going to be just yet. We are still assessing to what extent we are going to have to do the repairs or the replacements.

5. 5 Year PI Review

Mr. McDonough said as you may be aware, at our June 12th board meeting, Brian will be presenting the budget. Part of that budget document includes the goals for the operations department, but also a five-year permanent improvement fund. We update this. This is something that certainly the

facility database has been a huge asset in terms of helping us keep this project list up to date. There are times where what you may see in the next year gets bumped because something else becomes more of an urgent necessity for a failure or something along those lines. Mark just completed this update late last week and got that to Brian to be a part of the budget document. Just as a reminder to you guys, we have approximately 5 million dollars, give or take, that we generate annually from the permanent improvement fund, which is, which is awesome. The challenge is finding the time and the contractors to do all of those things.

Certainly, we have no shortage of projects identified. We do have opportunities at times, to bring forward or carry it over money, as you will see for FY24 we are above that \$5 million. We have money that we are carrying forward from this fiscal year. I think the other thing that I would highlight within this too, is we continue to try to make a dent in all of the different projects we have. We have been very fortunate over the last several years that both technology and transportation has not been taken out of the permanent improvement budget.

Just a little history lesson, for as long as I can remember, when technology was back at 1.8 million, then it transitioned to 2.1 million, that came out of that permanent improvement. I can remember at a time when I first got into this role, we had roughly about four and a half million dollars. 1.8 was devoted to technology, a million was devoted to transportation, and we were paying upwards of a million in fees back to the county. That left us with around \$900,000 to maintain the district. One roofing project and you are done. The benefit is we have access to more of that money. The downside is we have only so much capacity in house to manage all of that. It is a balancing act for sure. We certainly are very appreciative of the community support from a funding standpoint and certainly very appreciative of the support of our team to manage all of the projects.

I am not going to go line item by line item because there are certainly things that may get added to it. It becomes a little bit more challenging when you start forecasting out four or five years. Certainly, the facility database provides a good touchpoint for us to do that but there are things that will move a project up the list based upon preventative maintenance or not being able to adhere to the preventative maintenance for that.

Mr. Vorst said it looks like the Ridgewood HVAC project is the big rollover from last year? Mr. McDonough answered that is correct. Mr. Vorst asked so that is the increase? Where are the funds for that coming from? Mr. McDonough said we were carrying over, since we didn't spend that we are able to carry that forward.

Mark Dudgeon said that project is still in design. The Board approved the contract for the design at the May board meeting. Prater Engineering is now starting the design phase of that. They are anticipating being done with the design around November, which then means we will go to the streets for bid. That is why we are anticipating in FY24 that we will be releasing the funds for that contract. The work will start soon after the first part of 2024 calendar year.

Mike McDonough asked if there were any other questions about PI?

Mr. Vorst asked is there anything you are really excited about? Mark Dudgeon said the common themes throughout, obviously it is when we get to the third, fourth, and fifth year, it is really difficult to anticipate what the needs are going to be. 2024 and 2025, those fiscal years, you can see the common themes there are obviously mechanical improvements as well as continuing our rotation of roof replacements and our parking lot pavement. That aligns with the theme of warm, safe and dry. Those are the basics that we want to make sure we are keeping up with. Then as we can roll in some

athletic improvements and performing arts improvements, some carpet and some paint in our two middle schools that need it, we want to try to plug in those gaps and use funding for those things as well.

Mr. McDonough said you were with us this morning a little bit when we were doing some of the strategic planning. I think certainly the high-ticket items of, as Mark mentioned, the roof, the paving, the mechanicals, those are things that you need to do to be able to function efficiently. But those aren't things that parents and staff and students get real excited about. It sounds kind of corny, but the thing that I am most excited about is, if you look at next year, the money that we have allocated towards painting at Weaver and Heritage and carpeting. The bones of those two buildings are phenomenal. If you throw a little finishing work in there, I think it is going to make a huge improvement in the environment there for sure. Certainly, it is nerve wracking, but also exciting to see how the work of the Master Facilities group impacts these projects moving forward.

6. Space Usage Update

Mike McDonough said one thing I always like to try to do, certainly since we have been out of Covid, is just to give a snapshot of the usage of our buildings. Obviously, we have school that takes place one hundred seventy-five, one hundred seventy-six days a year, and we have tons of events that occur that are district related, whether it is performances or athletic events or PTO functions. I think it is astounding when you look at the number of things that go on in our buildings beyond what is just related strictly to the clubs and activities that are directly tied to the schools. I asked Tiffany Cain, she is our Building Use Facilitator, to put together some things for us to be able to share with you and provide a snapshot of this past school year.

As you can see there, the different number of requests. There are over 26,000 requests and over 234,000 hours. One of the reasons I like to highlight this too, is because this obviously impacts the maintenance of the buildings. We want our buildings to be used. The communities support us and pay a lot of money to live here and take advantage of the things that we offer. We want to make sure that we are allowing them to utilize that as well.

Some groups that are top users, Brian, you mentioned Optimists earlier. Optimists continues to grow, not only in participants, but also in the sports that they serve. I believe in the last several years they have added volleyball. They have added track. Their lacrosse program continues to grow. Lacrosse used to be its own entity and Optimist's kind of brought them under their umbrella.

You can see that they are by far our number one user. They are also probably by far our number one supporter of student scholarships. I believe they give upwards of \$30,000 in student scholarships. That is a huge benefit to our three high schools and it is a huge benefit to the young kids of our district to be able to utilize the facilities the way they are.

Mr. Perry said I looked a little bit at the three high schools...Mike McDonough said my guess is your question is the three high schools and the three middle schools don't seem to have a lot of stuff in there. Mr. Perry said I just want to see what the discrepancy is between Davidson, versus Darby and Bradley. Mr. Vorst said I was wondering the same thing. It is almost double the requests.

Mike McDonough said I think a lot of it is long standing events that have occurred in those buildings. I can speak from a dad's standpoint. I know that my daughter, when she was younger, she was in dance. A lot of the dance or dance studios utilized Davidson. It has just been a longstanding partnership there.

Mr. Perry said the second question was exactly what you were saying is the difference between the high schools and middle schools. Mr. McDonough said what I would tell you is high schools and middle schools, you can't go by, even in the summertime, you can't go by a high school or middle school, and there's not something going on related to the school. It just makes it really challenging to try and get community use in there. We don't do a lot of things in our performing arts centers. One because of the wear and tear on the equipment. That stuff is very expensive. It certainly needs some love as well. Really, when you look at some of those spaces, it requires additional, we don't charge a lot to use our facilities. We only pass on the cost of personnel for the most part, unless you are an out of district group. Some of those spaces though, that are associated with the high schools in particular, we would require personnel to be on hand, like a tech director or a site manager, for utilizing some of our spaces at the high schools. That is where the costs tend to, if you look at our district approved fee schedule, I think those run in the neighborhood of \$60 an hour and to a local nonprofit group, that can impact your ability to do that. Whereas if you are using an elementary cafeteria or that type of thing, that can be folded into the day-to-day duties of the second and third shift custodians.

Mr. Perry said so that other piece (inaudible) is most elementary schools say (inaudible). Mike McDonough said yes and Station is used every bit as much as our high schools and middle schools are with our own programs. Station has become, we joke about it being the oldest building, but it has, and since we built Memorial, it has become a great space for us to have winter guard and all different types of things that we didn't necessarily have the space for. We gained two rather large gym spaces and a performing arts center when we built Memorial, just in having Station still within our district portfolio.

Mike McDonough said I just wanted to provide a little perspective on the different types of spaces and where those are used the most.

Mr. Vorst said thank you to you and your team for putting that together. I am sure it is not an easy set of things. Mike McDonough said that is Tiffany! She is the brains behind the operation.

Rich Boettner said that is amazing! That graph right there just shows how much Station is used for its PAC and cafeteria and gym. Wow!

7. Next Meeting

Our next meeting is scheduled for Thursday, September 7, 2023 at 3:00pm.