



## FACILITIES COMMITTEE

Mike McDonough, Deputy Superintendent  
Friday, December 2, 2022, 9:00 AM, Central Office

HILLIARD CITY SCHOOL DISTRICT  
OPERATIONS DEPARTMENT

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### Committee Members

Nadia Long, Board of Education President  
Zach Vorst, Board of Education, Committee Chair  
Mike McDonough, Deputy Superintendent  
Cliff Hetzel, Chief Operating Officer  
Rich Boettner, Chief Technology Officer

Derek Farwick, Accountant  
Mark Tremayne, Director Innovation & Extended Learning  
Matt Middleton, Principal Hilliard Darby High School  
Cort Hamilton, Assistant Principal Hilliard Bradley High School  
Matthew Sparks, Principal Beacon Elementary

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# MINUTES

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8:00 AM – Tour Davidson Locker Room/High School

9:00 AM – Meeting at Central Office

1. Public Participation

None

2. MFP Update

Mike McDonough went through the MFP Educational Framework Questionnaire results. There were 845 respondents with 33 being under the age of 18. All schools were represented and the results were similar to the 2019 questionnaire. The survey tool we used in 2019 was a little bit different from what we used in 2022. In 2019 it gave percentages and in 2022 it gave a Likert scale so we converted the 2019 information to match this information so we could have some sort of a comparison. The questionnaire results we reviewed are available on the [Facilities Committee Meetings](#) page of the district website.

3. Summer 23 Project Forecast

Cliff Hetzel reviewed the projects listed on the Capital Projects FY 2023 document.

Paving - The parking lot at Hoffman Trails Elementary is on the list for replacement. It has been assessed and estimated. We had a survey engineer evaluate everything including improvements to sidewalks and curbing. The next phase is to put a bid package together and solicit bids. The goal is to complete the bid process in February and begin the work as soon as school is out so it can be completed over the summer. Sealcoating is basically a standing item. We will begin identifying some of the schools that really need it a little later in the year.

Building Improvements - The chillers for Darby High School and Heritage Middle School have been ordered. The heat exchanger at Darby is expected to be completed during the winter. Ridgewood Elementary's HVAC system needs replaced. It will need to be completed in two phases and will be planned out to avoid the need to disrupt or shutdown the building. The bleachers in the gym at Davidson High School are scheduled to be refurbished in June. The walk-in cooler/freezer at Beacon needs to be replaced. We are looking at an exterior option. Doors and hardware throughout the district are an ongoing need. We are working with our vendor on a roof repair for Washington Elementary that will extend our warranty for five years. They have done some winter prep and will complete the work during the summer. We just received a grant through the Ohio Facility Construction Commission that will be used for a Visitor Management System to improve safety throughout the district.

Site Improvements – We have been having discussions about playground equipment. Horizon, Tharp, Beacon and Crossing have identified some needs. Some buildings have funding through a donation from Aramark and some buildings have more PTO funding than others.

Athletic – We have the designs for the three high school gym floors and have multiple proposals to do this work that will take place over the summer. We will need to shut down the gyms while this work is being done. There will be the breakdown and repair of the courts, rebuild and put a couple of layers down, then do all the painting and put a couple more layers, then it needs to cure. They will sequence the work. Our goal is to have everything completed by the end of July.

Tech – Rich Boettner shared that we have quite a few desktops that need to be replaced this year. This is mostly in offices and computer labs. We haven't really touched the computer labs in the high schools for quite a while. We need to make physical improvements and find better ways to be more efficient in those spaces. Server storage additions are needed as part of our cybersecurity initiative. We have a variety of other cybersecurity improvements on the plan as well. We will be working on some improvements to physical security in some of our network closets as well as some intrusion detection hardware and software improvements.

4. 5 Year PI Project Information

Mike McDonough and Cliff Hetzel explained that the Permanent Improvement Fund 2023-2027 information is included to show there is intentionality with the Facilities Database feeding into this and feeding into our summer projects. All of the things Cliff just went over can be found on this document in the FY2023 section. It is part of the budget document. We wanted to show how our different systems are talking to one another. Some things may jump a year based on their performance or the necessity of them. Everything is in alignment with where we have been in our PI planning.

5. Electric Bus Update

We have the infrastructure setup for this. We have been working with AEP. The charger company is Nuvve. They are a preferred charging provider for Bluebird electric buses. We have a transformer and dedicated lines ready to go at the Davidson site. Cliff got an update from our representative that we should get the buses in April. We will need training for drivers and mechanics and will also need software. Cliff shared that we will get an 8-year warranty on the batteries and the buses have 40 percent fewer moving parts.

6. Urgent Necessity Project Update (October 24<sup>th</sup> Work Session)

This is a quick and easy schedule to show what our plan is with the mechanical improvements for Darby and Heritage. We would have wanted to do the Heritage chiller over the summer when nobody is there because we are going to ultimately have to shut things down because we are going to clear water out and will be taking things offline. We may not be able to actually do the work until we get our first frost or in November. They will hold the equipment until it is ready to go and we get out of cooling season. This is a realistic schedule.

7. Next Meeting

March 17, 2023 is a tentative date for our next meeting.