



FACILITIES COMMITTEE

Mike McDonough, Deputy Superintendent
Friday, September 9, 2022, 9:00 AM, Central Office

HILLIARD CITY SCHOOL DISTRICT
OPERATIONS DEPARTMENT

Committee Members

Nadia Long, Board of Education President

Zach Vorst, Board of Education, Committee Chair

Mike McDonough, Deputy Superintendent

Cliff Hetzel, Chief Operating Officer

Rich Boettner, Chief Technology Officer

Anita Dalluge, Assistant Treasurer

Mark Tremayne, Director Innovation & Extended Learning

Matt Middleton, Principal Hilliard Darby High School

Cort Hamilton, Assistant Principal Hilliard Bradley High School

Matthew Sparks, Principal Beacon Elementary

MINUTES

1. Public Participation

None

2. Summer Projects Update

Cliff Hetzel reviewed the summer projects listed on the Capital Projects FY2022 document. He highlighted the Innovation Discovery Centers project. Mark Tremayne ran these projects and explained that we transitioned the K-6 Media Centers to Innovation and Discovery Centers with a grant through a partnership with Amazon. Sixteen buildings were impacted last year. We created Think Big spaces in these buildings. We have a science zone, a coding and robotics zone and a creativity zone in each of those spaces. In addition to that, we had some training for the Innovation and Discovery Specialists. Matt Sparks shared with the group what a positive impact it has been for the students in his building. Cliff and Mike talked through some of the details on the preschool addition. This was the first major project we have done while school was in session. Our design professionals and construction management team did a phenomenal job keeping everyone safe while still getting things done during the school year. With the challenges due to delays in today's construction market, Mike explained that we learned to be flexible and adaptable. We have built a great partnership with Fanning Howey and Summit Construction throughout this project. Cliff touched base on the other building improvements, ESSER projects, and Athletic projects at Davidson High School. Rich Boettner gave a technology update. All the monitors were up for the first day of school. They have been working on tear outs at night. Once the tear outs are finished, the monitor project will be substantially completed. We have been working on network improvements and have more to do to improve security for our networks. Cliff referenced the special projects listed at the end of the document and gave a brief update on those projects. We completed the installation of the classroom door barricades. We focused on the classrooms and now will go back around to meet with building leadership to talk about other spaces that need this.

3. Facilities Database Update

Mike shared that in the fall every year they provide the Board with an updated overview from the Facilities Database. He explained that they go through all of the completed projects to update information in the Facilities Database. They adjust the liabilities we have as well as the lifecycles of the various systems that were impacted. In the fall, the OFCC provides an annual update on costs per square footage based on the size and location of the building. They projected a 17.3% increase from last year. This is also entered in the Facilities Database so we have accurate information to make informed decisions. Cliff explained that the Facilities Database has taken time and investment to get it rolling but now this information feeds the 5-year forecast, budget planning as well as master

facilities planning. It is evidence based now. We have reasons and methods. We have reference points that are legitimate. In addition to the 17.3% cost increase, we build in a 3% inflation factor. All of our project information is loaded into the database. We are working with Ameresco to add the preschool addition. That is adding square footage to our portfolio. We have pulled off a 10-year window. We are identifying all of the needs per building. We will finalize a snapshot of where we stand today. This information will also be used with the Master Facilities Planning committee work. A more formal presentation will be given to the Board at an upcoming meeting.

4. Facility Use Information

Mike went over the Community and Outside Use charts that provide an overview of the various things related to building use. He explained that the district does not make money through facility use by these local groups. The only charges are for personnel costs when needed. We also have internal groups using our facilities. Most of the youth organizations are indirectly run through us. The unique thing about the partnerships we have with these groups is that they will do some of the improvements in these areas. Hilliard Station has become a popular spot now that it is no longer a middle school. There are some groups that utilize our spaces that are charged. These are groups that are outside our community. We have an approved Building Use Fee Schedule that is not always followed. When it was adopted, the Board said that we would not assess fees to any groups in A, B or C. The groups that are charged are those in group D. Information regarding facility use (policy, fees, and group designation) can be found on our website under [Facility Rental](#).

5. MFP Update

Mike shared and explained the timeline for the Master Facilities Plan. The first meeting for the Steering Committee this school year is October 19, 2022. At that meeting, one of the things we would like to find out is if there are any buildings within our district the committee would like to see and we will try to schedule our meetings at those buildings and have a short tour afterwards. Over the summer, the Steering Committee visited two buildings outside our district that are relatively newer constructions. The committee also visited the two oldest buildings in our district, JW Reason and Hilliard Station. Many of the people on the committee only see the buildings their kids attend. The Executive Advisory Committee is comprised of some members of the cabinet team. This committee goes over the same information that the community does. We will have a couple different surveys go out this year. The first one will be over Educational Framework. Feedback from the survey is brought back to the Steering Committee and the Executive Advisory Committee to start making decisions based on that feedback as to what are some of the options we can provide as solutions to some of the challenges that we see as far as facilities. The Executive Advisory Committee will formulate some options that we can put out to the community. We will have a second survey towards the end of March relating to the options. Both groups will help formulate both of the community surveys. This process will extend into next school year with a goal of wrapping up shortly after the holidays of the 2023-24 school year so we can provide the Board with the information they may need for any potential ballot issues.

6. Buildings and Grounds Requests

We have a Buildings and Grounds request from JW Reason. They have an opportunity to work with some local artists to paint a mural on a wall in their Innovation and Discovery Center. It is more than just changing the paint from one color to another so we wanted to bring it to the Facilities Committee. If the committee is open to this, we will get back with Jacki Prati to get some renderings and explore the different types of materials they want to use.

7. Preliminary Planning for Summer '23

Cliff reviewed some of the things listed on the 5-Year Capital Improvement Plan that we have tentatively planned for this summer. We have identified some security cameras and access control

mechanisms. This is essentially a maintenance repair, replacement, addition or complement to our system. We have been looking at some playground improvements as a potential project. The parking lot at Hoffman Trails is in need of repair. The chiller at Heritage Middle School is in need. We did the cooling tower at Darby High School and now need to do the chiller. Ridgewood Phase 1 is a priority. We have been looking at PAC lighting for upgrade/replacement. The athletic hallway and field house at Darby High School was a buildings and grounds request from last year. They came up with a creative idea to tear out the lockers in the back hallway that are not utilized and put down a surface that people could use for training. Washington Elementary has two types of roof systems. The flat roof is being evaluated now. They are going to do a little bit of work and then give us a five-year warranty on it. The pitched roof is out of warranty so we are looking into a solution for that. They are having trouble finding parts for the bleacher system at Davidson High School. They need some refurbishment for them to function properly. The middle school and high school gym floors need some work. We are going to talk with the Athletic Directors about what we need to do. We have made some accommodations to the stadium seating at Davidson that we are hoping will work. We will be working on Phase II of our lockdown device installation. We have received our four charging stations for our electric buses. We will be working with AEP on getting those installed this fall. The four buses are on the way. We wrote a grant for twelve more electric buses so we may get a chance to get a few more through the grant. We should know by our next meeting if we are getting them. Cliff also gave a brief explanation of the items listed in the Under Consideration section of the Preliminary Planning document.

8. Safety Update

We met with Hilliard Police regarding the required vulnerability assessments for our safety grant application for a Visitor Management System. The SRO's will do the assessments for their respective buildings. Sargent Settles, who oversees the SRO's, and Officer Mike Deaton (former SRO) will also be working on the assessments.

9. Next Meeting

Our next meeting will be December 2, 2022.