



FACILITIES COMMITTEE

Mike McDonough, Deputy Superintendent
Friday, June 3, 2022, 9:00 AM, Central Office

HILLIARD CITY SCHOOL DISTRICT
OPERATIONS DEPARTMENT

Committee Members

Nadia Long, Board of Education President
Zach Vorst, Board of Education, Committee Chair
Mike McDonough, Deputy Superintendent
Cliff Hetzel, Chief Operating Officer
Rich Boettner, Chief Technology Officer

Anita Dalluge, Assistant Treasurer
Mark Tremayne, Director Innovation & Extended Learning
Matt Middleton, Principal Hilliard Darby High School
Cort Hamilton, Assistant Principal Hilliard Bradley High School
Matthew Sparks, Principal Beacon Elementary

MINUTES

1. Public Participation

None

2. Preschool Update

Mike and Cliff gave an update for the Alton Darby Preschool addition. We have been meeting with Summit Construction every other Tuesday. They provided us with an updated schedule at our meeting last Tuesday. We continue to be on track and are impressed with the way Summit is navigating some of the challenges we have been facing. Windows should be arriving and be installed the week of July 7th. The rooftop unit will be delivered next week. We will be working with our mechanical vendor on the install. The electrical panel will be installed July 25th. Furniture is coming in the week of the 6th. Rich Boettner shared that technology equipment to install the network and the Wi-Fi is coming in. Thankfully, we have some Wi-Fi units in stock. With the way chip problems are right now, they are quoting 300 days for Wi-Fi and access points. We do have enough to get us open. Cliff explained that the electric panel is pushing back the timeline. They have the cabinet but are waiting for a module. They need to hold it there to assemble it on site to get the UL rating. We are shooting hard to have temporary occupancy the first week of August. The renovation of the playground to add the soft play surface turf will be installed by the start of the year. We will be adding some new equipment that will not necessarily be there by the start of the year but should be in by the fall. We will be retaining some pieces of equipment as well. Ribbon cutting is prior to the August 8th BOE meeting.

3. Summer Projects

Mike shared the Capital Projects document. The quotes are now finalized. Budget information has been filled in. The Darby path is booked. They will begin working on that this month. Work will begin on the Heritage parking lot Monday. We have the opportunity to tie into the storm water on Cemetery Road at the ILC to get a portion of the roof drainage out to Cemetery Road. At one point, before the Cemetery Road improvements, there was a connection there. We are working with engineers on auditorium lighting. Once we get through summer projects, we will update our Facilities database and give an update to the Board and Facilities committee. Some of our principals on the Facilities committee, as well as Hilliard Police and Norwich Township Fire, met at Davidson High School for a demonstration on door locking mechanisms that will be installed in all classrooms and main offices over the summer. There are approximately 1100 doors. Our maintenance crew estimates it will take approximately 15 minutes per door. We had to change fire code and have the fire marshal

approve it. We found out that we also need to have building code sign off on it. Chief Grile is working to see if we can do one permit rather than twenty-five permits. Chief Grile and Officer Muraco will be joining Mike at the August 8th board meeting with a joint safety update. Training on the door locking mechanisms will be provided to staff during our safety training on August 15th and 16th. Mike explained that we do three safety drills a year in every building. Additionally, there are three types of drills that are done on a three-year cycle. A full-scale drill that is a combination of two hazards, a table top exercise where we talk through different scenarios and a functional drill that is practicing one hazard. The principals are required to submit a report after each drill to be compliant with ODE. We are working with police and fire to continue to improve our training. In 2018, we did a full-scale activity. The following year, we did a table top exercise with a simulation in the building where the police department came in and did a mini active shooter drill. The next big piece for us will be to talk about reunification.

4. MFP Update

The MFP website has been updated. Three documents went on the website. The Facility Data Sheets have been updated with a feeder pattern flowchart. This flowchart gives some perspective on what the feeder patterns are. There could be some feeder pattern changes that come as a result of the Master Facilities Plan. There is some good historical data on the number of units that come to fruition on an annual basis. We may have 4,000 planned units on the books, but we average 200 new units each year. That doesn't mean we get 200 new students. Some of our growth comes from developments that age out and new families move in. Ridgewood and Lakewood are examples of this. There are many different factors to take into account when looking at attendance boundaries including special programming. The data sheets provide some of the projected enrollment numbers, transfer percentages, socioeconomic status information, and maintenance needs in terms of capital dollars associated with it. It also provides some general information such as the year it was built, the size of the building and the size of the site. The Enrollment Projections report breaks down district enrollment and provides four different types of projections. We tend to focus on recommended projections. The third report is the Student Potential Analysis. This report shows the age of the home, the price-point, and the number of students generated. It helps identify what price-point generates the most students. The report also shows every development in the district and the number of students that are generated from that development. We are working on setting up facility visits this summer. We will look at some of our older facilities and some of our newer facilities. We are working with Summit Construction and Fanning Howey to identify some schools outside our district that we can look at both from a renovation standpoint and from a new construction standpoint.

5. 5-Year Capital Improvement Plan

Cliff gave an update on the 5-Year Capital Improvement Plan. This document can be found in the budget document. It is updated on an annual basis. Many of the projects listed come directly from the Facilities database. He explained that information from the Facilities database is being utilized for all the projects we have going on. The database is really coming alive and we are using real data to support the MFP as well as when we plan out preventative maintenance, repairs, and replacement projects. The information is also shared with Brian Wilson for the 5-year plan. It has captured all the institutional knowledge from the Operations team that will be beneficial to us down the road.

6. Electric Bus Update

Cliff shared that we were awarded the grant from AEP for four buses. We have talked to the manufacturer, the dealer, and the charging station company. We are finalizing the specs and will put the order in around July 1st. We hope to receive the buses by January 1st. We will begin installing the charging stations. We are planning on putting in eight bays. We have been told we are the first ones

in Ohio to do this. AEP will be running wires above the tree line on the south side of Davidson High School. We will identify elementary routes for the buses. The way the buses are designed, they are better with start/stop routing.

7. Next Meeting

Our next meeting will be September 9, 2022.