



## FACILITIES COMMITTEE

Mike McDonough, Deputy Superintendent  
Friday, April 12, 2019, 8:00 AM, Central Office

HILLIARD CITY SCHOOL DISTRICT  
OPERATIONS DEPARTMENT

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### Committee Members

Paul Lambert, President, Board of Education  
Mark Abate, Vice President, Board of Education  
Mike McDonough, Deputy Superintendent  
Cliff Hetzel, Director of Business  
Rich Boettner, Chief Technology Officer

Anita Dalluge, Assistant Treasurer  
Mark Tremayne, Director Innovation & Extended Learning  
Matt Middleton, Assistant Principal Hilliard Darby High School  
Chad Schulte, Principal Hilliard Weaver Middle School  
Matthew Sparks, Principal Beacon Elementary

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# AGENDA

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## 1. Public Participation

Kelley Arnold expressed her concerns about the FMX Calendar and building access. Events on the calendar marked as “private” do not always show that the resource is booked. Also, events disappear from the calendar after the start time of the event. To locate an event after the start time, you need to know to filter your request to locate events that are “finalized and completed.” She asked that we determine if it is possible for the event to be viewable for the duration of the event.

She also expressed her concern that the winter guard instructor (Darby HS staff member) was unable to get into Hilliard Station Sixth Grade School for scheduled practices. The committee informed her that Darby High School should inform us of all the scheduled event dates and times and we can program the individual staff member’s access card to open the building for those events.

## 2. FY19 Project Discussion

Cliff Hetzel reviewed and explained the list of 2019 capital projects updated following last month’s meeting.

He also presented and reviewed the bid results we received for the Davidson HS parking lot drainage improvement project estimated to cost \$125,000. We received bids from eight (8) companies ranging from \$99,420 to \$162,000. Mark Finchum Excavating is the apparent low bidder.

The committee also discussed the possibility of a separate PA system for the Preschool verses utilizing the same system as Alton Darby Elementary.

## 3. Ameresco Facilities Database Presentation

Discussed the next steps now that Ameresco has created the database:

- Training for internal staff
- Karen and Kelly will be key in updating/managing the database
- Reconcile with Treasurers office and their inventory of major assets
- Continue to partner with Ameresco to explore value added opportunities

## 4. Hilliard Davidson High School Roof Update

Cliff Hetzel provided an update in regards to the insurance claim for needed repairs.

## 5. Master Facilities Plan Framework

Mike McDonough outlined the process for the Master Facility Plan. The data collection phase will be completed by this spring/summer:

- Facility Conditions – our new Facilities Database provides this information for the overall district as well as for each building respectively.
- Enrollment Projections – certainly we have this part in place as we have been working with Cooperative Strategies for 4 years now. I know our next data set that we provide (October 2019) will allow for us to truly perform a Live Analysis, but our current projections will serve our need in the short term.
- Capacity Analysis – Karen and I have worked hard to create our own analysis based on conversations we have had with Lee Hwang, Cooperative Strategies, as well as an official capacity analysis of Weaver MS performed by Fanning Howey. It is important to have this work reviewed and analyzed in partnership with Cooperative Strategies' expertise.
- Program Review – we recently had the District Management Group perform an audit to align course offerings and staffing patterns with District and School priorities. There may be some information in these findings that help with the program review, but it is essential to engage in discussion with key District personnel to establish how these programs influence the use of our facilities.

## 6. Enrollment/New Development Update

DRAFT Enrollment Projections prepared by Cooperative Strategies. Enrollment has increased by 1,065 students over the past 10 years. Based on this year's enrollment projections, enrollment will increase only slightly over the next 10 years. Mike McDonough summarized the report and highlighted the following information:

- Pg. 16 – historical enrollment table
- Pg. 19 – projected enrollment for District
- Pg. 28 – projected enrollment by school begins
- Pg. 69 – Appendix – shows enrollment projections for reconfiguration of BRT/NOR

DRAFT Subdivision Yield Analysis prepared by Cooperative Strategies. There are approximately 36,000 completed housing units of various types within HCSD. At the time of this study, once construction of all currently known planned units is completed, there will be an estimated 39,219 housing units. Mike McDonough summarized the report and highlighted the following information:

- Pg. 2 – Average SF student yield by attendance area
- Pg. 3 – Average MF student yield by attendance area
- Pg. 4 – Average Condo student yield by attendance area
- Pg. 6 – 8 – New developments & potential student yields
- Pg. 17 – Appendix B – student yield by SF home age and price point
- Pg. 21 – build out @ 400 units/year – max enrollment is 23,230 students in 2053
- Pg. 22 – potential enrollment by attendance boundary
- Pg. 23 – Appendix C – student yield for each development throughout the District

## 7. Technology – WiFi Update

The Technology Department continues to make improvements to both the wired and wireless networks. This summer we will be using a third-party company who will conduct a building survey on the quality of our WiFi coverage. Once complete, we will be making improvements based on the survey results. Erate continues to help us by providing a 50% discount on new equipment because of our free and reduced price lunch counts.

## 8. Next Meeting

Friday, August 2, 2019 – 8:00 AM – Central Office, Board Conference Room