



MEETING MINUTES

WEDNESDAY, 2.5.2020

ATTENDANCE

Jenn Kuck (President), Jerry Mountain (Vice President), Robbie Thomas (Treasurer), Janine Burnside (Secretary), Nikki Hampson, Stephanie Litzinger, Lori Schneider, Laura Smith, Amy Felicetty

Meeting Start: 6:33 p.m.

AGENDA

1. **Welcome and Intro** Jenn Kuck (5 min)
-----OLD BUSINESS-----
2. **Secretary Report** Janine Burnside (3 min)
3. **Treasurer Report** Robbie Thomas (10 min)
4. **ISPTO Update** Robbie Thomas/Jenn Kuck (5 min)
5. **WalkATHon Reward Water Bottle Refill Station Installed** (1 min)
-----NEW BUSINESS-----
6. **Family Clay Night** David Harris/Jerry Mountain (5 min)
7. **PTO Officer Roles** Jerry Mountain (10 min)
8. **Flower Sale** Robbie Thomas (10 min)
9. **Spring Fling** (10 min)

NOTES

Secretary Report

- Review and approve January minutes
- Jerry Mountain motions to approve, Robbie Thomas seconds the motion to approve

Treasurer Report

- January Expenses and Income
 - Transaction Report (1/8/20 - 2/5/20): total income: \$1,515.40, total out: \$2,962.79
- Final profit for HH, Penguin Patch and Raffle \$951.57
- Upcoming Expenses and Income
 - Clay Night (income)
 - Fidelity Bond (expense)

- Field trip bussing (expenses)
- Sign in front yard (earned WalkATHon reward)
 - Discussion on level of repairs - benefits and disadvantages to lower-cost, temporary fix (approximately \$800) or longer-term fix (\$2700 or \$5000), originally budgeted during WalkATHon for \$500-\$800
 - Holly asks Lori Schneider to check on any warranty offered
- Jennifer Kuck motions to approve budget, Laura Smith seconds the motion

ISPTO Update

- Math supports available for the district. If your child is struggling reach out to district for support
- No meeting in February
- Have fundraising information available on website (conglomerate report from all schools in district)
- District-wide school supply list for next school year

WalkATHon Reward Water Bottle Refill Station Installed!

Family Clay Night

- February 18 and 20th
- Jen and Jerry will volunteer to collect money from PTO (first 45 minutes)
- Clean up by parents and students attending (no additional volunteers needed)
- \$25 per family
- Registration is full!

PTO Officer Roles

- Review of description of roles
- Secretary and Treasurer nominations next monthly meeting March 4
- Public vote on new board members April 1

Flower Sale

- Sale spans from March 5 - March 17, Delivery May 1
- Kick off assembly in March (has to be tacked on to another assembly: Choose to Lead/R Factor assembly)
- Reward discussion
 - More field trips
 - Crazy hair day
 - PJ day
 - Teachers wear mustaches and wigs for a day

- Prize from Foertmeyer if can be offered to all students if goal reached (Robbie researching)
 - Welcome suggestions for cost-free rewards
- Volunteer Needs
 - Count money toward end of week
 - Help during delivery date
- \$5000 profit goal, raise or sell 1000 plants
- Suggestion to get sample plants/visual for sale
 - Jen suggested pictures from last year and testimonials (SDE and PTO FB pages)
- 2019 \$3943 profit, 2018 \$5000 profit

Spring Fling April 30

- Event description
- Parent liaison needed
- Planning and Volunteer Needs
 - Dessert walk volunteers and donations needed
 - Stage set up for 2nd grade play
 - Art display set up
 - Request sign up genius way in advance so expectations known - Generally dates/times needed Holly will ask David and Joyce for needs by next meeting
 - Play help - Joyce asks 2nd grade parents for help, any additional needs will be included in sign up genius
 - Volunteer gift card incentives available

Miscellaneous Items

Field Trip discussion

- 5th grade Homestead 5/15 SEED program - science curriculum supplemental field trip - free field trip and found a free bussing option by partnering with Hoffman Trails
- Working on identifying the remaining/conflicting field trips with spring PTO events COSI dates, September 30 and October 1 for Fall 2020 - Exploring Solar System
 - Request to have catering by Aramark for volunteers

Volunteer to take over Take a Taste from Lori Schneider

- Once a month (second Tuesday of the month October thru April),
- Suggest to send to on call volunteer list
- Lori will be moving on next school year if we can find someone who might be interested could join Lori in the next few months to see what commitment would be to continue.

Meeting End: 7:39 p.m.



ACTION ITEMS

- Outdoor sign warranty research
- Take a Taste volunteer need included in school email
- Holly will request volunteer needs for Mrs. Brandt and Mr. Harris at Spring Fling before next meeting

NEXT UP

FEB 6 SPIRIT NIGHT @ Texas Roadhouse

FEB 18 & 20 Family Clay Night

FEB 19 Family Skate Night @ Skate America

MAR 4 PTO Monthly Meeting

MAR 5-18 Flower Sale

MAR 17 SPIRIT DAY @ Ten Pin Alley