



MEETING MINUTES

WEDNESDAY, 10.2.2019

ATTENDANCE

Jenn Kuck (President), Jerry Mountain (Vice President), Robbie Thomas (Treasurer), Nikki Hampson (Co-Treasurer), Janine Burnside (Secretary), Jennifer Frohlinger, Ellen Lopez, Mary Ann Semigel, Marci Gerken, Stephanie Litzinger, Kara McGee, Madeline O'Neil, Christy Leiner, Laura Smith

Meeting Start: 6:35pm

AGENDA

1. **Welcome and Intro** Jenn Kuck (5 min)
-----OLD BUSINESS-----
2. **Secretary Report** Janine Burnside (3 min)
3. **Treasurer Report** Robbie Thomas (5 min)
4. **ISPTO Update** Robbie Thomas (10 min)
5. **PTO Communication** Jerry Mountain and Jenn Kuck (3 min)
-----NEW BUSINESS-----
6. **Childcare for Meetings** Jerry Mountain (3 min)
7. **Walk-A-Thon** Jenn Kuck and Jerry Mountain (7 min)
8. **COSI on Wheels** Ellen Lopez (7 min)
9. **Movie Night: 11/8 / Fall Scholastic Book Fair: 11/8-11/15** (5 mins)
10. **Holiday Hotcakes 12/21** Melissa Peterson (7 min)
11. **Box Tops Update** Jennifer Frohlinger (5 min)

NOTES

Secretary Report

- Brief review of last month's meeting minutes; no revisions suggested
 - Jerry Mountain motions to approve; Seconded by Robbie Thomas

Treasurer Report

- Bank statements for June, July, August and September distributed for transparency

- Explanation of income/expenses from September
 - YTD (\$564.60) current assets
 - Expenses: School Store (initial set up required funds, but will pay for itself through school year)
 - Income: Meet the Teacher, Spirit Night (Chipotle) and Spirit Wear
- PTO PayPal accounts
 - (1) Regular account
 - (2) Giving fund- Use this when donating:
 - Link is on the PTO FB page,
 - Any donations made to this account will go toward WalkATHon fundraising
 - Request Holly to share on the SDE FB page
- Sam's Club membership available for current school year (SY); will not continue next year
 - Benefit of using account: purchases made with this account are tax exempt
 - PTO event coordinators may request card from Jenn K and Robbie to use Sam's Club membership
- Robbie will provide field trip bussing information at next meeting

ISPTO Update

- ISPTO will not raise annual membership fees
- Fundraising topics
 - Flower sales across district were down in SY 2018-19 (all Hilliard Schools used Fortmeyer as vendor)
 - Requested list of all spirit night partner businesses to share amongst district
 - Fundraising incentive ideas shared (e.g., principal duct taped to the wall)
 - Why do PTOs fund the things they do?; what can we do to raise more?; somethings may not be able to be funded moving forward
 - Grants available (e.g., author visits)
 - Considering new ISPTO FB page to share ideas/info/opportunities
 - Sharing information at ISPTO meeting scored us a free popcorn popper!!

- HBOE and district conducting master facility plan: third party looking at facilities and programs which may include rezoning assignment (short timeline)
 - Sunday, 10/20/19 public invited to participate 6:00pm to 8:00pm (futures meeting)
 - Prepared for 10-1000 people in attendance
 - Soliciting input and feedback for plan

PTO Communications

- If you have an event that you want to volunteer for, please send communication to Jerry/Elen out in advance.
 - Once sign-up genius sent out, spots are open to everyone
- COSI on Wheels Volunteers needed
- PTO Space and Supplies are finally organized; Cabinets are labeled
 - Noticed over year that supplies are disappearing
 - Please let us know if supplies used/borrowed
 - Know supplies are meant for something
 - Expensive to continually replace supplies

Childcare for PTO Meetings

- 3 Volunteers from HS for childcare scheduled for monthly meetings
- Will gauge need for additional volunteers as we see attendance/turn out

WalkATHon

- Kick-Off on Friday, 9/27
- Plan: Theme Take care of ourselves, each other and this place
 - Maintenance/Upkeep of equipment (e.g., popcorn popper, outdoor sign/marquee repair)
- Goals included in packets distributed
 - \$2500 PayPal PJ day
 - \$1000 by Friday this week in PayPal
 - \$9,000 Mrs. Meister is turned into a human ice cream sundae
 - \$10,000 Water bottle refill station (provides cold filtered water, splash proof, ADA compliant)
 - \$12,000 Bonus prize every student will receive water bottle with SDE logo to use at fountain
- New! PayPal Giving Fund
- Volunteer Needs: Only 2 volunteers needs remaining!!

- Feedback: include in packet what WalkATHon is all about. Kindergarten parent, received packet with how to raise money without a lot of explanation. She only had an idea about event from attending last PTO meeting
- Donations are tax deductible

COSI on Wheels 10/21-10/22 in the Gym

- Volunteer SignUp Genius went out through newsletter and volunteer email account- Volunteers Needed!
- Lunch both days for volunteers, Elen to organize
 - Pizza/subs last year and drinks from Costco or Sam's Club, open to suggestion for current year (e.g., Habeneros, Aramark)
 - Jenn to send Aramark menu to Elen for pricing/menu (contract through district)

Movie Night: 11/8 / Fall Scholastic Book Fair: 11/8-11/15 (5 mins)

- Suzanne Graham - Movie Night Coordinator, sign up genius to come
 - Movie Night Starts at 6:00pm
 - Popcorn volunteers needed before start
 - Is there a license requirement to show movie? Robbie will reach out to ISPTO for guidance.
 - Baked goods, popcorn, water sold and taken into gym during movie
 - No icing on baked goods (easier clean up)
 - Verify gym is not booked 11/8 for Optimist basketball
- Amy KeuhnI - Book Fair Coordinator, sign up genius to come,
 - Book fair to set up Friday during the day in order to be stocked for movie night traffic
 - Room location TBD

Holiday Hotcakes 12/21

- Planning and Volunteer Needs
 - Item skipped; will bring up at November meeting

Box Tops Update

- Box Tops now collected through mobile app but if you still have physical box tops cut out within expiration date continue to bring in to school (most participating manufacturers will honor) and school may receive credit twice
- \$.10/box top
- Last year \$800, current year goal is \$1000

- October collection: will discuss competition/reward options with Holly
- Holly raised inquiry: Can we compete against other schools within district?
- Teachers like the idea of not allowing classrooms to compete (leadership meeting takeaway)
- Holly raised inquiry: Is there a difference to staff between intra-school competitions for active fundraising vs. box tops?

Miscellaneous

- Nikki Hampson will reach out to Kiourstis Orthodontics Candy Buy Back
 - SDE participated last year
 - \$1/pound up to \$200 check
 - Candy donated to military in care packages

ACTION ITEMS

- Coordinator needed for 2020 Spring Fling and 2020 Meet the Teacher
- Research possible license requirement for Movie Night
- Discuss Holiday Hotcakes plans at the November meeting (agenda item skipped this month)
- Research Box Top incentive inquiries/ideas
- Research Halloween Candy Buy Back opportunity

NEXT UP

OCT 11 WalkAThon

OCT 16 Family Skate Night @ Skate America

OCT 21 SPIRIT NIGHT @ Jet's Pizza

NOV 8 Movie Night

NOV 8 - 15 Fall Scholastic Book Fair

Meeting End: 7:27pm