



# MEETING NOTES

**TUESDAY, 5.14.2019**

Meeting Start 6:32pm

## ATTENDANCE

Jenn Kuck, President	Jennifer Frohlinger	Nikki Hampson
Jerry Mountain, Vice President	Stephanie Ioia	Marcie Gerken
Robbie Thomas, Treasurer	Holly Meister	Tamar Campbell-Sauer
Janine Burnside, Secretary	Erin Slaughter	Melissa Peterson

## AGENDA

- 1. Welcome and Intro** Jenn K (5 min)  
-----**OLD BUSINESS**-----
- 2. Budget** Robbie (15 min)
- 3. ISPTO Report** Jerry (5 min)  
-----**NEW BUSINESS**-----
- 4. Volunteer Appreciation** Tamar / Jenn K (10 min)
- 5. Staff Appreciation Week Report** Stephanie (5 min)
- 6. 2019-20 Coordinators /Additional Support Needed** Ellen/Jenn K (20 min)
- 7. Action Items** Jenn K (5 min)

## NOTES

### Budget

- Expenses and Income
  - Fiscal year coming to close, many outstanding expenses/income
  - Not as much actual income as projected/planned in the budget
  - Many unexpected expenses have added up
  - Next school year (SY) will either need to tighten approved expenses/budget or generate more in fundraising
  - Planted seed with staff to see what may be breaking to mitigate unexpected expenses

- Would like to shift focus of fundraising from playground equipment to educational items or items actually needed
- Propose to promote during first PTO meeting of SY what items PTO paid for last year and what will it pay for the current year
- IRS Changes / By-Law Revisions
  - Propose to include a defined fiscal year in bylaws: 6/11 - 6/10
  - PTO board officers will prepare proposed changes to bylaws, approve as a group and then present them at the first meeting of school year for parent approval
- Fiscal Year and Reimbursement Deadlines
  - All current year reimbursement requests must be submitted by 6/10/19

### **ISPTO Report**

Robbie, Jerry and Jenn K took a bus trip around Hilliard City School District (HCSD) with ISPTO, also attended/lead by Dr. Marschhausen (HCSD Superintendent) and he shared information about the district:

- Did you know SDE is directly in the middle of the school district?
- Weather delay/closure decisions mostly determined by westside road conditions since they typically fare the worst
- "Win-Win" land agreement between Columbus City School District (CCSD) and HCSD has ended, which means:
  - CCSD will be building school properties on land
  - HCSD will receive money back from CCSD
- Discussed proposal to have school bus transportation on demand (think Uber/Lyft) with mobile app (this would be way in the future)
- 3 cameras on each HCSD bus currently
- Anyone is able to attend ISPTO if interested. The standing meeting date is the 3rd tuesday of every month

### **Volunteer Appreciation**

- Thank you to all who volunteered time during the school year
- What are your interests? How can you contribute? Only 1 hour can make a difference!
- Suggestion to include immediate volunteer needs on FB page for fast response/high visibility
- Special recognition for Stephanie Ioia for staff appreciation week

### **Staff Appreciation Week Report**

- Here's what the hospitality committee provided for staff in the 2018-19 SY
  - September: Soup and salad, fresh fruit

- October: fall treats
- November: taco bar
- December: cookies
- January: Baked potato bar
- March: pasta
- May/Staff Appreciation Week: donuts, yogurt and granola, Mary Kay hand treatments/goodie bags, Embody Health & Wellness (located in Mill Run) gave massages and makeup/face consultations, snacks/drinks, Habeneros lunch, Whit's Frozen Yogurt coupons, raffle of 31 prizes including: handbaskets, gift cards, Reds tickets
- PTO received several thank you notes and emails from staff
- Intentional language switch from "teacher" appreciation to "staff" was greatly appreciated

### **2019-20 Coordinators /Additional Support Needed**

- School Supply Sale (1 Volunteer): Robbie Thomas
- School Sign (1-2 Volunteers): Jennifer Frohligher
  - Do we repair/replace or not? (\$800) Maybe survey monkey in fall
- Flower Sale Coordinator **TBD**
- Spring Fling Coordinator / Liaison **TBD**
- Field Day PTO Liaison **TBD**
- Meet the Teacher Night Coordinator **TBD**
- Walk-A-Thon Prep Team **TBD**
- Penguin Patch Coordinator (Co-Chair with Holiday Hotcakes) Nikki Hampson
- Explorer Garden Co-Coordinator **TBD**
- Volunteer Coordinator (Co-Chair with Ellen) **TBD**
- Skate Night Coordinator: Janine Burnside

### **ACTION ITEMS**

- Secure delivery date for 2020 spring flower sale
- Contact teacher coordinator of student volunteers from ILC volunteer opportunities in 2019-20 SY
- Suggest to include sign-up genius for current volunteer needs in weekly email

## **NEXT UP**

**MAY 31** Last Day of School, 5th Grade Graduation

**MAY 31** SPIRIT NIGHT @ The Little Ice Cream Shop

**AUG 19** Meet the Teacher Night 5-6



Meeting end: 7:38pm