

Hilliard Music Boosters, Inc.

Davidson Chapter

Meeting Minutes

Tuesday, August 8, 2023

7:00 pm at Davidson HS

Call to Order/Agenda Review

The meeting was called to order at 7:00 pm by Chapter Chairperson, Rachel Arpin. The agenda was distributed and reviewed by those in attendance. Introductions were made by those in attendance

Director Report: Shawn Malone

- The year is off to a great start. Students have made great progress on the show.
- Specialists will be coming in this week of band camp to help students with music.
- Students will march in the stadium on Thursday of post camp
- Mr. Malone noted the following upcoming dates: Ice Cream Social 8/19 (ice cream served at 6:00 pm, students will play at 6:30 pm), first home football game 8/18, first day of school 8/22—after school practices will begin (3-5 pm).
- An ask was made of committee leads to be available during the ice cream social to answer parent questions about different volunteer roles throughout the season.

Officer Reports

Treasurer Report: Anne Zavaglia

The Treasurer's Report was submitted and reviewed by Treasurer, Anne Zavaglia. Copies of the Financial Statement were distributed to those in attendance for review.

- No new deposits have been made so far this school year.
- Total assets reported were \$89,813.35, with \$33,836.84 in the cash fund
- A balance of \$10,611.06 remains in the fund from the Superhero Run. Discussion was to move surplus from this fund to the Handshue Scholarship fund, which is currently in the negative. A motion was made by Brittney Melick to move \$10,000 from the Superhero Run fund to the Handshue Scholarship fund. The motion was seconded by Vickie Loeser. All in attendance were in favor of the motion, as indicated by a voice vote. No objections to the move. Motion carried.
- Discussion was held in reference to the minimum amount to remain in the PayPal account in the case that refunds or payments needed to be issued. Rachel will discuss the possibility of keeping a minimum of \$1000 in the account for this purpose.

Secretary Report: Brenda Garrett

- Minutes from the meeting held on May 8, 2023 were sent to Mr. Shultz to be uploaded to the website for reference. Future minutes will be posted to the website prior to each month's meeting.

Chair Report: Rachel Arpin

- Boosters are testing out the new, upgraded Sign Up Genius (SUG) links.
- Meetings this year will generally be held on the second Tuesday of each month. Any changes to this schedule will be announced and posted as soon as the change is known.
- Friday of band camp will be the water balloon fight. Additional parents are requested to help if available.

Committee Readouts

- **Concessions** (Sharla Buxton)
 - Sign ups will go out soon via SUG. A dropdown box at the top will give options for days.
 - Some prices will be going up this year as a result of increases to the cost of food and supplies.
 - We will be ordering 50 cent pieces for concessions to make it quicker/easier to provide change.
 - Still looking for a person to shadow Sharla this year to take over the position of coordinator for next year.
 - The first order is expected to be delivered Thursday. Will need to assemble a group to clean and restock the concessions areas prior to the first games.
- **Uniforms** (Jen Canary)
 - Everyone has been fitted and is ready to go for picture day.
 - Summer uniforms will be worn for the first football game and ice cream social. The decision on summer vs. full uniform will be determined by Mr. Malone after that.
 - Requested an all-call for used raincoats that families may be willing to donate back to the band.
- **Charms** (Vicki McGovern)
 - All fees are currently in Charms.
 - Charms will merge with another company ("Cut Time") in May. May need to consider a different platform for next year, as Cut Time does not support email in the same way that Charms does.
- **Pit Crew** (Shawn Brown)
 - Making changes to the inside of the trailer and there is still more work to do, especially to accommodate the props for the show.
 - Working on getting the tractor fixed.
 - We were able to find a driver. He is a retired HCSD bus driver. Discussed providing a small compensation for him at the end of the season since he is not a parent volunteer.
- **Tag Day** (Mary Malone)
 - Tag Day is August 26th.
 - A volunteer sign up has been sent through SUG. About half of the driver spots have been filled.
- **Photography** (Lesley Mann)
 - We currently have 3 photographers. May need to recruit more, especially before Senior Night.
 - Flickr link will be sent out in Blurb so everyone can view pictures.
- **2023-2024 Senior Banners**
 - Mr. Shultz has this up with the photographer. Senior photos will be taken Saturday.
 - When the banners come in, Pit Crew volunteers will be asked to come help set up.
- **Chaperones** (Liz DeVoss)
 - SUG will be sent out to sign up for available spots.
- **Cookie Patrol** (Barb Bray)
 - No update, but SUG is ready to be sent out.
- **Hilliard Invitational**
 - The invitational will be September 9th at Hilliard Bradley
 - Sign ups will be created by Vicki Betz for volunteers for the invitational.
- **8th Grade Night**
 - Currently listed as 9/22/23, however, this is Homecoming. An updated date will be available soon.

- No section dinners will be held during 8th grade night. Tracy Riddlebaug and Vickie Loeser volunteered to help coordinate food for kids and parent tailgate.
- **Committee Operations Manual**
 - Rachel is asking all committee leads to develop procedures for each activity to upload and/or print to create a reference binder. Discussed asking those with technical writing skills to help in the process.
- **Parent Mentors**
 - Parent mentors should have reached out to their respective sections.
- **State Marching Band Finals**
 - No information available at this time.

Open Discussions

- A question was asked about the competition at the OSU Stadium this season. Mr. Malone provided some details about the structure of the competition.

Adjourn

The meeting was adjourned at 8:05 pm by Rachel Arpin.