

MMS PTO Meeting via Zoom

Monday 11/2/2020

Meeting start 7:02 pm

Attendance: Barry Bay, Principal; Lauri Dever, President; Kristi Klise, Vice President; Angie Copeland, Secretary; Amy Chamberlain, Treasurer; MaryBeth Kaylor, ISPTO Representative; Sherise Thompson, Teacher Representative; Heidi Feathers

The October 5, 2020 meeting minutes were approved. Lauri moved to approve the minutes. Kristi seconded the motion.

Angie offered to share her notes from the Financial Workshop held on October 21st with anyone interested. She will include the link to the slides presented at the meeting.

Two items to consider from the meeting:

- 1) It is recommended to update the statutory agent with the State of Ohio each year so when the registration is due (every five years), an individual still active with the PTO is notified.
- 2) Review the Bylaws each year to ensure they are correct. Angie reviewed the current Bylaws (updated '19-'20) and found Article IX Section 6 to state the Secretary position shall be an authorized signer on the checks. Due to Angie's employment by Hilliard City School District, it was agreed that she is exempt from the requirement.

Barry shared that the Texas Roadhouse teacher meal on Parent/Teacher Conference Night was greatly appreciated. A thank you note was received in the PTO mailbox and Angie emailed a photograph of the note to all in attendance.

Dublin City Schools switched to hybrid learning mode for remainder of first of semester.

Honors recognition with certificates and cookies will still take place.

The bank balance has not changed since the last meeting, however checks from Chipotle (\$142.21) and Flyers (\$175.00) spirit nights were received.

The updated budget was reviewed. Amy approved/Laurie seconded the proposed budget. Amy and Lauri will connect regarding taxes.

PayPal donations have been received in the amount \$300 so far. There is a fee being charged. A thank you message will be added after a donation is made, if possible. Sherise is currently in charge of the PayPal account for PTO. It was recommended to change who manages the account as Sherise is employed by Hilliard City School District. Kristi is taking over and Amy will also have access.

MaryBeth informed the group that the take away from the ISPTO meeting was to ensure the Bylaws were up to date. The other info discussed does not apply to the Middle School Buildings.

The bottle filler stations are expected to be installed in November. The invoice will be paid once the stations are installed and a copy of the invoice is received from Mike Thomas, Facilities at Central Office. Mike will pay the vendor with a District credit card and PTO will reimburse the District.

The Texas Roadhouse spirit night is Tuesday November 3rd- Election Day! It allows for dine-in, carryout, and gift card purchases. We receive 10% of pre-tax sales and presenting a flyer is required.

Panda Express spirit night is set for early February and Wendy's for the end of November/early December. A spirit night will not coincide with the Winter concert as the date of distribution for the video music performances is not yet determined.

Results from the Spirit Wear sale through Taylor Marketing are not yet known. Barry will arrange to open the sale again. It will close Nov 22nd to ensure delivery before the holiday break.

There is no in person holiday festival scheduled. There is likely no toy drive taking place. Patches of Light, an organization for whom money was raised at the holiday festival each year, have not contacted the school as of yet.

Cheryl's Cookies will be ordered for the teachers and staff for the holidays. Labels will be printed to affix to the cookies. Angie shared that Cheryl's' Cookies has conducted a warehouse sale each year, typically in February. It is a good way to buy a large quantity of cookies for a great deal.

Lauri moved to adjourn the meeting. Sherise seconded the motion.

Next Meeting Monday Dec 7th 7:00 pm via Zoom.

Meeting adjourned 7:50 pm.