

## **Hoffman Trails Elementary Parent Teacher Organization**

### **HTE PTO Meeting Minutes March 3, 2024 7:00 p.m.**

1. Welcome & Introductions (Lynn, Kristina at 7pm)
  - a. Cheesy Bit- Videos & Nicole
2. Executive Board Reports
  - a. Treasurer's Report: Kristina
    - i. Feb end: \$35,262 checking, \$7k savings
    - ii. Feb: dance a thon donations and 5K sponsorships
    - iii. Heather, Amanda
  - b. Secretary's Report (Nicole, Rachel)
  - c. Principal's Report
    - i. Yearbook sale has started - shop online! Buy now, there won't be many left
    - ii. Book drive = 300 books donated, even in one week
    - iii. Conference Meal on a Monday was great - good leftovers
    - iv. Friday, 2/28 was the reading camp in dance a thon WIN
    - v. Progress Reports are posted this week! Download them and read them
    - vi. REMINDER!! NO SPRING PARTY
    - vii. Ms. Schmidt is retiring! Congrats to her, and celebrations are forthcoming
    - viii. Around the World Night
    - ix. After Spring Break: Parent Thoughtful Placements will be coming; don't request teachers!
    - x. April safety drill will be the last of the year
    - xi. April 24 is the Art Show (4-6pm)
    - xii. McTeachers April 30
  - d. ISPTO Report
    - i. Alex Beekman (same presentation at HTE!)
    - ii. First meeting since November
    - iii. Last two meetings: Tolles and District Bus Tour
    - iv. New preschool will be on Britton Norwich Campus
    - v. New, two story elementary schools; new thoughtful design
    - vi. HTE will be later in Phase 1 (next summer); work has already started in middle schools
3. Past Events
  - a. Service Project recap: Book Collection: 300 books!
  - b. Dance-a-Thon Jan 31st- Kristina
    - i. Raised just under \$4500!
    - ii. May shake things up next year with new rewards (but not taping teachers to the wall)
    - iii. Front end donations (\$ before = fog machine)

- c. Conferences- Hospitality Feb 10: may switch to just grab & go snacks vs. a meal
  - d. Library Night- Feb 19: just under 200 attendees; snacks were great but quantities may need to be revisited (PTO could take those responsibilities vs. Mrs Cook)
  - e. Speaking Event with Alex Beekman- Feb 20: better communication that it was a different topic and a series, vs. two of the same; over 50 attendees
4. Upcoming Events
- a. Art Show- April 24, 4-6
    - i. Will need volunteers to hang papers!
  - b. Friday is National Cereal Day:
    - i. Cereal Drive begins Monday, 3/10 for Two weeks for Food Pantry
  - c. Hoffman Trailblazer 5k- April 25
    - i. \$3600 in sponsors already!
    - ii. Help with registration/sign-ups (51 in now)
    - iii. Share 5K post on Facebook; reminder that it's a community event
    - iv. Coming soon - t-shirt design!
    - v. Allison will do trail signage; flyers coming soon around town
    - vi. LY: 100 Columbus Running Co; won't have those runners this year, so need to make up for those this year
  - d. McTeacher's Night-April 30th - 4:30 - 7:30pm
  - e. Teacher Appreciation May 5-9
    - i. Committee is working on this now.
    - ii. Trader Joes donations, chalk the walk, meals & snacks
  - f. Spring Book Fair- May 8-9
    - i. B1G1F; more for summer stock up and cleaning out the stock
    - ii. No VIP lunch, just Jamboree and send money/show up
    - iii. Will need volunteers for setup on Wednesday night/Thursday and tear down on Friday
  - g. Jamboree- May 8
    - i. PTO to have concessions stocked (Amanda); six (6) large bags of Ice
  - h. Flower Sale- March 5-20; delivery May 12
    - i. Rewards: goal is \$5500
      - 1. \$1500 Extra Recess
      - 2. \$3000 PJ Day
      - 3. \$4500 Silly String a Teacher (20+ flowers)
      - 4. \$5500 Rock Paper Scissors Contest
      - 5. Secret option - teachers have to wear a costume and have an obstacle course race
    - ii. Will need volunteers to support deliveries
  - i. Field Day May 16 - PTO will provide ice!
  - j. Senior Celebration May 19

- i. All former HTE graduation seniors come for their senior sendoff with speakers, gifts, snacks, thank yous and 10 min of specials; clap out with parents; thank you notes to teachers from the students
    - ii. PTO will setup and sign up for snacks/water/clean up and purchase balloons
  - k. May 28th- 5th Grade Picnic
    - i. Pavillion is booked, Erica and Lynn are running committee
    - ii. PTO will pay for the event, but 5th grade parents will host
- 5. Other Items
  - a. Mascot Update - made their debut on Friday!
    - i. Name the Mascot school-wide event
  - b. Denim & Diamonds: \$60k profit! Thanks for supporting and participating!
  - c. Mental Health Series: 2 next year
  - d. 5th Grade Posters: coming soon! Make sure you get yours in if you haven't already
  - e. Reward Ideas: "Tat a Teacher" (Harvest Festival donation); blow up costumes - Masked Reader, Dance Contest, Relay Race; DJ at Lunch

Adjourn (8:04, Lynn, Allison)

**PTO Officers for The 2024-2025 School Year:**

**President:** Angela Culver **Vice President:** Lynn Leitch **Treasurer:** Kristina Clifton **Secretary:** Sara Gandhi  
**At Large:** Allison Hurley, Rachel Johnson, Nicole Simeon **ISPTO:** Heather Bickley, Amanda Wurst

**The HTE PTO Mission Statement:**

The mission of Hoffman Trails Elementary School PTO is to enhance the educational experience at our school by inspiring, delivering, and sustaining a harmonious relationship between our students, families, staff, and the community. We will do this by leveraging the time, talents, and treasures of our PTO members and volunteers to provide fair and equitable activities and events designed to foster an environment of service, support, and fun to the community of Hoffman Trails.