

**Hoffman Trails Elementary Parent Teacher Organization
HTE PTO Meeting Minutes February 3rd, 2026 7:00 p.m.**

1. Welcome & Introductions

- a. Meet PTO Board and Members
 - i. Sign in on the Screen
 - ii. Introductions

2. Executive Board Reports

- a. Treasurer's Report- Nicole
 - i. January was more quiet month: paper for 5th grade posters, safety patrol holiday party, DJ got a bath, January Staff Appreciation, flag pole, library night supplies, music funding for Mr. Root, PE fund, paid back from WalMart fraud
 - 1. Ashela, Jenna
- b. Secretary's Report- Sara - Courtney, Alli
- c. Principal's Report- Katie
 - i. Bonus Break last week! (5 Snow Days!) - school district is now adjusted for hours, not days and we're still good and won't have to move to makeup days or online learning quite yet
 - ii. Kindergarten registration has started and is ongoing; must be five by the first day of school
 - iii. Staff Appreciation - thanks for the head massager!
 - iv. Yearbook Sale is ongoing now for several weeks
 - v. Assessments are being made up from last week's snow week
- d. ISPTO Report- Jenna
 - i. Meeting was at THE HUB to learn about what the ILC and HUB do for the district
 - ii. 7th through 12th grade - extension of IDC - college career planning, STEM/STEAM experiences; classroom activities for over 1500 students in older grades
 - iii. Partnerships with AWS; AI task force (Katie is on it)
 - iv. Beacon Elementary groundbreaking is Monday, February 9
 - v. HUB Open House on Feb 24 for any older student

3. Past Events

- a. RECAP OF PAST EVENTS
 - i. Spirit Night at Habaneros- Jan 12th - Stephanie
 - 1. \$250 check, great attendance by the HTE community!
 - ii. Teacher Appreciation Jan- Teacher's Choice
 - 1. Self-Care bundles and Office supplies - teacher's choice

4. Upcoming Events

- a. CALENDAR OF EVENTS
 - i. Alex Beekman- Feb 4th

1. Alex is a behavior specialist in the district; has his own counseling program outside of work within the district. Will be providing behavior strategies for parents in a relaxed environment in the IDC.
2. Free babysitting will be provided; please join us tomorrow evening at 6:30pm
- ii. Conference Week - Elaine
 1. Snacks will be provided by parents for the staff staying late; rolling throughout the week for all teachers - grab n go; sign-up genius is mostly filled
- iii. Family Library Night- Jan 28th → March 4th
 1. Tim Horton's and donations are all rescheduled to the new date
 2. Next year - add budget as line item to plan accordingly; no more January library nights ... need to move to March going forward
- iv. Dance-a-thon- Jan 30th → Feb 6th
 1. \$5824 as of tonight! DJ came in his 80s gear during lunch time today
 2. Messages from donations will be announced/written/shown to the students during each grade level
 3. Volunteers needed from 8a-9a on Friday morning
- v. Hoffman Trailblazer 5k & Fun Run- April 24th
 1. Sponsorships are available; registration sign-up is live!
 2. Marketing going out after the dance a thon
- vi. Teacher Appreciation Feb & Teacher Appreciation Week
 1. DumDum appreciation station before Valentine's Day
 2. Around the World theme for Teacher Appreciation Week (May 4 - May 8)
- vii. Kidchella - Thursday, May 14 from 6-8pm

5. Other Items

- a. Denim & Diamonds - Friday February 27 - tickets on sale now!
- b. 5th Grade Posters - go up after Spring Break
- c. Art Show - will be asking for volunteers to hang up paper in the hallways after Spring Break
- d. Spirit Wear and Field Day t-shirts - looking for a new Spirit Wear vendor; proposing to use money from our Savings Account to purchase field day t-shirts (and try out a new vendor!) ... approx \$3600 spend (would be planned as a one-time spend vs new item going forward ... BUT could plan to offset costs for future school years) - unanimous approval by all 11 attendees

Adjourn - 7:45p

PTO Officers for The 2025-2026 School Year:			
President: Angela Culver	Vice President: Kristina Clifton	Treasurer: Nicole Simeon	Secretary: Sara Gandhi
At Large: Heather Bickley, Allison Gainor, Courtney Shilling		ISPTO: Jenna Horner, Allison Hurley	
The HTE PTO Mission Statement:			

mission of Hoffman Trails Elementary School PTO is to enhance the educational experience at our school by inspiring, delivering, and sustaining a harmonious relationship between parents, families, staff, and the community. We will do this by leveraging the time, talents, and treasures of our PTO members and volunteers to provide fair and equitable activities designed to foster an environment of service, support, and fun to the community of Hoffman Trails.