



Hoffman Trails Elementary PTO

Meeting Minutes for September 5, 2023

Attendance

PTO Board Members	Parents and Staff
President: Lynn Leich Vice President: Angela Culver Treasurer: Kristina Clifton Secretary: Amanda Wurst At Large: Jill Radspieler, Rachel Johnson, Sara Ghandi, Nicole Simone ISPTO: Kristy Sutton	Matt Thomason Kaori Fujii Heather Bickley Sarah Schregardus Erica Carlson

Meeting Called to Order at 7:03 p.m.

Officer Reports

Treasurer's Report: Kristina Clifton

- 6 checks written for supplies
 - Including new instruments for Mr. Root
- Budget is available upon request.

Secretary's Report: Amanda Wurst

- None at this time.

Principal's Report: Katie Salyer

- None at this time.

ISPTO: Kristy

- First meeting on September 15 at 6:30 p.m. at Darby

Upcoming Events

- Mum Sale
 - \$2,098 sales to date against
 - PJ Day award has
 - Sale closes: 9/12
 - Delivery Date: 9/18
 - "Quick" delivery in response to feedback from families
- Harvest Festival
 - The event is held Saturday morning, fun family, FREE(ish)
 - Date: Saturday, Oct. 14 from 11 a.m.-1 p.m.



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- Committee
 - Rachel, Nicole, Heather, Kristy, Sarah, Erica
- Book Fair
 - Date: Oct 9-13, and will be open during Harvest Festival.
 - Last year, \$3,000 of the \$14,000 (~20%) of the book fair sales came during Harvest Festival.
 - Committee/Leader: Johanna
 - Rachel will help with the Book Fair
- Winter Fundraiser
 - Ideas discussed included:
 - Meat fundraiser
 - Otis Spunkenmier Cookies
 - Parents Night Out
 - Volunteer recruited from Darby
 - Est. 60-70 children attending
 - Will provide pizza and snacks
 - Proposed date: December 8
- Texas Roadhouse Fundraisers
 - Fundraisers
 - Bags of roasted peanuts
 - Gift cards (can be personalized for HTE!)
 - Treats/Food
 - Brownie buffet party
 - Catering/boxed lunches
 - Baked potato bar
 - Donations
 - Fresh baked bread (needs to be picked up)
 - Reading programs
 - Fields trips
 - Achievement certificates
 - Spirit Night
 - 10% of the donation goes to the school
 - Dine-in and take out
 - Monday-Thursday nights

Other Items

- 5th grade parent committee
 - Hold until closer to the end of the school year
- Set PTO meeting dates for the school year



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- First Tuesday of the month (with exceptions noted below)
 - Oct. 3
 - Nov. 7
 - December 5
 - Jan (TBD)
 - Winter Break
 - Feb. 6
 - March 5
 - April (TBD)
 - Spring Break
 - May 7
- Spirit Wear
 - PTO Lead: Kristina Clifton
 - Align with Harvest Festival
 - Will try to get samples to have available at the Festival
- Assemblies
 - PTO Lead: Erica Carlson
 - Momentum: Expensive, but a great program
- Outdoor classroom
 - Caution tape is a problem.
 - Will check on table installation
- Take a Taste
 - First is Oct. 11, and will generally be the 2nd Wednesday of each month.
 - We are looking for volunteers and a meeting will be held soon to discuss.

Upcoming Events

- Holiday Caroling
 - PTO Lead: Erica Carlson
 - Will be held on Monday, December 4

Past Events

- None at this time.

Conclusion

- Motion to adjourn was made by Kristy Sutton at 7:59 p.m.
 - Motion seconded: Jill Radspieler
 - Motion vote: Yes

Next Meeting Date: Tuesday, October 3



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Hoffman Trails Elementary PTO Executive Board 2023-2024

President: Lynn Leitch

Vice President: Angela Culver

Treasurer: Kristina Clifton

Secretary: Amanda Wurst

At Large: Jill Radspieler, Rachel Johnson, Sara Ghandi, Nicole Simeon

ISPTO: Kristy Sutton, Schal Baucher

Stay Connected

Facebook: [Hoffman Trails Elementary PTO](#)

Email: htepto@gmail.com

Website: <https://www.hilliardschools.org/hte/pto/>