

**HILLIARD DAVIDSON HIGH SCHOOL
NATIONAL HONOR SOCIETY**

**ARTICLE 1
Name and Purpose**

SECTION I: The name of this chapter shall be the Hilliard Davidson Chapter of the National Honor Society of Secondary Schools, which appears on the charter granted by the National Council of the National Honor Society, duly signed by the members of the National Council.

SECTION II: The object of this chapter shall be to create an enthusiasm for **scholarship**, to stimulate a desire to render **service**, to promote worthy **leadership**, and to encourage the development of **character** in students of Hilliard Davidson High School.

**ARTICLE II
Faculty Council**

SECTION I: The Faculty Council shall consist of five voting faculty members appointed annually by the advisor or principal. **No principal or assistant principal may be included on the Faculty Council.**

SECTION II: The term of the Faculty Council shall be one year, but members may be appointed for multiple years.

SECTION III: The chapter advisor shall be an ex-officio, **non-voting**, sixth member of the Faculty Council.

SECTION IV: The Faculty Council shall meet at least once a year to select members and to consider non-selection, dismissal, other disciplinary actions, and warning cases.

**ARTICLE III
Membership**

SECTION I: Selection for membership in this chapter is by Faculty Council and shall be based upon **Scholarship, Service, Leadership and Character.**

SECTION II: Membership of this chapter shall be known as active and graduate. Active members become graduate members at graduation. The graduate members have no vote.

**ARTICLE IV
Selection of Members**

SECTION I: The selection of members to this chapter of the National Honor Society shall be by majority vote of the Faculty Council, consisting of members of the faculty; in no case should there be fewer than 5 teachers, who are to be chosen by the advisor or principal.

SECTION II: Candidates shall be members of the junior or senior class. Candidates eligible for election to the chapter shall have a grade point average of **3.75 or above**. To be eligible for application, candidates must attend one of the mandatory informational meetings. Failure to attend one of the mandatory informational meetings will disqualify candidacy. Candidates must complete an application that gives evidence that they demonstrate the four pillars of the National

Honor Society. To remain active, a member then shall be required to **maintain a grade point average of 3.75 or above**. All students who can rise in scholarship to or above such standard level shall be admitted to candidacy for election to membership. Their eligibility shall then be considered on their Service, Leadership, and Character.

SECTION III: Any member who falls below the standards which were the basis of his/her election **shall be promptly warned**. If during the next regular grading period of the school the member fails to meet the standards used as a basis for his/her selection to the Society, his/her case shall be passed upon by the Faculty Council. **A National Honor Society member must maintain the standards for membership in order to retain the membership. (These standards include all four; scholarship, leadership, character, and service.)** A member will be allowed only one warning period (put on probation). Once a member is dismissed from membership, he/she is never again eligible for membership in the National Honor Society. The dismissed member shall surrender the National Honor Society membership card and certificate to the advisor. The student's name shall be removed from the membership roles.

SECTION IV: Members must abide by the point system to maintain membership. Each year members will vote on the appropriate number of points to earn the rights to participate in the induction ceremony as well as wearing the gold tassel at graduation.

SECTION V: If any member is involved in an act of poor conduct, he/she may be brought before the Faculty Council for a hearing. The school principal, chapter advisor, or any other high school faculty member may bring the student before the Faculty Council for the hearing. **Examples of poor conduct include but are not limited to the following: lying, cheating, stealing, drinking of alcohol, illegal use or selling of drugs, vandalism, any gross violation of school rules or regulations, any conduct that causes embarrassment to the Honor Society or school, and violation of civil law. It should be noted that this behavior is not restricted to the school year or school hours and includes summer vacations and weekend activities as well.**

If brought before the Faculty Council, the hearing will be kept as confidential as possible. The Council will take each case as an individual matter and act accordingly. The Faculty Council may give verbal or written warning, place student on probation for a period of time, deny the student certain privileges, or dismiss the student from the Hilliard Davidson High School National Honor Society. (It should be noted that the Faculty Council is NOT limited to the above stated actions.)

SECTION VI: **DUE PROCESS . . .** All members are subject to the same rules and procedures. Due process may include, but is not limited to, notification of charges, conferences with those involved in the incident, decision on the facts, and an appeals process.

RIGHT TO APPEAL: Members who believe that their rights have been violated by the action taken by the Faculty Council shall have the right to appeal. The appeal shall be made by the student, but he/she may be accompanied by parents. In order to start the appeal process, notification must be made to the National Honor Society Advisor or the principal in writing within 7 business days of receiving a decision rendered by the Faculty Council. The appeal must contain the challenge to the reason for the intended action of the Faculty Council and an explanation of the student's action. Any additional evidence, witness or extenuating circumstances surrounding the alleged violation shall be presented at this time.

SECTION VII: An active member of the National Honor Society who transfers to this school will be automatically accepted for membership into this chapter. This transfer must maintain the membership requirements for this chapter in order to retain his/her membership.

ARTICLE V Officers

SECTION I: The officers of this chapter shall be president, vice president, secretary, treasurer, service coordinator, and communications officer.

SECTION II: A majority of votes cast shall be necessary to elect any officer of this chapter.

SECTION III: It shall be the duty of the **president** to preside at the meetings of this chapter and to be a visible leader in all activities of the chapter.

SECTION IV: The **vice president** shall fill the chair of the president in his/her absence. The vice president shall serve as chairman of the various activities.

SECTION V: The chapter **secretary** shall keep the minutes of meetings and a record of all business and all records on file.

SECTION VI: The chapter **treasurer** shall receive and disburse all funds of the chapter and shall keep an accurate account of receipts and disbursements in accordance with school regulations.

SECTION VII: The chapter **service coordinator** is to provide spreadsheets for tutor lists and keep track of the tutoring program. They may help coordinate other service activities.

SECTION VII: The chapter **communications officer** shall be responsible for all correspondence and communication.

SECTION IV: The duties listed in Article V, Section III through Section VII are not all encompassing. Officers may be asked to chair and participate in additional projects as requested by the advisor or the president. Furthermore, computer knowledge is required of all officers.

ARTICLE VI Executive Committee

SECTION I: The Executive Committee shall consist of the officers of the chapter and the National Honor Society advisor.

SECTION II: The Executive Committee shall have general supervision of the affairs of the chapter between its business meetings, make recommendations to the chapter and determine and perform such other duties as are specified in the chapter bylaws. All actions and recommendations of the Executive Committee shall be subject to the review of the chapter membership.

SECTION III: The Executive Committee shall have the responsibility for ensuring that chapter activities and procedures follow school policy and regulations.

ARTICLE VII
Supervision

SECTION I: The activities of this chapter shall be subject to the approval of the principal, but directly supervised by the chapter advisor.

ARTICLE VIII
Meetings

SECTION I: The regular meetings of this chapter shall be before or after school designated by the Executive Committee.

SECTION II: Special meetings, approved by the Executive Committee, may be called by the president or advisor.

SECTION III: All meetings shall be open meetings and shall be held under the sponsorship of the advisor or some other designated faculty member.

SECTION IV: Board meetings shall consist of meeting of the Executive Committee and may be called by the advisor or president.

ARTICLE IX
Dues

SECTION I: Annual dues for each member shall be \$15.00 payable by December 1 of each year. If dues go unpaid, no honor cords will be worn at graduation.

ARTICLE X
Amendments

SECTION I: This constitution may be amended by a two-thirds vote of the chapter, provided that the proposed amendment has been approved by the Executive Committee of the chapter and by the national secretary of the National Honor Society, and that notice to members has been given at least one week prior to the meetings at which it is to be voted upon.