



## Hilliard Bradley High School PTO

September 12, 2023

Meeting Minutes

Topic	Presenter
<b>Attendees:</b> Kathe Daniel, President; Bill Warfield, Principal; Jeff Schumaker, VP; Victoria Bradley, ISPTO; Karen Poling, Treasurer;	
<p><b>Old Business:</b></p> <ul style="list-style-type: none"> <li>● Approval of Minutes – August 22, 2023 (approved by: )</li> </ul> <p><b>Board/Committee Updates/Reports:</b></p> <ul style="list-style-type: none"> <li>● Principal's Update:             <ul style="list-style-type: none"> <li>○ Students and Classes are in the swing of things.</li> <li>○ Club Fair is coming up.</li> <li>○ Attendance has improved across the district.</li> <li>○ Big football game this coming weekend against Dublin Jerome, Bradley ranked 9<sup>th</sup> in the State for their Division.</li> <li>○ Homecoming September 30<sup>th</sup>, teachers chaperoning.</li> </ul> </li> <li>● Treasurer's Report:             <ul style="list-style-type: none"> <li>○ Kroger Rewards                 <ul style="list-style-type: none"> <li>■ <math>\\$1,449.00 + \\$390.11 + \\$25.38 = \\$1864.49</math></li> </ul> </li> <li>○ T-Shirt Sales                 <ul style="list-style-type: none"> <li>■ \$60.00 Football Game Sales</li> </ul> </li> <li>○ 2022/2023 Audit                 <ul style="list-style-type: none"> <li>■ Budgeted: \$5,349.85 Actual: \$2758.02</li> </ul> </li> <li>○ Finances                 <ul style="list-style-type: none"> <li>■ Bank Balance as of 8/21/23: \$8,295.28</li> </ul> </li> <li>○ IRS form 990 filing                 <ul style="list-style-type: none"> <li>■ Needs filed.</li> </ul> </li> <li>○ Fidelity Bond                 <ul style="list-style-type: none"> <li>■ January 2024 – New invoice forth coming.</li> </ul> </li> </ul> </li> <li>● T-shirt Sales Report:             <ul style="list-style-type: none"> <li>○ New shirt order fulfilled. Missing shirts &amp; several shirts need to be reprinted - crooked.</li> </ul> </li> <li>● Spirit Nights Report:             <ul style="list-style-type: none"> <li>○ Kathe has made multiple attempts to connect with Wendys and McAlisters but has not received a response yet. She will continue to try and get information on the donations.</li> <li>○ Mandi is working to get checks from Texas Roadhouse and Habaneros.</li> </ul> </li> <li>● ISPTO Meeting Update:             <ul style="list-style-type: none"> <li>○ Next week is the first meeting.</li> </ul> </li> <li>● HEF update:             <ul style="list-style-type: none"> <li>○ Denim and Diamonda event expanding for 2024 increasing capacity.</li> </ul> </li> </ul>	<p><b>Bill Warfield</b></p> <p><b>Karen Poling</b></p> <p><b>Kathe Daniel</b></p> <p><b>Jeff Schumaker</b></p> <p><b>Victoria Bradley</b></p> <p><b>Jeff Schumaker</b></p>

<p><b>New Business:</b></p> <ul style="list-style-type: none"> <li>• Coffee Cart Sign-up Genius <ul style="list-style-type: none"> <li>○ Set-up in progress by Victoria Bradley</li> <li>○ Write-up due 9/25 to Principal</li> </ul> </li> <li>• Bradley PTO Webpage <ul style="list-style-type: none"> <li>○ Jeff has reached out to Bradley High - Nicole Markley with updates to PTO webpage.</li> </ul> </li> <li>• 23-24 PTO Budget <ul style="list-style-type: none"> <li>○ Budget review discussion tabled until next month.</li> </ul> </li> </ul> <p><b>Future 2023/2024 Plans</b></p> <ul style="list-style-type: none"> <li>○ Staff appreciation in May '24</li> <li>○ Celebration of Excellence (Cookies)</li> <li>○ Bradley Cares and Shares</li> <li>○ Senior Scholarship</li> </ul>	
<p><b>Adjourned:</b> Around 6:00 pm.</p> <p><b>Next meeting:</b> <u>Tuesday, October 10, 2023, 5:00 pm</u></p>	
<p><b>Action List:</b></p> <ul style="list-style-type: none"> <li>• <b>Bill</b> will pull together remaining Coffee Cart Dates for Dec/Feb/Apr</li> <li>• <b>Jeff</b> will get new minutes posted on the website.</li> <li>• <b>Kathe</b> will continue to reach out to McAllister's Deli and Wendy's to get our checks.</li> <li>• <b>Kathe</b> will get corrections made with T-shirts and get missing T-shirts from Powell Prints.</li> <li>• <b>Mandi</b> working to get checks from Texas Roadhouse and Habaneros.</li> <li>• <b>Jeff</b> pulling together a master list of social media accounts passwords.</li> <li>• <b>Victoria</b> creating a signup genius for coffee cart.</li> <li>• <b>Victoria</b> to provide Principal write-up for coffee cart by 9/25</li> <li>• <b>Mandi</b> will talk to Texas Roadhouse about the roll and butter sale for Thanksgiving and Easter.</li> </ul>	
<p><b>Important Calendar Dates: 2023-24 School Year</b></p> <ul style="list-style-type: none"> <li>• September 20 – Be Well, Prevention, Awareness, and Recovery Event, 5 pm, Darby High School</li> <li>• September 25 – Board of Education Work Session, 6:30 pm at Central Office</li> <li>• September 26 – ISPTO Meet the School Board Candidates, 6:30 pm at Darby High School</li> <li>• September 30 – Bradley Homecoming Dance</li> <li>• October 9 – Board of Education Meeting, 6:30 pm at Horizon Elementary</li> <li>• October 18 – Parent Teacher Conferences</li> <li>• October 18 – Coffee Cart (1 of 4)</li> <li>• October 20 – No School</li> <li>• October 23 – Board of Education Work Session, 6:30 pm at Central Office</li> <li>• November 6 – Board of Education Meeting, 6:30 pm at Weaver Middle School</li> <li>• November 7 – No School</li> <li>• November 22, 23, 24 – No School</li> <li>• November 27 – Board of Education Work Session, 6:30 pm at Central Office</li> <li>• December – Coffee Cart (2 of 4)</li> <li>• December 5 – Board Community Conversation, 9 am, at Central Office</li> <li>• December 11 – Board of Education Meeting, 6:30 pm at Beacon Elementary</li> <li>• December 12 &amp; 13 – Bradley Winterfest</li> <li>• December 20 - January 2 – Winter Break, No School</li> <li>• February – Coffee Cart (3 of 4)</li> <li>• April – Coffee Cart (4 of 4)</li> </ul>	