



Hilliard Bradley High School PTO

December 12, 2023

Meeting Minutes

Topic	Presenter
<p>Attendees: Kathe Daniel, President; Bill Warfield, Principal; Jeff Schumaker, VP; Victoria Bradley, ISPTO; Stephanie N. Schumaker, Secretary</p> <p>Absent: Karen Poling, Treasurer; Manid Helmink, Spirit Night Coordinator</p>	
<p>Old Business:</p> <ul style="list-style-type: none"> ● Approval of Minutes – November 14, 2023 (approved by: Motioned: Jeff S. 1st Stephanie S., 2nd Kathe D.) 	
<p>Board/Committee Updates/Reports:</p> <ul style="list-style-type: none"> ● Principal's Report: <ul style="list-style-type: none"> ○ Break is here! ○ Fall Sport Season is in full swing – Basketball on Wednesday ○ Winter Fest is Tonight and tomorrow evenings. ○ Coffee Cart – 12/13 	Bill Warfield
<ul style="list-style-type: none"> ● PTO President Report: <ul style="list-style-type: none"> ○ Previous spirit night @ Wendy's – Contacted Manager, on vacation currently & returns first of the year. Will follow up at that time. 	Kathe Daniel
<ul style="list-style-type: none"> ● Treasurer's Report: <ul style="list-style-type: none"> ○ Kroger Rewards <ul style="list-style-type: none"> ■ \$0.00 ○ T-Shirt Sales <ul style="list-style-type: none"> ■ \$0.00 ○ Paypal <ul style="list-style-type: none"> ■ \$0.00 ○ Finances <ul style="list-style-type: none"> ■ Bank Balance: as of 11/30/2023, \$8,553.87 ■ Received: 11/15, \$147.95 ■ Payment: None ○ Fidelity Bond <ul style="list-style-type: none"> ■ \$0.00 	Karen Poling
<ul style="list-style-type: none"> ● Spirit Nights Report: <ul style="list-style-type: none"> ○ Note - Daily Announcements: 1 week before need information sent to Mr. Warfield and this will be addressed in the morning announcements the week of the Spirit Night. ○ No Report 	Manid Helmink
<ul style="list-style-type: none"> ● ISPTO Meeting Update: <ul style="list-style-type: none"> ○ No Report 	Victoria Bradley
<ul style="list-style-type: none"> ● Hilliard Education Foundation Update: <ul style="list-style-type: none"> ○ No Report 	Jeff Schumaker

<p>Action List:</p> <ul style="list-style-type: none"> ● Victoria creating signup genius for coffee cart. (Jan 31st) ● Jeff get new minutes posted on the website. ● Kathe continue to reach out to McAllister's Deli and Wendy's to get our checks. ● Mandi working to get check from Habaneros. ● Mandi to talk with Texas Roadhouse about scheduling a Roll and Butter sale for Easter. <p>New Business:</p> <ul style="list-style-type: none"> ● Next Meeting need to Fill and Submit Bradley PTO Scholarship intent form DUE BY 1/26/24 ● Implement again Family Gift Card program (absent last 3-4 years). Request was asked for future. Need to discuss the number of families and \$ amounts. 	
<p>Future 2023/2024 Plans</p> <ul style="list-style-type: none"> ○ Staff appreciation May 6-10, 2024 (Lunch, Soap, Toilet Paper) ○ Celebration of Excellence (Cookies) ○ Cap and Gown Pick-up (Cookies) ○ Financial hardship assistance (Keystone packets) ○ Senior Scholarship 	
<p>Meeting Adjourned: 5:40 pm.</p> <p>Next meeting: <u>Tuesday, January 9, 2024, 5:00 pm</u>, main office conference room</p>	
<p>Important Calendar Dates: 2023-24 School Year</p> <ul style="list-style-type: none"> ● December 12 & 13 – Bradley Winterfest ● December 13 Coffee Cart (2 of 4) ● December 20 - January 2 – Winter Break, No School ● January 3 – Students return to class. ● January 15 – No School ● February 14 – Coffee Cart (3 of 4) ● February 16 – No School ● February 19 – No School ● March 19 – No School, Professional Development Day for Staff ● March 29- April 5 – No School, Spring Break ● April 10 – No School ● May 5 – Senior Scholarships and Awards Program @ 4:00 ● May 8 – Coffee Cart (4 of 4) ● May 6 – 10 Teacher Appreciation Week ● May 24 – Bradley HS Graduation ● May 27 – No School ● May 31 – Last Day of School 	